

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
SEPTEMBER 13, 2016**

**1. CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, September 13, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**2. ROLL CALL** was answered as follows: Present-Brandon Behlke, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Martin Werner, and Don Zillig. Present: 12. Absent-Gerald Bennett, Dan Hughes, Steve Rutz, Terry Stoffregen and RJ Winkelhake. Absent: 5.

**3. THE PLEDGE OF ALLEGIANCE** was led by Chairperson Ron Smith.

**4. THE INVOCATION** and thought for the day were given by Merri Berlage.

**5. MINUTES APPROVAL**

County Board meeting minutes from the regular August 9, 2016 meeting were approved following a motion made by Randy Jobgen and seconded by John O'Boyle.

The motion carried by voice vote.

**6. REPORTS AND CORRESPONDENCE**

There were no reports or correspondence submitted.

**7. CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**8. UNFINISHED BUSINESS**

John Lang was appointed to the vacant seat for County Board, District #3-Dunleith III, for a term ending November, 2018 following approval of a motion made by Merri Berlage and seconded by Brandon Behlke.

The motion carried by voice vote.

County Clerk Jean Dimke administered the oath of office to John Lang and he was seated as County Board member representing County Board District #3.

John Lang was appointed to the Finance, Tax & Budgets Committee for the remainder of a two-year term ending November 30 2018 following approval of a motion made by John O'Boyle and seconded by Rick Dittmar.

The motion carried by voice vote.

John Lang was appointed to the Development & Planning Committee for the remainder of a two-year term ending November 30, 2018 following approval of a motion made by Merri Berlage and seconded by Bob Heuerman.

The motion carried by voice vote.

**9. NEW BUSINESS AND COMMITTEE REPORTS**

**APPOINTMENTS:**

Don Zillig was appointed County Board liaison to the Dubuque Metro Area Transportation (DMATS) committee following approval of a motion made by Brandon Behlke and seconded by John Lang.

The motion carried by voice vote.

Stephen Petras, DMD, was appointed to the Jo Daviess County Board of Health for a three-year term ending September 30, 2019 following approval of a motion made by Bob Heuerman and seconded by John O'Boyle.

The motion carried by voice vote.

Jim Vormezeele was appointed to the Jo Daviess County Board of Health for a three-year term ending September 30, 2019 following approval of a motion made by Brandon Behlke and seconded by Bill Bingham.

The motion carried by voice vote.

Jennifer Robbins was appointed to the Workforce Investment Board for a four-year term ending October 1, 2020 following approval of a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

**CONTRACTS, AGREEMENTS & PETITIONS:**

There were no contracts, agreements or petitions requiring approval.

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:**

There were no ordinances, resolutions or proclamations requiring approval.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had no business to bring before the board.

**FINANCE, TAX AND BUDGET:**

Regular county claims and utility claims in the amount of \$975,126.38, Emergency Telephone Systems Board Fund claims in the amount of \$1,920.34, Sheriff's DUI claims in the amount of \$146.25 and Sheriff's Forfeiture Fund claims in the amount of \$663.57 were approved following a motion made by Randy Jobgen and seconded by Brad Petersburg.

The motion carried by roll call vote: Ayes-Brandon Behlke, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Martin Werner, and Don Zillig. Present: 13. Nays: 0. Absent-Gerald Bennett, Dan Hughes, Terry Stoffregen and RJ Winkelhake. Absent: 4

A motion to approve the following FY2016 line item transfer requests in the amount of \$53,351.09 was made by Randy Jobgen and seconded by Don Zillig.

- a. Transfer of \$3,000.00 from 020-44154-401 Salaries Full-Time to 020-44154-403 Salaries Part-Time.
- b. Transfer of \$2,000.00 from 071-44163-905 Miscellaneous to 071-44163-403 Salaries Part-Time.

**Jo Daviess County Board Meeting Minutes**

**September 13, 2016**

**Page 3 of 6**

- c. Transfer of \$48,351.09 from 071-44163-905 Miscellaneous to 071-44163-890 Other Improvements.

The motion carried by roll call vote.

A motion to approve the following FY2016 line item transfer requests and associated claims in the amount of \$11,094.50 was made by Randy Jobgen and seconded by John O'Boyle.

- a. Transfer of \$752.00 from 001-41121-611 Auto Fuel/Oil to 001-41121-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$752.00.
- b. Transfer of \$1,996.00 from 001-41123-704 Telephone to 001-41123-719 Other Service Charges to pay an associated claim to Securus Technologies in the amount of \$2,950.00.
- c. Transfer of \$7,000.00 from 001-42131-621 Print Material to 001-42131-702 Professional Service to pay an associated claim to Craig Brown in the amount of \$5,525.00.
- d. Transfer of \$993.75 from 001-40101-711 Utilities to 001-40101-702 Professional Service to pay a partial associated claim to The Rogers Brothers Partnership in the amount of \$933.75
- e. Transfer of \$748.60 from 001-41122-711 Utilities to 001-41122-702 Professional Service to pay a partial associated claim to The Rogers Brothers Partnership in the amount of \$933.75

At this time, the claims total approved in September 2016 is \$968,220.88.

A resolution to execute a deed of conveyance of the County's interest in parcel 05-504-350-00 in Dunleith Township to Chris Martin was approved following a committee motion made by Randy Jobgen. The motion carried by voice.

A resolution to execute a deed of conveyance of the County's interest in parcel 09-111-332-00 in Hanover Township to Jo Daviess Conservation Foundation, Inc. was approved following a committee motion made by Randy Jobgen.

The motion carried by voice with nay votes recorded for Merri Berlage, Randy Jobgen and Steve McIntyre.

**DEVELOPMENT AND PLANNING:**

This committee had no business to bring before the board.

**PUBLIC WORKS:**

An engineering agreement with Willett Hofmann and Associates at a cost not to exceed \$64,835.24 for the replacement of a closed bridge on Rush Town Road in Rush Township north of Stockton to be paid from line item 011-43145-702 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

This committee had no business to bring before the board.

**SOCIAL AND ENVIRONMENTAL:**

This committee had no business to bring before the board.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

The Planning Commission's recommendation on an application by Denis & Susan Vondran, owners, 3088 W. Culvert Road, Scales Mound, IL and Bradley & Keri Werner, petitioners, 36 East Point Drive, Galena, IL requesting a Special Use Permit to allow for a residence on a lot less than forty (40) acres, a one lot subdivision and a 3 year time extension to begin use on property in the AG Agricultural District located adjacent to 3088 W. Culvert Road, Scales Mound, IL was approved following a motion made by Brandon Behlke and seconded by Rick Dittmar.

The motion carried by roll call vote: Ayes-Brandon Behlke, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, John Lang, Steve McIntyre, Brad Petersburg, Ron Smith, Martin Werner, and Don Zillig. Present: 11. Nays-Merri Berlage and John O'Boyle. Nays: 2. Absent-Gerald Bennett, Dan Hughes, Terry Stoffregen and RJ Winkelhake. Absent: 4

**EXECUTIVE:**

The 2017 Jo Daviess County Holiday Schedule was approved as presented following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A committee motion to approve and move forward to the County Board the Destination Marketing Organization (DMO) contract as revised was made by Merri Berlage.

An amendment to the motion to change the language in E.5)a, regarding the actual costs of collecting and disbursing Hotel/Motel Taxes was approved as discussed with review by the State's Attorney following approval of a motion made by Steve McIntyre and seconded by Robert Heuerman.

The amendment carried by voice vote.

After discussion on section E.7)b a motion was made by Merri Berlage and seconded by Ron Smith the language of section E.7)b not be changed and remain as presented.

The motion carried by voice vote.

An amendment to enter the date of December 1, 2016 in the opening and closing paragraphs, to change the wording to December 1, 2016 and terminate on November 30, 2019 in paragraph E.7)a and change the date to November 30 in E.7)b was made by Brad Petersburg and seconded by Rick Dittmar.

The amendment carried by voice vote.

A motion to approve the DMO contract as amended was made by Steve McIntyre and seconded by Brad Petersburg.

The motion carried by voice vote with a nay vote recorded for Merri Berlage.

The Letter of Intent regarding a unified DMO for Jo Daviess County was discussed by the board. Merri Berlage stated that the Letter of Intent, which is non-binding, states the County CVB should prudently refrain from spending resources. Merri said the CVB needs to continue to service the tourism industry in this transition period.

State's Attorney John Hay stated that the CVB is nearing the end of their budget and it is more of an emergency issue and feels the CVB needs to be able to proceed with providing tourism services.

**CVB BOARD OF DIRECTORS:**

Addendum #1 to the McDaniels's Marketing Agency contract for additional marketing services not to exceed \$5,000.00 a month until November 30, 2016 was approved following a motion made by Merri Berlage and seconded by Don Zillig.

The motion carried by voice vote.

A six (6) month agreement with Expedia Media Solutions beginning on December 1, 2016 and ending May 31, 2017 at a cost of \$25,000.00 was approved following a motion made by Merri Berlage and seconded by John Lang.

The motion carried by voice vote.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**10. OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**11. BOARD MEMBER CONCERNS**

Brandon Behlke commented that East Dubuque High School and Jr. High hosted the first ALICE training program in the County. It is training for school faculty and students for active shooter situations. It was presented by Officer Shutts and Officer Wernet and was well done.

Brad Petersburg was concerned with the timeframe on coming to an agreement for the Destination Marketing Agreement in a timely manner and asked if a special board meeting could be scheduled. County Administrator Dan Reimer stated that there are budget workshop meetings scheduled outside of the regular county board meeting in which the county could take action on this agreement.

Ron Smith thanked everyone who worked many hours on the DMO agreement, especially Merri Berlage, County Administrator Dan Reimer, State's Attorney John Hay, Brad Petersburg, Steve McIntyre and RJ Winkelhake.

Merri Berlage reported that the search committee for the available position of Building and Zoning Administrator met and will recommend an appointment in November.

**12. CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**13. CLOSED SESSION**

The board had no reason for entering closed session at this time.

**14. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed since the board did not enter closed session.

**ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by John O'Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:57 p.m. until 7:00 p.m. Tuesday, October 11, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

