

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
SEPTEMBER 9, 2014**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, September 9, 2014 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Margie Montelius, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Present: 14. Absent-Jody Covert, Dan Hughes and Steven Rutz. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Smith.

**THE INVOCATION** and thought for the day were given by Merri Berlage.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Randy Jobgen and seconded by Steve McIntyre.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Margie Montelius, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Jody Covert, Dan Hughes and Steven Rutz. Absent: 3.

**AGENDA ITEM II – CITIZENS' COMMENTS**

Chief County Assessment Officer Donna Berlage, Teri Bautsch from Galena and Diane Williams, a county employee, spoke in response to the shooting that took place earlier today at the Jackson County Courthouse in Maquoketa, Iowa. They are concerned with the deficiency of security in the Jo Daviess County Courthouse. They urged the County to continue to discuss and implement a plan to make the courthouse secure for employees as well as the public.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS**

Service plaques were presented to Tom Lange as EMA Director and to Dave Jansen as member of the Jo Daviess County Planning Commission and Zoning Board of Appeals in appreciation of their service to Jo Daviess County.

County Administrator Dan Reimer introduced Mary Althof, the new office manager for the County Administrator's Office.

**CVB BOARD OF DIRECTORS:**

A recommendation to approve a bid from RR Donnelley in the amount of \$25,846.65 for the Galena/Jo Daviess County 2014 Visitors Guide was approved following a motion made by Merri Berlage and seconded by Margie Montelius.

The motion carried by voice vote.

**FINANCE, TAX AND BUDGET:**

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A motion to approve the following line item transfer requests in the amount of \$26,796.63 was made by RJ Winkelhake and seconded by John O'Boyle.

- a) Transfer of \$3,396.63 from 001-41125-702 Emergency Services/Professional Services to 001-41125-701 Emergency Services/Maintenance Services.
- b) Transfer of \$23,400.00 from 071-44163-905 Transit/Misc. Expense to 071-44163-702 Transit/Professional Service.

The motion carried by voice vote.

A motion to approve the following FY2014 line item transfer requests and associated claims in the amount of \$5,015.48 was made by RJ Winkelhake and seconded by Randy Jobgen.

- a) Transfer of \$2,589.43 from 001-41123-704 Communications/Telephone to 001-41123-701 Communications/Maintenance Service to pay a claim to ComElec Services in the amount of \$2,625.00.
- b) Transfer of \$540.48 from 001-41125-724 Emergency Services/Rentals to 001-41125-604 Emergency Services/Computer Supplies to pay a claim to CDW-G in the amount of \$480.89 and to pay a claim to Purchasing Card in the amount of \$59.59.
- c) Transfer of \$1,300.00 from 002-43141-901 Highway/Contingency to 002-43141-702 Highway/Professional Services to pay a claim to MSA Professional Services in the amount of \$1,850.00.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Margie Montelius, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Jody Covert, Dan Hughes and Steven Rutz. Absent: 3.

This brings the total claims paid in September 2014 to \$520,209.83.

A resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 23-001-028-10 in Woodbine Township was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 21-001-676-00 in Warren Township was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution to correct an activity code in Capital Equipment Fund that was approved in resolution R2013-28 was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

**DEVELOPMENT AND PLANNING:**

A recommendation to appropriate \$10,000.00 to TCEDA (Tri County Economic Development Alliance) in FY2015 to be paid from the Economic Development Investment Fund 018 was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with a nay vote recorded for Margie Montelius and an abstention for Ron Smith.

Jody Covert entered the meeting at this time.

**PUBLIC WORKS:**

The establishment of a rental fee for interdepartmental storage at the Hanover Highway Department facility at 20 cents per square foot per month was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote with a nay vote recorded for Brandon Behlke and an abstention for Ron Smith.

A letter of support for the Trout Unlimited Driftless Region Integrated Partnership (DRIP) RCPP application was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A 50/50 cost share project with Derinda Township in the amount of \$4,000 to replace a culvert on Heer Road to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

An amendment to the by-laws of the Emergency Telephone System Board (ETSB) Section 1. Article III members and officers was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution to award a contract to M&N Sproule Construction Inc. for the courthouse sidewalk, drainage and railing replacement project and to pay expenses associated with said contract from the contingency fund 016 in the amount of \$82,728.00 was approved following a motion made by RJ Winkelhake and seconded by Terry Stoffregen.

The motion carried by voice vote.

**SOCIAL AND ENVIRONMENTAL:**

A resolution to not make interfund transfers in FY2014 from the General Fund to the Jo Daviess County Transit Fund for public and medical transportation and to discontinue future funding of the public transportation local match and the medical transportation local match was approved following a committee motion made by Margie Montelius.

The motion carried by voice vote.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

The Planning Commission's recommendation to issue a Special Use Permit to James B. Vincent Trust, Mary M. Vincent (Trustee) and Sarah Newton (Trustee) owners, and Arc Design Resources, Inc. to allow for a service station, automotive in the Commercial District located at 10850 and 10862 US Route 20 West, Galena was approved following approval of a motion made by Gerry Bennett and seconded by Jody Covert.

The motion carried by roll call vote: Ayes-Gerald Bennett, Merri Berlage, Jody Covert, Richard Dittmar, Robert Heuerman, Margie Montelius, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 12. Nays-Brandon Behlke, William Bingham and Randy Jobgen. Nays: 3. Absent-Dan Hughes and Steven Rutz. Absent: 2.

The Planning Commission's recommendation to issue a Special Use Permit to Rodney Haberkamp, owner, requesting a Special Use Permit to allow for a single family home on a lot less than forty (40) acres located at 1388 Goose Hollow Road, Elizabeth was approved following approval of a motion made by Merri Berlage and seconded by Steve McIntyre.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Jody Covert, Richard Dittmar, Robert Heuerman, Randy Jobgen, Margie Montelius, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Steven Rutz. Absent: 2.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

A letter supporting Green Star Growing's application for a cultivation center permit in the Savanna Army Depot was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with nay votes recorded for Jody Covert and Margie Montelius.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

A one-year agreement with Call One for local and long distance phone services was approved following a committee motion made by Gerry Bennett.

The motion carried by voice vote.

**OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – BOARD MEMBER CONCERNS**

There were no board member concerns at this time.

**AGENDA ITEM VI – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VII – CLOSED SESSION**

The board entered closed session at 8:25 p.m. to discuss:

- a) personnel section 2(c)1, *"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*
- b) collective bargaining section 2(c)2, Topic of discussion: Update on current union negotiations.
- c) purchase/lease property section 2(c)5, *"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."* Topic of discussion: Possible purchase of property in Galena, Illinois.
- d) litigation section 2(c)11.

following approval of a motion made by Brandon Behlke and seconded by RJ Winkelhake.

The motion carried by voice vote.

The board reconvened to open session at 9:05 p.m. following approval of a motion made by Steve McIntyre and seconded by Randy Jobgen.

The motion carried by voice vote.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

There was no action needed as a result of closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by Brandon Behlke.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 9:05 p.m. until 7:00 p.m. Tuesday, October 14, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
SEPTEMBER 9, 2014**

**MINUTES APPROVAL**

1. County Board meeting minutes from the August 12, 2014 meeting.

**APPOINTMENTS**

1. Appointment of certified list of candidates for Election Judges for two-year terms as provided by the Chairmen of the County Central Committees for the Republican and Democratic parties.
2. Appointment of Craig Ketelson to the Ad-Hoc Health Insurance Committee.
3. Appointment of Lori Stangl to the Ad-Hoc Health Insurance Committee.
4. Appointment of Greg Stauder to the Board of Health for the remainder of a three-year term ending April 30, 2017.

**REPORTS AND CORRESPONDENCE**

1. Free Prevailing Wage Seminar featuring the Illinois Department of Labor on Thursday, September 11, 2014 from 8 am to 2 pm in Downers Grove, Illinois.

**CLAIMS**

1. Claims approval in the amount of \$515,194.35.
2. Emergency Telephone Systems Board Fund claims in the amount of \$114,426.97.
3. Sheriff Forfeiture Fund Claims in the amount of \$59.67.
4. Sheriff's DUI claims in the amount of \$415.00.