

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
AUGUST 11, 2015**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, August 11, 2015 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 17. Absent: 0.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Ron Smith.

**THE INVOCATION** and thought for the day were given by Merri Berlage.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Merri Berlage and seconded by Brandon Behlke.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17 Nays: 0. Absent: 0.

**AGENDA ITEM II – CITIZENS' COMMENTS**

Erin Murphy, Jess Farlow and Robert Mahan, board members of the Galena/Jo Daviess County Convention & Visitors Bureau expressed their support of a proposed resolution creating a special committee under Title 1, Chapter 5, Section 21 D of the County Code of Jo Daviess County to invite the City of Galena to discuss and negotiate the appropriate terms for forming a joint organization under Section 501 (c) (6) of the Internal Revenue Code for the purpose of promoting tourism in Jo Daviess County and the City of Galena.

They all stressed the importance of having one entity promoting tourism in Jo Daviess County.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board.

**AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS**

A presentation by Pam Furlan, Executive Director/LWIB and Programs reported on the enrollment for program year 2014 and the allocations for July 1, 2015 through June 30, 2015.

A recommendation by the Workforce Development Board to approve a resolution encouraging the Governor and State Legislators to release Federal Funds that pass through the Illinois State Budget was approved following a motion made by Randy Jobgen and seconded by RJ Winkelhake.

The motion carried by voice vote.

A resolution creating a special committee under Title 1, Chapter 5, Section 21 D of the County Code of Jo Daviess County inviting the City of Galena to discuss and negotiate the appropriate terms for forming a joint organization under Section 501 (c) (6) of the Internal Revenue Code for the purpose of

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promoting tourism in Jo Daviess County and the City of Galena was approved following a motion made by Brad Petersburg and seconded by Rick Dittmar.

The motion carried by voice vote.

**SOCIAL AND ENVIRONMENTAL:**

By consensus of the board, agenda item IV C1 was pulled from the agenda at this time.

A resolution to approve Change Order #2 and Change Order #3 for the Jo Daviess County Transit Building Addition Project was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

This committee had no business to bring before the board.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

A recommendation that the Jo Daviess County pay structure remain as is and to ask the Personnel Review Committee to review, as soon as possible, the Jo Daviess County merit pay plan and address the issue of employees who have reached the maximum pay for their pay grade was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

The following amendments to the Jo Daviess County Employee Handbook: add the definition of immediate family in Section 7.04 Funeral Leave to the definition of immediate family in Section 7.03 Sick Leave; add daughter-in-law and son-in-law to Section 7.04 Funeral Leave were approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

A recommendation to enter into a digital GIS data sharing agreement with the East Central Intergovernmental Association (ECIA) was approved following a committee motion made by Gerry Bennett.

The motion carried by voice vote.

**CVB BOARD OF DIRECTORS:**

This committee had no business to bring before the board.

**FINANCE, TAX AND BUDGET:**

A motion to approve the following FY2015 line item transfer request and associated claims in the amount of \$648.45 was made by Steve Rutz and seconded by Brad Petersburg.

- a) Transfer of \$648.45 from 026-44152-451 Mileage to 026-44152-705 Publishing to pay an associated claim to Telegraph Herald in the amount of \$648.45.
- b) Transfer of \$441.47 from 001-42132-703 Postage to 001-42132-401 Salaries – Full Time in the amount of \$400.00, to 001-42132-421 Social Security Contribution in the amount of

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\$24.80, to 001-42132-422 Medicare Contribution in the amount of \$5.80 and to 001-42132-431 IMRF Contribution in the amount of \$10.87.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17 Nays: 0. Absent: 0.

This brings the total claims paid in August 2015 to \$1,003,748.15.

**DEVELOPMENT AND PLANNING:**

This committee had no business to bring before the board at this time.

**PUBLIC WORKS:**

A recommendation to approve the concept of transferring the Animal Control Department from the Jo Daviess County Highway Department to the Jo Daviess County Health Department effective December 1, 2015, with an official resolution to be presented at the September County Board Meeting was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

A recommendation to approve and move forward to the County Board the 2015 Jo Daviess County Emergency Operations Plan and add "for official use only" indicated toward the front of the document was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

**OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – BOARD MEMBER CONCERNS**

Brad Petersburg indicated that he would like to serve on the proposed special committee to discuss and negotiate the appropriate terms for forming a joint organization under Section 501 (c) (6) of the Internal Revenue Code for the purpose of promoting tourism in Jo Daviess County and the City of Galena. Brad said he would like to see two appointments from other parts of the county since Galena will be well represented through the City appointments.

Don Zillig suggested that State Senator Bivins and State Representative Stewart be invited to a board meeting for discussion on the effects and frustrations of the new guidelines for applications of Enterprise Zones.

RJ Winkelhake thanked Ron Smith for moving forward the issue of forming one organization for promoting tourism in Jo Daviess County. He also thanked everyone involved for their support.

Ron Smith thanked Merri Berlage for her involvement with the new enterprise rules, keeping the board informed and for her attendance at multiple meetings.

**AGENDA ITEM VI – CITIZENS' COMMENTS**

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Katherine Walker, Executive Director of the CVB reported that Highland Community College sponsored the Swift Hospitality Group for a brand new program that gives opportunities for destination tourism.

**AGENDA ITEM VII – CLOSED SESSION**

The board had no need to enter closed session.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed since the board did not enter closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by John O'Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 7:37 p.m. until 7:00 p.m. Tuesday, September 8, 2015 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
August 11, 2015**

**MINUTES APPROVAL**

1. County Board meeting minutes from the July 14, 2015 meeting.

**APPOINTMENTS**

1. Appointment of Deb Price to the Housing Authority of Jo Daviess County for the remainder of a term ending May 31, 2016.
2. Appointment of Helen Kilgore to the ETSB/911 Committee for a two-year term ending June 1, 2017.
3. Appointment of Max Purchis to the Hanover Fire Protection District for a three-year term ending April 30, 2018.
4. Appointment of Larry Timpe to the Galena Rural Fire Protection District for a three-year term ending May 31, 2018.
5. Appointment of Julie Mark Helman to the Jo Daviess County Sheriff's Merit Commission for a three-year term ending May 31, 2018.
6. Appointment of Carl Schwerdtfeger to the Upper Mississippi River International Port District for a three-year term ending May 31, 2018.
7. Appointment of Steve Keeffer to the LRA Board for a three-year term ending July 31, 2018.
8. Appointment of Angela Birdsall to the 708 Mental Health Board for a four-year term ending July 1, 2019.
9. Appointment of Elaine Townsend to the 708 Mental Health Board for a four-year term ending July 1, 2019.

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

1. Workforce Development Week August 31 through September 6, 2015.

**REPORTS & CORRESPONDENCE**

1. Thank you note from Steve Rutz.
2. Thank you note from the family of Edward Freeman.

**CLAIMS**

1. Claims approval in the amount of \$876,899.11.
2. Emergency Telephone Systems Board Fund claims in the amount of \$12,985.08.