

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
AUGUST 9, 2016**

1. CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, August 9, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

2. ROLL CALL was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heurman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 15. Absent-Dan Hughes and Steve Rutz. Absent: 2.

3. THE PLEDGE OF ALLEGIANCE was led by Chairperson Ron Smith.

4. THE INVOCATION and thought for the day were given by Bill Bingham.

5. MINUTES APPROVAL

County Board meeting minutes from the regular July 10, 2016 meeting were approved following a motion made by Randy Jobgen and seconded by Merri Berlage.

The motion carried by voice vote.

6. REPORTS AND CORRESPONDENCE

Julie Jacobs, office manager of Blackhawk Hills Regional Council, gave a presentation on the 2015-2016 annual report.

7. CITIZENS' COMMENTS

Erin Murphy, current CVB board member explained to the board why she recently vacated her position on the new DMO board for the time being. She stated she was told to present any information to the new DMO board before presenting to the County Board. Erin said she feels County Board members have not been shown proper respect by a certain few. She said she was appointed to the CVB board by the County Board and that is where her loyalty lies and where her input is most valuable. She said she doesn't feel like the County is delaying the DMO process and they are being thorough and getting it right.

8. UNFINISHED BUSINESS

There was no unfinished business brought before the board.

9. NEW BUSINESS AND COMMITTEE REPORTS

A letter of resignation from Steve Rutz for County Board District #3, Dunleith 3 was accepted with regrets following approval of a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by voice vote.

County Board seat District #3, Dunleith 3 was declared vacant following approval of a motion made by RJ Winkelhake and seconded by Merri Berlage.

The motion carried by voice vote.

At this time Steve Rutz was presented with a plaque recognizing his six years of service on the County Board. He was also given a County Board survival kit along with a print of the Jo Daviess County Courthouse. The board thanked Steve and wished him the best of luck in his retirement from the board.

Jo Daviess County Board Meeting Minutes

August 9, 2016

Page 2 of 6

Dianna Schuler, Business Relations Manager of the Local Workforce Development Board, and Business Skills Team, Inc. gave a presentation on the number of individuals enrolled in Workforce Innovation & Opportunity Act services and businesses served during the program year 2015.

APPOINTMENTS:

Donna Berlage was appointed to the position of Chief County Assessment Officer for a four-year term ending July 8, 2020 following approval of a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

Steve Meyer was appointed to the Jo Daviess County Sheriff's Merit Commission to fill the remainder of a three-year term ending May 31, 2017 following approval of a motion made by Merri Berlage and seconded by John O'Boyle.

The motion carried by voice vote.

Steve Stadel was appointed to the Scales Mound Fire Protection District to fill the remainder of a three-year term ending April 30, 2017 following approval of a motion made by Brandon Behlke and seconded by RJ Winkelhake.

The motion carried by voice vote.

Rick Dittmar, Bob Heuerman, John O'Boyle, RJ Winkelhake, Ron Smith and Gary Diedrick were appointed to the Planning & Development Administrator Search Committee with Merri Berlage to serve as committee chairperson following approval of a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote with abstention votes recorded for Rick Dittmar, Bob Heuerman, John O'Boyle, RJ Winkelhake, Ron Smith and Merri Berlage.

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

A resolution recognizing the week of August 29 through September 4, 2016 as "Workforce Development Week" in Jo Daviess County was approved following a motion made by Brandon Behlke and seconded by Bill Bingham.

The motion carried by voice vote.

LEGISLATIVE:

This committee had no business to bring before the board.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board.

CVB BOARD OF DIRECTORS:

This board had no business to bring before the board at this time.

FINANCE, TAX AND BUDGET:

Regular county claims and utility claims in the amount of \$898,150.02, Emergency Telephone Systems Board Fund claims in the amount of \$12,647.12 and Sheriff's Forfeiture Fund claims in the

Jo Daviess County Board Meeting Minutes

August 9, 2016

Page 3 of 6

amount of \$158.60 were approved following a motion made by RJ Winkelhake and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Steve Rutz. Absent: 2.

A motion to approve the following FY2016 line item transfer requests in the amount of \$8,358.00 was made by RJ Winkelhake and seconded by Merri Berlage.

- a. Transfer of \$8,358.00 from 071-44163-702 Professional Service to 071-44163-990 Interfund Transfer.

The motion carried by voice vote.

A motion to approve the following FY2016 line item transfer requests and associated claims in the amount of \$1,679.52 was made by RJ Winkelhake and seconded by Randy Jobgen.

- a. Transfer of \$1,000.00 from 003-44151-702 Professional Service to 003-44151-705 Publishing to pay an associated claim to Rock Valley Publishing (The Scoop Today) in the amount of \$135.00.
- b. Transfer of \$1,400.00 from 001-40106-502 Travel to 001-40106-704 Telephone to pay an associated claim to CallOne in the amount of \$196.65, to pay an associated claim to Clifton Larson Allen LLP in the amount of \$49.90 and to pay an associated claim to PTC Select in the amount of \$209.97.
- c. Transfer of \$1,088.00 from 026-44152-401 Full-time Salaries to 026-44152-412 Unemployment to pay an associated claim to Illinois Department of Employment Security (IDES) in the amount of \$1,088.00.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Steve Rutz. Absent: 2.

At this time, the claims total approved in August 2016 is \$899,829.54.

DEVELOPMENT AND PLANNING:

A recommendation to move to the County Board a resolution directing the filing of a petition to amend the Jo Daviess County Zoning Ordinance was approved following a committee motion made by Merri Berlage.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays-Randy Jobgen. Nays: 1. Absent-Dan Hughes and Steve Rutz. Absent: 2.

PUBLIC WORKS:

A recommendation to award a bid from M & M Concrete from Stockton, Illinois for rehabilitation of a bridge on Fiedler Road just south of Warren at a bid price of \$349,999.00 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

August 9, 2016

Page 4 of 6

A recommendation to award a bid from Wheeler Lumber from Bloomington, Minnesota for a Timber Deck System for a bridge on Council Hill Road west of Scales Mound at a bid price of \$24,108.00 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen. This project will also involve Rawlins Township since Rocky Road is on the township line.

The motion carried by voice vote.

LAW ENFORCEMENT AND COURTS:

An updated Tower and Facility License Agreement with the State of Illinois on Lease Number 4386, US 20 on Derinda Road, Elizabeth was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

An Intergovernmental Cooperation Agreement between the Village of Warren and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

An Intergovernmental Cooperation Agreement between the Village of Elizabeth and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

An Intergovernmental Cooperation Agreement between Apple Canyon Lake Property Owners Association and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

An Intergovernmental Cooperation Agreement between the Village of Scales Mound and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

An Intergovernmental Cooperation Agreement between the Village of Hanover and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution to approve a 911 service agreement between NG-911 Inc. and the Jo Daviess County Emergency Telephone System Board and to approve a payment in the amount of \$108,400.00 to NG-911 Inc. for required startup costs associated with the 911 service agreement was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A claim in the amount of \$108,400.00 to NG-911 Inc. for required startup costs associated with the 911 service agreement was approved following a motion made by RJ Winkelhake and seconded by Brandon Behlke

Jo Daviess County Board Meeting Minutes

August 9, 2016

Page 5 of 6

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Steve Rutz. Absent: 2.

This brings the total claims paid in August 2016 to \$1,008,229.54.

SOCIAL AND ENVIRONMENTAL:

This committee had no business to bring before the board.

EXECUTIVE:

A recommendation from the joint meeting of the County Special Committee & City Special Committee that the County and the City accept the original DMO Board election and move forward under the Letter of Intent was approved following a motion made by Brandon Behlke and seconded by Rick Dittmar.

The motion carried by a show of hands. Ayes: 9. Nays: 6.

Agenda item 9L2 regarding the Destination Marketing Organization (DMO) contract as revised was postponed until the September 13, 2016 regular County Board meeting following approval of a motion made by Randy Jobgen and seconded by Bill Bingham.

The motion carried by voice vote

The Jo Daviess County Employee Handbook was amended to clarify existing policies as presented and with the wording of "workmen's compensation" changed to "worker's compensation" following approval of a motion made by Merri Berlage and seconded by Bill Bingham.

The motion carried by voice vote.

Gerald Bennett exited the meeting at this time.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The Planning Commission's recommendation on an application by Janet Einsweiler, owner, 1170 Ferry Landing Road, Galena, IL and Mark & Wendy Einsweiler, petitioners, 11114 W. Red Gates Road, Galena, IL, requesting a one lot subdivision on property in the AG Agricultural District located at 11034 W. Red Gates Road, Galena, IL was approved following a motion made by Randy Jobgen and seconded by Bob Heuerman

The motion carried by roll call vote: Ayes-Brandon Behlke, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Gerald Bennett, Dan Hughes and Steve Rutz. Absent: 3.

Agenda item 9M2 dealing with the an application by Denis & Susan Vondran, owners, 3088 W. Culvert Road, Scales Mound, IL and Bradley & Keri Werner, petitioners, 36 East Point Drive, Galena, IL requesting a Special Use Permit to allow for a residence on a lot less than forty (40) acres, and a 3 year time extension to begin use on property in the AG Agricultural District located adjacent to 3088 W. Culvert Road, Scales Mound, IL was sent back to the Planning Commission for further review on an alternative access to the property and since one member was absent from the initial meeting to get a vote

Jo Daviess County Board Meeting Minutes

August 9, 2016

Page 6 of 6

of the full commission following approval of a motion made by Randy Jobgen and seconded by John O'Boyle

The motion carried by voice vote with nay votes recorded for Brandon Behlke, Rick Dittmar, Bob Heuerman and Steve McIntyre.

10. OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

11. BOARD MEMBER CONCERNS

There were no concerns by board members.

12. CITIZENS' COMMENTS

There were no citizens' comments at this time.

13. CLOSED SESSION

The board had no reason for entering closed session at this time.

14. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed since the board did not enter closed session.

ADJOURNMENT

The meeting adjourned following a motion made by Steve McIntyre and seconded by John O'Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:29 p.m. until 7:00 p.m. Tuesday, September 13, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.