

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
JULY 12, 2016**

**1. CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, July 12, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**2. ROLL CALL** was answered as follows: Present-Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 14. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3.

**3. THE PLEDGE OF ALLEGIANCE** was led by Chairperson Ron Smith.

**4. THE INVOCATION** and thought for the day were given by Merri Berlage.

**5. MINUTES APPROVAL**

County Board meeting minutes from the regular June 14, 2016 meeting were approved following a motion made by Randy Jobgen and seconded by Robert Heuerman.

The motion carried by voice vote.

**6. REPORTS AND CORRESPONDENCE**

No reports or correspondence were received.

**7. CITIZENS' COMMENTS**

Merri Berlage read a letter from Mike Dittmar, Elizabeth Village President, stating his disagreement concerning the Executive Committee's recommendation to not approve the DMO contract and to cease future action on the DMO concept.

Mike Steinhoff, representing the DeSoto House and representing Country Inn & Suites on behalf of Dan Kelly, Dave Anderson of the Stillman Inn and Robert Mahan from the Aldridge Guest House and chairman of the new DMO board all spoke stating their continued support of one tourism entity in the County and their disappointment with the Executive Committee's vote and recommendation to not approve the DMO contract and to cease future action on the DMO concept.

With the consensus of the board, agenda item Executive Committee 13-M-4, recommendation on the DMO contract was addressed by the board at this time.

A committee motion to reject the DMO contract and to cease future action on the DMO concept was made by Merri Berlage.

The motion failed by roll call vote: Ayes-Merri Berlage, Randy Jobgen, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 6. Nays-Richard Dittmar, Robert Heuerman, Dan Hughes, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz and Terry Stoffregen. Nays: 8. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3.

A motion for further discussions of the development of the Destination Marketing Service Agreement contract by sending it to Executive Committee for review was made by John O'Boyle and seconded by Steve Rutz.

The motion carried by voice vote with a nay vote recorded for Rick Dittmar.

A motion to review the election process of the new DMO board members by sending it back to the original ad hoc committee consisting of the three members of the County Board and the three members of the Galena City Council was made by Steve McIntyre and seconded by Brad Petersburg.

The motion carried by voice vote.

### **8. UNFINISHED BUSINESS**

There was no unfinished business brought before the board.

### **9. NEW BUSINESS AND COMMITTEE REPORTS**

#### **APPOINTMENTS:**

The appointment of the certified list of candidates for Election Judges for two-year terms as provided by the Chairmen of the County Central Committees for the Republican and Democratic parties was approved following a motion made by Rick Dittmar and seconded by John O'Boyle.

The motion carried by voice vote.

#### **PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

This board had no business to bring before the board at this time.

#### **LEGISLATIVE:**

This committee had no business to bring before the board.

#### **INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had no business to bring before the board.

#### **CVB BOARD OF DIRECTORS:**

This board had no business to bring before the board at this time.

#### **FINANCE, TAX AND BUDGET:**

Regular county claims and utility claims in the amount of \$508,014.55, Emergency Telephone Systems Board Fund claims in the amount of \$75,481.36 and Sheriff's Forfeiture Fund claims in the amount of \$724.36 were approved following a motion made by Steve Rutz and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3.

A motion to approve the following FY2016 line item transfer request and associated claim in the amount of \$8,358.00 was made by RJ Winkelhake and seconded by Randy Jobgen.

- a. Transfer of \$8,358.00 from 071-44163-905 Miscellaneous to 071-44163-702 Professional Service to pay an associated claim to Jo Daviess County Treasurer in the amount of \$8,358.00.

The motion carried by roll call vote: Ayes-Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3

**Jo Daviess County Board Meeting Minutes**

**July 12, 2016**

**Page 3 of 5**

This brings the total claims paid in July, 2016 to \$516,372.55.

A recommendation to revise the FY2017 Budget Review Schedule by changing the Wednesday, August 24, 2016 meeting at 5:30 p.m. to Thursday, August 25, 2016 at 5:30 p.m. followed by the regular August Finance Committee meeting was approved following a committee motion made by Steve Rutz.

The motion carried by voice vote.

**DEVELOPMENT AND PLANNING:**

A recommendation to change the current name of the Building & Zoning Department to Jo Daviess County Planning and Development Department was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

**PUBLIC WORKS:**

A recommendation to award the bid from Vincent Earthmoving for a Pleasant Valley Township County aid culvert replacement project on Cahill Road at a cost of \$79,785.66 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A petition from Vinegar Hill Township for County aid for a culvert repair and replacement project on Rocky Road to replace one pipe culvert and repair two other pipe culverts at an estimated cost of \$60,000.00 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen. This project will also involve Rawlins Township since Rocky Road is on the township line.

The motion carried by voice vote.

A petition from Rush Township for County aid for a bridge replacement project on Rush Town Road to replace a closed bridge at an estimated cost of \$200,000.00 to be paid from line item 011-43145-890 with State funding used for 80% of the construction cost was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

An intergovernmental cooperation agreement between the Village of Stockton and Jo Daviess County for CodeRED Emergency Notification System was approved following a committee motion made by RJ Winkelhake and seconded by Steve McIntyre.

The motion carried by voice vote with a nay vote recorded for Bob Heuerman.

**SOCIAL AND ENVIRONMENTAL:**

A recommendation to accept transfer of a 2000 Ford, 14-passenger medium duty bus from Bridgeway Senior Living, Bensenville, IL at no cost to Jo Daviess County was approved following a committee motion made by Steve McIntyre.

The motion carried by voice vote.

**CLOSED SESSION**

The board entered closed session at 8:36 p.m. to discuss:

**A. Personnel section 2(c)1**

*"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."* Topics of discussion: Social Media Specialist, GIS/GPS Specialist, IT Systems Administrator, IT Systems Manager, GIS/IT Coordinator and Building & Zoning/Planning & Development Administrator following approval of a motion made by Merri Berlage and seconded by RJ Winkelhake.

The motion carried by roll call vote: Ayes-Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3

The board reconvened to open session at 9:01 p.m. following approval of a motion made by Merri Berlage and seconded by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Brandon Behlke, Gerald Bennett and William Bingham. Absent: 3

**EXECUTIVE:**

Consideration of a recommendation to enter into an independent contractor agreement with the Social Media Specialist was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to establish a search committee for the Building & Zoning/Planning & Development Administrator position was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A committee motion to approve a resolution to approve the Classifications/Reclassification of the following positions: GIS/GPS Specialist, IT System Administrator and IT Systems Manager, to amend the Jo Daviess County Pay Grade Structure Schedule, and approve Updated Position Descriptions was made by Merri Berlage.

An amendment to the motion to implement funding for pay increase for IT Systems Manager position effective December 1, 2016 with the new FY2017 budget was made by Randy Jobgen and seconded by Steve Rutz.

The amendment carried by voice vote with a nay vote recorded for Rick Dittmar.

The original motion including the amendment carried by voice vote with a nay vote recorded for Rick Dittmar.

**10. OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**11. BOARD MEMBER CONCERNS**

**Jo Daviess County Board Meeting Minutes**

**July 12, 2016**

**Page 5 of 5**

Merri Berlage reported she was informed by a constituent that they appreciate the newly surfaced road by Stockton but was somewhat concerned that some drivers were now driving at an excessive speed.

Don Zillig asked why there was no security attending tonight's meeting. Ron Smith explained the regular security personnel were not available and arrangements had been made for a replacement; however, there may have been miscommunication since no security was present.

**12. CITIZENS' COMMENTS**

Mike Dittmar, president of the Village of Elizabeth, complimented the Building and Zoning Department for helping with some address issues within the Village and also thanked Donna Berlage, Chief County Assessment Officer for helping with requested information from her office.

**ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by John O'Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 9:15 p.m. until 7:00 p.m. Tuesday, August 9, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.