

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JULY 8, 2014**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, July 8, 2014 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Present: 14. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Smith.

THE INVOCATION and thought for the day were given by Merri Berlage.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

AGENDA ITEM II – CITIZENS' COMMENTS

Mike Herbst, Gene Schick, Dennis Dawson, Mick Arand, Drew Spidahl, Winston Storey, Bob Hartzell and Brooke Moore addressed the board with concerns over the closing of one of the twin bridges for replacement on Stagecoach Trail between Apple River and Warren. They were concerned with the time of response for fire, ambulance, other safety issues and loss of business. They asked for better signage or barricades to deter traffic in the area. It was the consensus of the group that a temporary culvert system to keep the bridge open during construction would eliminate most of the problems.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS

DEVELOPMENT AND PLANNING:

An ordinance amending Title 4, Chapter 6 Guest Accommodations of the code of ordinances of Jo Daviess County was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

A recommendation to appoint an ad hoc committee to review and consider possible text amendments to the Jo Daviess County Zoning Ordinance was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with a nay vote recorded for Randy Jobgen.

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A recommendation to appoint the following individuals to the ad hoc Text Amendment Review Committee; RJ Winkelhake, John O'Boyle, Robert Heuerman, Peter Taylor, Dan Caswell, Beth Baranski, Mel Gratton, Gary Diedrick and Ron Mapes was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with nay votes recorded for Brandon Behlke and Randy Jobgen.

A recommendation to appoint RJ Winkelhake as Chairman of the ad hoc Text Amendment Review Committee was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with an abstain vote recorded for RJ Winkelhake.

A recommendation to include in the list of possible text amendments to the Jo Daviess County Zoning Ordinance an emergency housing text amendment to be reviewed and considered by the Text Amendment Review Ad hoc Committee was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

PUBLIC WORKS:

County Highway Engineer Steve Keeffer explained the event that led to the closure of one of the twin bridges on Stagecoach Trail between Apple River and Warren. IDOT inspected the bridge and instructed Steve to either close it or restrict it with a very low weight limit. Steve said the Public Works Committee met and reviewed the cost of running power to enable traffic lights and to go to one lane with a very low weight limit. It would cost approximately \$60,000 and the low weight limit would not benefit machinery or safety vehicles. At that time the decision was made to close the bridge. Steve added that there may be a possibility to use temporary culverts before and during during the construction period so traffic would not be interrupted and the crossing could remain open. He said it would have to be monitored closely during heavy storms. The cost would also be approximately \$60,000. The temporary culverts could be relocated downstream and allow both bridges to be completed at the same time. The temporary culverts could be used for other situations where road closures are needed for bridge repair.

Board members discussed the decline of revenue and the increase of costs for road and bridge maintenance and replacement. County Administrator Dan Reimer explained how the County is restricted to limited tax monies under the Property Tax Extension Limitation Law. Merri Berlage said there are other bridges in the County that have been closed for three years.

A special Public Works Committee meeting will be scheduled to further discuss this issue when Steve Keeffer receives some needed information from IDOT on weight limits.

A recommendation to award a bid to Louie's Trenching from Galena in the amount of \$25,000 for pile repair project for a bridge on Pleasant Hill Road south of Elizabeth, to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A recommendation to award a bid to M&M Concrete from Stockton in the amount of \$17,999 for a deck repair project on a bridge located on Schapville Road, to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

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Consideration of a recommendation for a petition from Woodbine Township for a 50/50 project for culvert replacement on Krohmer Road with an estimated total cost of \$7,000 to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A recommendation for a petition from Menominee Township for a 50/50 project to repair a bridge deck on High Ridge Road and Chetlain Lane with an estimated total cost of \$15,000 to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

Consideration of a recommendation for a petition from East Galena Township for a 50/50 project for a culvert replacement on Mt. Hope Road with an estimated total cost of \$30,000 to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A recommendation to approve a supplemental MFT Maintenance Resolution for the 2011 construction season to authorize an additional \$86,610.07 of MFT funds was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

LAW ENFORCEMENT AND COURTS:

A recommendation to approve a letter of intent to enter into negotiations with Spillman Technologies for the design, purchase and implementation of a comprehensive public safety software solution, including CAD, RMS, JMS and Mobile was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

SOCIAL AND ENVIRONMENTAL:

This committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The Planning Commission's recommendation to approve an application by Gary & Debra Kaiser, owners and Corey and Jenny Kaiser, petitioners, for a special use permit to allow for a single family residence in the Ag Agricultural District on a lot less than forty (40) acres just west of 10003 W. Furlong Road, Galena and a time extension of 3 years to commence use was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Richard Dittmar, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 12. Nays-Merri Berlage and Robert Heuerman. Nays: 2. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3

The Planning Commission's recommendation to approve an application by Daniel & Melissa Pflieger for a map amendment from Ag Agricultural District to R-1 Single Family Residential District and

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approval of a five (5) lot subdivision located at 7746 N. Indian Ridge Road, East Dubuque was approved following a motion made by Steve McIntyre and seconded by Rick Dittmar.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 13. Nay-Merri Berlage. Nays: 1. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3

A motion to re-affirm a preliminary/final plat approval for "Rickett's Subdivision" containing 3 lots located on Walnut Street, East Dubuque, for Karl and Joan Ricketts, owners was made by Don Zillig and seconded by Steve McIntyre.

This subdivision was previously recommended for approval by the Planning Commission and subsequently approved by the Jo Daviess County Board in 2006. Re-affirmation is required as the subdivision was inadvertently not recorded within the time allotted. In accordance with the Jo Daviess County Subdivision Ordinance, re-affirmation of approval is required before it can now be recorded.

The motion for re-affirmation carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

LEGISLATIVE:

This committee had no business to bring before the board.

EXECUTIVE:

A recommendation to amend the Jo Daviess County Performance Management Performance Evaluations Employee Merit Pay Policy as recommended by the Personnel Review Committee was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to amend the New Position Classification Reclassification Review Policy as recommended by the Personnel Review Committee was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to approve a request by CVB Executive Director, Katherine Walker, to hire a full time Social Media Specialist was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to approve an updated position description for the GIS/IT Coordinator position and Information Technology Systems Administrator position was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to approve the appointment of Charles Pedersen as the Jo Daviess County Emergency Management Agency Coordinator was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

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The County Board thanked Tom Lange for his service as interim Jo Daviess County Emergency Management Agency Coordinator since 2011 and for his help with the transition of duties to the new coordinator.

A recommendation to open one (1) set of closed session minutes; Executive Committee closed session minutes from April 1, 2013 after review by States Attorney was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

A recommendation to provide an update of the digital GIS data road centerline features to Watch Systems, LLC for use on the Offender Watch website to verify map accuracy and waive all associated fees for providing the GIS data was approved following a committee motion made by Gerry Bennett.

The motion carried by voice vote.

CVB BOARD OF DIRECTORS:

A recommendation to approve a renewal of a one year contract with McDaniels Marketing with a not to exceed amount of \$77,600.00 was approved following a motion made by Merri Berlage and seconded by RJ Winkelhake.

The motion carried by voice vote.

FINANCE, TAX AND BUDGET:

A motion to approve the following FY2014 line item transfer requests and associated claims in the amount of \$4,030.23 was made by Steve Rutz and seconded by John O'Boyle.

- a) Transfer of \$1,000.00 from 002-43141-901 Highway/Contingency to 002-43141-501 Highway/Education & Training to pay a claim to Willett Hofmann & Associates in the amount of \$1,065.00.
- b) Transfer of \$10,000.00 from 027-45161-705 Tourism/Publishing to 027-45161-704 Tourism/Telephone to pay claims to AT&T in the amount of \$156.56, to pay a claim to Call One in the amount of \$85.40, to pay a claim to Call One in the amount of \$133.35, to pay a claim to Powernet Global in the amount of \$262.85, to pay a claim to Purchase Card in the amount of \$2,163.28, to pay a claim to Purchase Card in the amount of \$13.84 and to pay a claim to Trumba Corporation in the amount of \$149.95.

The motion carried by voice vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

This brings the total claims paid in July 2014 to \$447,863.09.

A recommendation to pay additional Hesse Martone legal fees associated with union negotiations from the Contingency Fund (016) was approved following a committee motion made by Steve Rutz.

The motion carried by voice vote.

OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM V – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM VI – CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM VII – CLOSED SESSION

The board entered closed session at 9:16 p.m. to discuss:

- a) personnel section 2(c)1, *"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*
Topic of discussion: Assistant State’s Attorney job classification.
- b) collective bargaining section 2(c)2, Topic of discussion: Update on current union negotiations
- c) property section 2(c)5
- d) litigation section 2(c)11

following approval of a motion made by Merri Berlage and seconded by John O’Boyle.

The motion carried by voice vote.

The board reconvened to open session at 9:35 p.m. following approval of a motion made by Gerry Bennett and seconded by Brandon Behlke.

The motion carried by voice vote.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

The State’s Attorney was authorized to move the Assistant State’s Attorney to grade 18, step 5 on the Jo Daviess County Position Classification and Compensation Plan following a motion made by Randy Jobgen and seconded by Rick Dittmar.

The motion carried by roll call vote: Ayes-Gerald Bennett, Richard Dittmar, Robert Heuerman, Randy Jobgen, John O’Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 10. Nays-Brandon Behlke, Merri Berlage, Dan Hughes and Steve McIntyre. Nays: 4. Absent-William Bingham, Jody Covert and Margie Montelius. Absent: 3.

AGENDA ITEM IX - ADJOURNMENT

The meeting adjourned following a motion made by Steve McIntyre and seconded by Randy Jobgen.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 9:39 p.m. until 7:00 p.m. Tuesday, August 12, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED**

JULY 8, 2014

MINUTES APPROVAL

1. County Board meeting minutes from the June 10, 2014 meeting.

APPOINTMENTS

1. Appointment of Michael Staver to the Emergency Telephone System Board for a three-year term ending April 30, 2017.
2. Appointment of Mary Vincent to the Jo Daviess County Housing Authority Board for a five-year term ending June 15, 2019.

REPORTS AND CORRESPONDENCE

1. Mediacom letter introducing new Government Relations Manager Kate Hotle.
2. Letter of resignation by David Jansen from the Zoning Board of Appeals.

CLAIMS

1. Claims approval in the amount of \$443,832.86.
2. Emergency Telephone Systems Board Fund claims in the amount of \$19,376.95.