

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
MAY 12, 2015**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:01 p.m. on Tuesday, May 12, 2015 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 14. Absent-Dan Hughes, John O'Boyle and Steve Rutz. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Smith.

**THE INVOCATION** and thought for the day were given by Merri Berlage.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Dan Hughes, John O'Boyle and Steve Rutz. Absent: 3.

**AGENDA ITEM II – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board.

**AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS**

Agenda items IV J3 and J4 under Finance, Tax and Budgets dealing with FY2014 financial report were addressed at this time following approval of a motion made by Merri Berlage and seconded by RJ Winkelhake.

The motion carried by voice vote.

Hope Wheeler, CPA with CliftonLarsonAllen LLP gave a presentation on the FY2014 audit of the financial statements of Jo Daviess County and answered questions from the board.

The recommendation to accept the FY2014 Jo Daviess County Financial Audit as reported by CliftonLarsonAllen LLP was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

**DEVELOPMENT AND PLANNING:**

This committee had no business to bring before the board.

**PUBLIC WORKS:**

A 50/50 project for Nora Township with an estimated cost of \$4,000.00 (County's share \$2,000.00) to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A local agency agreement for federal participation for the Willow Road Cold in Place Recycling Project was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A resolution appropriating \$120,000.00 from the Federal Aid Matching Fund (line item 008-43143-830) for the local share of the Willow Road Cold in Place Recycling Project was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The purchase of a pickup truck from Finnin Ford of Dubuque, Iowa at a cost of \$25,995.00 to be paid from line item 002-43141-820 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

An Intergovernmental Mutual Aid Agreement to provide law enforcement mutual aid and assistance among Jo Daviess County, Illinois and the municipalities of Galena, East Dubuque, Hanover, Scales Mound, Elizabeth, Apple River, Stockton, and Warren, Illinois was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

**SOCIAL AND ENVIRONMENTAL:**

An ordinance authorizing the County to operate a public transit service in Jo Daviess County was approved following a committee motion made by Brandon Behlke.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Dan Hughes, John O'Boyle and Steve Rutz. Absent: 3.

A resolution authorizing application for a consolidated vehicle procurement grant that would include the application for four medium duty vehicles and one minivan was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

A resolution authorizing application for a public transportation financial assistance grant was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

Various items associated with a FY2016 5311 rural/downstate operating assistance combined application that includes:

- i. FY2016 Application for Federal Assistance
- ii. FTA FY2016 Certifications and Assurances document associated with the combined 5311/DOAP Grant
- iii. Special Warranty regarding fair and equitable arrangements to protect the interests of employees affected by Section 5311 funds

- iv. Applicant's Certification of Intent to apply to the State of Illinois through the Illinois Department of Transportation
- v. FY2016 Downstate Operating Assistance Application
- vi. Correspondence with private sector transit operator

was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

A certification and restrictions on lobbying for federal funding greater than \$100,000.00 was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

Agenda item IV D6 was removed from the agenda at this time.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

This committee had no business to bring before the board.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

A recommendation from Carlson Dettmann Consulting, LLC regarding labor market comparisons and private sector data to be used in an updated labor market analysis associated with the Jo Daviess County Position Classification and Compensation Plan was discussed at the Executive Committee meeting held on Monday, May 11, 2015 at 7:00 p.m. for possible recommendation.

The board accepted the recommendation from Carlson Dettmann Consulting LLC, that the relevant labor market for the custom survey of counties include the following counties: Ogle, Whiteside, Stephenson, Henry, Lee, DeWitt, Knox, Livingston, Carroll, Bureau, Mercer and Boone and that the Bureau of Labor Statistics North West Illinois non-metro be used to represent the private sector and that if we (Carlson Dettmann Consulting, LLC) believe there is a need for additional private sector data comparisons we will utilize additional excellent published data sources and identify those to the County following a committee motion made by Merri Berlage.

The motion carried by voice vote with nay votes recorded for Rick Dittmar, Gerry Bennett and Don Zillig.

The date and location of the 2015 County Board Retreat is scheduled for Wednesday, June 24, 2015 at 5:30 p.m. at the Elizabeth Community Building in Elizabeth, Illinois following approval of a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by voice vote.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

A recommendation to set the price of the new County road map at \$5.00 each and the new County address map at \$10.00 and to update the GIS Cost Recovery Policy to reflect these changes was approved following a committee motion made by Gerry Bennett.

The motion carried by voice vote.

**CVB BOARD OF DIRECTORS:**

This committee had no business to bring before the board.

**FINANCE, TAX AND BUDGET:**

A motion to approve the following FY2015 line item transfer request and associated claims in the amount of \$2,812.50 was made by RJ Winkelhake and seconded by Randy Jobgen.

1. Transfer of \$2,112.50 from 018-46177-905 Miscellaneous Expense to 018-46177-705 Publishing to pay a claim to Lamar in the amount of \$2,112.50.
2. Transfer of \$700.00 from 002-43141-901 Contingency to 002-43141-705 Publishing to pay a claim to The Flash in the amount of \$232.50 and to pay a claim to the Galena Gazette in the amount of \$138.70.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Randy Jobgen, Steve McIntyre, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Dan Hughes, John O'Boyle and Steve Rutz. Absent: 3.

This brings the total claims paid in May 2015 to \$1,283,345.60.

A letter to the BNSF Railway for the purpose of initiating a cost recovery claim associated with the response by Jo Daviess County personnel and equipment to the Galena train derailment on March 5, 2015 was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution for the recovery of costs and the accounting of Jo Daviess County expenditures associated with the BNSF Railway Galena train derailment was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

**PUBLIC HEALTH ADMINISTRATOR SEARCH COMMITTEE:**

Bill Bingham reported the search committee selected Elizabeth Kane for the position of Administrator of the Jo Daviess County Health Department and she will begin her position on May 20, 2015.

**OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – BOARD MEMBER CONCERNS**

Don Zillig was concerned about the comments in the audit about employees that have hours in excess of the allowed hours limit according to the Jo Daviess County policy on vacation time.

**AGENDA ITEM VI – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VII – CLOSED SESSION**

The board entered closed session at 8:12 p.m. to discuss:

*D. Pursuant to 5 ILCS Litigation Section 120/2(c)11*

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*“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”* Topics of discussion: Craig A. Brown vs. Jo Daviess County Treasurer and Jo Daviess County Clerk (2015-MR-17); Nancy Lewis vs. Jo Daviess County Board of Health and Jo Daviess County Board (2014-CH-37).

following approval of a motion made by Brandon Behlke and seconded by Bill Bingham.

The motion carried by voice vote.

The board reconvened to open session at 8:24 p.m. following approval of a motion made by Brandon Behlke and seconded by Terry Stoffregen.

The motion carried by voice vote.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed as a result of closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by Randy Jobgen.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:25 p.m. until 7:00 p.m. Tuesday, June 9, 2015 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
MAY 12, 2015**

**MINUTES APPROVAL**

1. County Board meeting minutes from the April 13, 2015 meeting.

**APPOINTMENTS**

1. Appointment of Rodney Rogers to serve as Trustee to the Board of Trustees for the Warren Fire Protection District for a one-year term for the period of May 1, 2015 through April 30, 2016.
2. Appointment of Scott Kubat to serve as Trustee to the Board of Trustees for the Warren Fire Protection District for a two-year term for the period of May 1, 2015 through April 30, 2017.
3. Appointment of Jeffrey Fry to serve as Trustee to the Board of Trustees for the Warren Fire Protection District for a three-year term for the period of May 1, 2015 through April 30, 2018.
4. Appointment of Kevin Stewart to the Emergency Telephone System Board for a three-year term ending May 31, 2018.

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

**REPORTS & CORRESPONDENCE**

1. Thank you note from Bill Cooper.

**CLAIMS**

1. Claims approval in the amount of \$1,280,861.90.
2. Emergency Telephone Systems Board Fund claims in the amount of \$10,525.73.
3. Sheriff's DUI claims in the amount of \$3,380.00.
4. Sheriff's Forfeiture Fund claims in the amount of \$583.50.