

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
MARCH 11, 2014**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, March 11, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Present: 14. Absent-Jody Covert, Margie Montelius and Steven Rutz. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Smith.

**THE INVOCATION** and thought for the day were given by Merri Berlage.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Steve McIntyre and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Jody Covert, Margie Montelius and Steven Rutz. Absent: 3.

Robert Winter was appointed to the Elizabeth Community Fire Protection District for a three year term ending April 30, 2017 following approval of a motion made by Richard Dittmar and seconded by Steven McIntyre.

The motion carried by voice vote with an abstain vote recorded for Merri Berlage.

**AGENDA ITEM II – CITIZENS' COMMENTS**

Katherine Walker, Executive Director of the CVB, introduced Matthew Carroll as the new president of the CVB Board of Directors. Matthew said he was very happy to be part of the CVB.

Missy Lyons with Riverview Center spoke on behalf of April being declared as Sexual Assault Awareness Month.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS**

Steve McIntyre left the meeting at this time.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

The Planning Commission's recommendation to issue a Special Use Permit to Foster Field LLC, Steven & Loraine McIntyre, owner and Don Petsche, contract purchaser, to allow for light vehicle repair, agricultural tractor repair, machine shop type repair services, light welding, boat and other dry storage services and other miscellaneous repair services and allowing continued support to the adjacent airport by allowing aircraft storage, tie down, parking, aircraft maintenance and other associated support services,

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located in the AG Agricultural District located at 6144 N. Lake Road No. 1, Apple River was approved following a motion made by Richard Dittmar and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 13. Nays: 0. Absent-Jody Covert, Steve McIntyre, Margie Montelius and Steven Rutz. Absent: 4.

Steve McIntyre re-entered the meeting.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

A resolution to amend the Jo Daviess County Pay Structure Schedule to include a part time Engineering Technician Position and to revise the job titles of certain positions in the Pay Structure Schedule per updated position descriptions was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A resolution to approve updated position description for the Jo Daviess County Health Department and a part time Engineering Technician for the Highway Department was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

The County will enter into an agreement with The SpyGlass Group, LLC for telecommunication audit services at no cost to the County unless the County implements cost reduction savings resulting from the audit following approval of a committee motion made by Gerry Bennett.

The motion carried by voice vote.

A recommendation to update the GIS cost recovery policy as presented was approved following a motion made by Gerry Bennett.

The motion carried by voice vote with a nay voted recorded for Merri Berlage.

**CVB BOARD OF DIRECTORS:**

A twelve month contract with Cision for \$8,500 as presented was approved following a motion made by Merri Berlage and seconded by Steve McIntyre.

The motion carried by voice vote.

**FINANCE, TAX AND BUDGET:**

A motion to approve the following FY2014 line item transfer requests and associated claims in the amount of \$12,673.73 was made by Randy Jobgen and seconded by RJ Winkelhake.

- a) Transfer of \$11,458.73 from 002-43141-901 Contingency to 002-43141-405 Overtime to pay a claim to Jo Daviess County Highway in the amount of \$11,458.73.
- b) Transfer of \$630.00 from 016-49197-905 Miscellaneous to 016-49197-702 Professional Service to pay a claim to Carlson Dettman Consulting in the amount of \$630.00.

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- c) Transfer of \$585.00 from 018-46177-905 Miscellaneous to 018-46177-501 Education & Training to pay a claim to TCEDA in the amount of \$585.00.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Jody Covert, Margie Montelius and Steven Rutz. Absent: 3.

This brings the total claims paid in March 2014 to \$486,323.33.

**DEVELOPMENT AND PLANNING:**

A resolution in support of four lane US Route 20 and requesting federal and state funding was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to approve Jo Daviess County membership in the Illinois Enterprise Zone Association at an annual fee of \$200.00 was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the City of Freeport/Stephenson County Enterprise Zone to include Prairie Ridge of Galena, LLC was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

An ordinance amending the boundaries of the joint City of Freeport/Stephenson County certified enterprise zone to include Prairie Ridge of Galena, LLC was approved following a committee motion made by Merri Berlage.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Jody Covert, Margie Montelius and Steven Rutz. Absent: 3.

Agenda items IV G 5 and 6 were pulled from the agenda at this time. Merri Berlage said there is an Enterprise Zone hearing on Thursday and these agenda items will move forward after that hearing.

**PUBLIC WORKS:**

A recommendation to approve the tour of Galena/Jo Daviess County cycling stage race scheduled for June 6th thru June 8th was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A supplemental Motor Fuel Tax resolution for the County Engineer's salary in the amount of \$848.89 to be paid from line item 006-43142-401 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

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A resolution authorizing an additional \$195,051.70 of Motor Fuel Tax funds for the 2013 maintenance program to be paid from line item 006-43142-601 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A federal funding agreement for the culvert project on Longhollow and Brodrecht Roads in Elizabeth and Guilford Townships with 80% of the project to be funded with federal funds and the remaining 20% costs to be paid from line item 008-43143-830 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A federal funding agreement for the Rural Sign Upgrade Program with the program paying 100% of the cost of signs and posts up to \$25,000 per agency was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A petition from Nora Township for county aid for a culvert project on Greenvale Road with a project estimated cost of \$150,000 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

The tour of Galena/Jo Daviess County cycling stage race scheduled for June 6th thru June 8th was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

The ETSB Coordinator position description was approved as presented following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

The Assistant ETSB Coordinator position description was approved as presented following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A proclamation declaring April as Sexual Assault Awareness Month was approved following a motion made by RJ Winkelhake and seconded by Randy Jobgen.

The motion carried by voice vote.

**SOCIAL AND ENVIRONMENTAL:**

This committee had no business to bring before the board.

**OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – BOARD MEMBER CONCERNS**

There were no board member concerns.

**AGENDA ITEM VI – CITIZENS’ COMMENTS**

There were no citizens’ comments at this time.

**AGENDA ITEM VII – CLOSED SESSION**

The board entered closed session at 8:00 p.m. to discuss:

- a) personnel section 2(c)1,
- b) collective bargaining section 2(c)2, Topics of discussion: Update on current union negotiations
- c) property section 2(c)5
- d) litigation section 2(c)11

following approval of a motion made by Dan Hughes and seconded by Steve McIntyre.

The motion carried by voice vote.

The board reconvened to open session at 8:07 p.m. following approval of a motion made by John O’Boyle and seconded by Terry Stoffregen.

The motion carried by voice vote.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

There was no action needed as a result of closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by Bill Bingham.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:08 p.m. until 7:00 p.m. Monday, April 7, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

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Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
MARCH 11, 2014**

**MINUTES APPROVAL**

1. County Board meeting minutes from the February 11, 2014 meeting.

**APPOINTMENTS**

1. Appointment of Paul Brashaw to the Scales Mound Fire Protection District for a three year term ending April 30, 2017.
2. Appointment of Daniel Haffele to the Apple River Fire Protection District for a three year term ending April 30, 2017.

**CLAIMS**

1. Claims approval in the amount of \$473,649.60.
2. Emergency Telephone Systems Board Fund claims in the amount of \$20,437.13.
3. Sheriff's Forfeiture Fund claims in the amount of \$1,097.87.
4. Sheriff's DUI claims in the amount of \$815.00.