

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JANUARY 12, 2016**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, January 12, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present- Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heurman, Dan Hughes, Randy Jobgen, John O'Boyle, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 15. Absent- Steve McIntyre and Brad Petersburg. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Ron Smith.

THE INVOCATION and thought for the day were given by Bill Bingham.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heurman, Dan Hughes, Randy Jobgen, John O'Boyle, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Steve McIntyre and Brad Petersburg. Absent: 2.

AGENDA ITEM II – CITIZENS' COMMENTS

Jeanie Norman from Galena urged the board to approve the proposed amended ordinance for private sewage disposal systems, regarding disposal of domestic septage and addressed the board with other concerns she has with land application of septage.

Beth Baranski of Galena who is working with Lisa McCarty on behalf of TCEDA thanked the board for their ongoing support.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business at this time.

Brad Petersburg entered the meeting at this time.

AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS

CVB BOARD OF DIRECTORS:

This committee had no business to bring before the board.

FINANCE, TAX AND BUDGET:

A motion to approve the following FY2015 line item transfer requests and associated claims in the amount of \$17,446.88 was made by Steve Rutz and seconded by Randy Jobgen.

- a. Transfer of \$2,068.41 from 001-41121-501 Education & Training, transfer of \$1,992.57 from 001-41121-606 Minor Equip/Small Tools and transfer of \$1,324.01 from 001-41121-702 Professional Service to 001-41121-611 Auto Fuel/Oil to pay an associated claim to Highway Dept. in the amount of \$1,243.58, to pay an associated

Jo Daviess County Board Meeting Minutes

January 12, 2016

Page 2 of 6

- claim to Village of Warren in the amount of \$836.99 and to pay an associated claim to Saunders Oil in the amount of \$3,553.31.
- b. Transfer of \$1,293.55 from 001-41121-604 Computer Supplies to 001-41121-701 Maintenance Service to pay an associated claim to Leibold Auto Center of Galena in the amount of \$4,152.00.
 - c. Transfer of \$1,290.00 from 001-41121-501 Education & Training to 001-41121-441 Uniform Allowance to pay a partial associated claim to Streicher's in the amount of \$1,290.00.
 - d. Transfer of \$3,279.51 from 001-41122-711 Utilities to 001-41122-701 Maintenance Service to pay an associated claim to Morpho Trust USA in the amount of \$3,998.00.
 - e. Transfer of \$645.00 from 001-41124-701 Contractual Maintenance to 001-41124-441 Uniform Allowance to pay a partial associated claim to Streicher's in the amount of \$645.00.
 - f. Transfer of \$1,343.00 from 002-43141-805 Building to 002-43141-701 Maintenance Services to pay an associated claim to The Workshop in the amount of \$1,728.00.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent-Steve McIntyre. Absent: 1.

A FY2015 line item transfer request in the amount of \$2,555.00 from line item 007-41128-701 Maintenance Service to 007-41128-702 Professional Service was approved following a motion made by Steve Rutz and seconded by John O'Boyle.

The motion carried by voice vote.

A motion to approve the following FY2016 line item transfer requests and associated claims in the amount of \$3,907.97 was made by Steve Rutz and seconded by Randy Jobgen.

- a. Transfer of \$1,522.97 from 071-44163-901 Contingency to 071-44163-810 Equipment to pay an associated claim to Illinois Bank & Trust (Purchasing Card) in the amount of \$1,522.97
- b. Transfer of \$2,385.00 from 020-44154-719 Other Service Charges to 020-44154-604 Computer Supplies to pay an associated claim to Rose Rush Services, LLC in the amount of \$2,385.00.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent-Steve McIntyre. Absent: 1.

This brings the total claims paid in January 2016 to \$989,597.41.

A resolution to amend Resolution 2015-25 for the purpose of accounting for the 2015 Property Tax Levy for Special Service Area Number Six was approved following a committee motion made by Steve Rutz.

The motion carried by voice vote.

DEVELOPMENT AND PLANNING:

This committee had no business to bring before the board.

PUBLIC WORKS:

This committee had no business to bring before that board at this time.

LAW ENFORCEMENT AND COURTS:

A contract for a Law Enforcement Plan of Operations for services provided at the Mississippi River Project, Blanding Landing Recreation was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A federal equitable sharing agreement and certification between the Federal Government (DOJ), Jo Daviess County Sheriff and Jo Daviess County was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution to compensate volunteers who served as technicians on the Jo Daviess County Unified Command Post during the BNSF Railway/Galena Train Derailment was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution authorizing an increase to Circuit Clerk Court Automation Fee was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A resolution authorizing an increase to Circuit Clerk Document Storage Fee was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

SOCIAL AND ENVIRONMENTAL:

An ordinance amending the Code of Ordinances of Jo Daviess County, Illinois, Title 5 Public Health & Safety, Chapter 8 Private Sewage Disposal Systems, Regarding Disposal of Domestic Septage was approved following a committee motion made by Brandon Behlke.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent-Steve McIntyre. Absent: 1.

Stray dog pick-up contracts between the Jo Daviess County Board/Jo Daviess County Animal Control Department and the following municipalities: Apple River, East Dubuque, Elizabeth, Galena, Stockton and Warren was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

A service contract between the Dubuque Regional Humane Society and Jo Daviess County Illinois Animal Control for animal sheltering was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

January 12, 2016

Page 4 of 6

An animal control administrator services agreement with Cal Schafer for FY2016 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The appointment of Dr. Calvin Schafer, DVM to serve as the Jo Daviess County Animal Control Administrator for a one year term beginning on December 1, 2015 and ending on November 30, 2016 was approved following a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

An application by Gerald & Sheila Johnson, owners (address: 9650 W. Hart John Road, Galena IL 61036) and Lucas Trevarthen & Jenna Johnson, petitioners (address: 9650 W. Hart John Road, Galena IL 61036), requesting a Special Use Permit to allow for a single family residence in the Ag Agricultural District on a lot less than forty (40) acres, a one lot subdivision and a 3 year time extension to commence use on a parcel of land on the north side of Hart John Road, just east of Pilot Knob & River Roads was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, John O'Boyle, Brad Petersburg, Steve Rutz, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent-Steve McIntyre. Absent: 1.

LEGISLATIVE:

This committee had no business to bring before the board.

EXECUTIVE:

A recommendation to approve and fund an additional Information Technology Systems Administrator position in the GIS/IT Department with a start date no sooner than March 1, 2016 was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with nay votes recorded for Merri Berlage, Rick Dittmar and Randy Jobgen.

The Jo Daviess County Closed Session Guidelines Policy was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

Revisions to the Jo Daviess County Performance Management/Performance Evaluations Employee Merit Pay Policy were approved as presented following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to revise the Jo Daviess County Employee Performance Evaluation form by adding the word example to Supervisor comments (Supervisor comments/example) was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board.

OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM V – BOARD MEMBER CONCERNS

RJ Winkelhake told board members as of January 1, 2016 “knox boxes” would no longer be used. Knox boxes are used by land line phones when a phone exchange/network goes down and 911 calls cannot be delivered to the dispatch center in Galena. This would leave a hole in land lines making an emergency call.

AGENDA ITEM VI – CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM VII – CLOSED SESSION

The board had no need to enter closed session.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed since the board did not enter closed session.

AGENDA ITEM IX - ADJOURNMENT

The meeting adjourned following a motion made by Randy Jobgen and seconded by John O’Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:24 p.m. until 7:00 p.m. Tuesday, February 9, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
JANUARY 12, 2016**

MINUTES APPROVAL

1. County Board meeting minutes from the December 8, 2015 meeting.

CLAIMS

1. Claims approval in the amount of \$968,242.56.
2. Emergency Telephone Systems Board Fund claims in the amount of \$81,450.71.
3. Sheriff's Forfeiture Fund claims in the amount of \$45.00.