

**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
SEPTEMBER 30, 2014**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 6:07 p.m. on Tuesday, September 30, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Merri Berlage, Richard Dittmar, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Present: 10. Absent-Brandon Behlke, Gerald Bennett, William Bingham, Jody Covert, Robert Heuerman, Dan Hughes, and Margie Montelius. Absent: 7.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Smith.

AGENDA ITEM I – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

A recommendation by Richard Dittmar to move Agenda Item IV – FY2015 Budget Workshop ahead of Agenda Item III – New Business was approved by a show of hands.

AGENDA ITEM IV – FY2014 BUDGET WORKSHOP

County Administrator, Dan Reimer, reviewed the FY2015 budget process to date. He explained the PTELL process along with fund balance policies.

Brandon Behlke arrived at 6:55pm.

A recommendation to revise the 2014 (payable 2015) tax levy extension and distribution amounts for the General Fund levy, the County Highway levy, the Mental Health levy, and the Public Health levy was approved following a motion made by Richard Dittmar and seconded by Randy Jobgen. The revisions read as follows:

- i. Reduce by \$305,155 the 2014 property tax levy extension distribution amount to Public Health from \$522,024 to \$216,869. The effect of this reduction will reduce the estimated FY15 year end fund balance of the Public Health Fund from \$1,029,907 to \$724,752.
- ii. Increase by \$200,000 the 2014 property tax levy extension distribution amount to General Corporate from \$1,967,497 to \$2,167,497.
- iii. Increase by \$100,000 the 2014 property tax levy extension distribution amount to County Highway from \$943,885 to \$1,043,885.
- iv. Increase the 2014 property tax levy amount for the Mental Health Fund from a 0% increase to a CPI increase of 1.5% from \$343,590 to \$348,744.

The motion carried by roll call vote: Ayes-Merri Berlage, Richard Dittmar, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, RJ Winkelhake, and Don Zillig. Ayes: 9. Nays-Brandon Behlke and Terry Stoffregen. Nays: 2. Absent-Gerald Bennett, William Bingham, Jody Covert, Robert Heuerman, Dan Hughes, and Margie Montelius. Absent: 6.

A motion was made by Steven Rutz and seconded by Randy Jobgen to approve and move forward to the comprehensive budget document the 2014 (payable 2015) Jo Daviess County property tax levy extensions as recommended on September 30, 2014 by the County Board.

The motion carried by voice vote.

A motion was made by Steven Rutz and seconded by RJ Winkelhake that if the estimated property tax levy amounts for Federal Aid Matching and County Bridge cause the tax levy rate for these funds to exceed the statutory maximum tax levy rate of 0.05%, the County Administrator shall be authorized to request that 100% of the required reduction in the property tax levy for these funds be allocated to County Highway to increase the 2014 levy amount (payable 2015) for this fund

The motion carried by voice vote.

A motion was made by Randy Jobgen and seconded by RJ Winkelhake that if due to overestimating new property/construction and per PTELL, a reduction to the total aggregate Jo Daviess County property tax levy is required, the County Administrator shall be authorized to reduce proportionally the amount levied for 2014 for General Corporate and County Highway using a weighed percentage decrease formula. The amount levied for 2014 for Public Health, Mental Health, Social Security, Insurance, IMRF, Extension Education, Federal Aid Matching, and County Bridge shall remain the same.

The motion carried by voice vote.

A motion by Richard Dittmar and seconded by Steven Rutz that if due to the abatement of property taxes for new property/construction in the enterprise zone, the 2014 (payable 2015) total allowable property tax extension increase, from the 2013 amount, is less than \$151,863 or any lesser amount already reduced due to PTELL, the County Administrator shall be authorized to reduce proportionally the amount levied for 2014 for the General Corporate and County Highway using a weighed percentage decrease formula. The amount levied for 2014 for Public Health, Mental Health, Social Security, Insurance, IMRF, Extension Education, Federal Aid Matching, and County Bridge shall remain the same.

The motion carried by voice vote.

A motion was made by Brandon Behlke and seconded by Richard Dittmar to divide the County 1% Sales Tax receipts between the General Fund at 25% and the Highway Fund at 75% for FY2015.

An amendment to the motion was made by Merri Berlage and seconded by Randy Jobgen to divide the County 1% Sales Tax receipts between the General Fund at 40% and the Highway Fund at 60% for FY2015.

The amendment failed by roll call vote: Ayes–Brandon Behlke, Merri Berlage, Richard Dittmar, and Randy Jobgen. Ayes: 4. Nays–John O’Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake, and Don Zillig. Nays: 6. Absent–Gerald Bennett, William Bingham, Jody Covert, Robert Heuerman, Dan Hughes, Steve McIntyre, and Margie Montelius. Absent: 7.

The original motion made by Brandon Behlke and seconded by Richard Dittmar to divide the County 1% Sales Tax receipts between the General Fund at 25% and the Highway Fund at 75% for FY2015.

The motion failed by roll call vote: Ayes–Brandon Behlke, Merri Berlage, and Richard Dittmar. Ayes: 3. Nays–Randy Jobgen, John O’Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake, and Don Zillig. Nays: 7. Absent–Gerald Bennett, William Bingham, Jody Covert, Robert Heuerman, Dan Hughes, Steve McIntyre, and Margie Montelius. Absent: 7.

A motion was made by Steven Rutz and seconded by Terry Stoffregen to divide the County 1% Sales Tax receipts evenly between the General Fund at 50% and the Highway Fund at 50% for FY2015.

The motion carried by roll call vote: Ayes–Randy Jobgen, John O’Boyle, Steven Rutz, Ron Smith, Terry Stoffregen, RJ Winkelhake, and Don Zillig. Ayes: 7. Nays–Brandon Behlke, Merri Berlage, and Richard Dittmar. Nays: 3. Absent–Gerald Bennett, William Bingham, Jody Covert, Robert Heuerman, Dan Hughes, Steve McIntyre, and Margie Montelius. Absent: 7.

Round 3 General Fund revenue estimates were accepted as modified, with the addition of \$200,000 to line item 001-31110 Property Taxes and moved forward to the FY2015 Jo Daviess County comprehensive budget document following a motion made by RJ Winkelhake and seconded by Brandon Behlke.

The motion carried by voice vote with a nay vote recorded for Merri Berlage.

A motion was made by Steven Rutz and seconded by RJ Winkelhake to approve a recommendation of County Clerk Jean Dimke to approve a \$6,000 recurring target expense increase for the General Fund Miscellaneous Budget for the purpose of state revenue stamps.

The motion carried by voice vote.

A motion was made by Merri Berlage and seconded by Steven Rutz to approve a non-recurring expense of \$7,600 to be included in the Emergency Management target budget amount. It is recommended that this request be considered a non-recurring mandatory expense.

The motion carried by voice vote.

After a ten minute break, a recommendation by Steven Rutz was made to return to Agenda Item III – New Business and follow with the remainder of the Agenda Item IV – FY15 Budget Workshop was approved by a show of hands.

AGENDA ITEM III – NEW BUSINESS

A letter to the incorporated communities in Jo Daviess County asking them if they would like to participate in the application process for an enterprise zone for Jo Daviess County was approved following a Development and Planning Committee motion made by Steven Rutz.

The motion carried by voice vote.

That Jo Daviess County will serve as the lead agency in the application process for an enterprise zone was approved following a Development and Planning Committee motion made by Brandon Behlke.

The motion carried by voice vote.

That Jo Daviess County will fund up to 60% of the cost of an enterprise zone application and Jo Daviess County municipalities to fund 40% of the cost was approved following a Development and Planning Committee motion made by Merri Berlage.

The motion carried by voice vote.

An ordinance amending the boundaries of the joint city of Freeport-County of Stephenson Certified Enterprise Zone to include Sunflower Enterprises, LLC was approved following a Development and Planning Committee motion made by Merri Berlage.

The motion carried by voice vote.

A resolution to authorize an amendment to Section 2 of the Intergovernmental Agreement for the operation of an enterprise zone to add the proposed expansion of the enterprise zone to include Sunflower

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Enterprises, LLC was approved following a Development and Planning Committee motion made by Merri Berlage.

The motion carried by voice vote.

An ordinance amending the boundaries of the joint city of Freeport/County of Stephenson certified enterprise zone for the purpose of including an additional 35 acres for Pearl Valley Farms was approved following a Development and Planning Committee motion made by Merri Berlage.

The motion carried by voice vote.

A resolution to authorize an amendment to the Intergovernmental Agreement for the operation of an enterprise zone for the purpose of adding an additional 35 acres for Pearl Valley Farms was approved following a Development and Planning Committee motion made by Merri Berlage.

The motion carried by voice vote.

At this time, the board returned to Agenda Item IV – FY15 Budget Workshop

The board reviewed Special Funds budget proposals and any needed revisions.

The following 41000 Public Safety budgets, with fund descriptions, were accepted as presented/revised and forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Steven Rutz and seconded by Brandon Behlke.

- The ETSB/911 Fund 007, with an increase in expenses of \$10,000 to line item 007-702 Professional Services
- The Sheriff's Forfeiture Fund 009, the DUI Fund 019, the JDC Natural Hazard Mitigation Fund 072, the State's Attorney Drug Forfeiture Fund 051, the State's Attorney Records Automation Fund 074, the County Jail Medical Cost Fund 069, and the JDC Sobriety Court Fund 068

The motion carried by voice vote.

The following 43000 Public Works budgets, with fund descriptions, were accepted as presented/revised and forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Randy Jobgen and seconded by Merri Berlage.

- The Highway Fund 002 including the minimum fiscal year end fund balance policy, with an increase in revenue of \$100,000 to line item 002-31110 Property Taxes
- The Motor Fuel Tax Fund 006, the Federal Aid Matching Fund 008, the County Aid to Bridges Fund 011

The motion carried by voice vote.

The following 44000 Health, Education & Social Services budgets, with fund descriptions, were accepted as presented/revised and forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Brandon Behlke and seconded by Steven Rutz.

- The Public Health Fund 003 including the minimum fiscal year end fund balance policy, with a decrease in revenue of \$305,155 to line item 003-31110 Property Taxes
- The 708 Mental Health Fund 014, with an increase in revenue of \$5,155 to line item 014-31110 Property Taxes

- The Home Health Care Fund 026 including the minimum fund balance policy, the Rabies Control Fund 020, the Dog Fund 025, the Extension Education Fund 023, the HHC Memorial Fund 022, the Public Health Emergency Preparedness Fund 005, the Catastrophic Health Emergency Fund 046, the PH Emergency Response Grant Fund 067, and the Jo Daviess County Transit Fund 071

The motion passed by voice vote.

The following 45000 Economic & Physical Development & Planning budgets, with fund descriptions, were accepted as presented and forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Merri Berlage and seconded by Richard Dittmar.

- The Tourism Promotion Fund 027 including the minimum fiscal year end fund balance policy, the State LTCB Matching Grant Fund 056, the Rentech Energy Escrow Account 034

The motion carried by voice vote.

The following 46000 Capital Investment budgets, with fund descriptions, were presented to be forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Brandon Behlke and seconded by Terry Stoffregen.

- The General Capital Investment Fund 042, the General Capital Equipment Replacement Fund 048 with an increase of \$35,000 to line item 048-46172-810 Equipment, the Public Health Capital Investment Fund 055, the Highway Capital Investment Fund 059, the Tourism Capital Development Fund 032, the Economic Development Investment Fund 018, the HHC Capital Equipment Fund 054, the Sheriff's Vehicle Fund 038, the GIS Capital Equipment and Investment Fund 064, and the Emergency Services Communications Fund 066

A motion to amend the Tourism Capital Development Fund 032 to include additional expenses was made by Merri Berlage and seconded by Brandon Behlke.

- An additional \$50,000 to line item 032-46161-801 Land
- An additional \$230,000 to line item 032-46161-805 Building

The amendment carried by voice vote.

The original motion of the 46000 Capital Investment budgets, with fund descriptions to forward on to the FY15 Jo Daviess County comprehensive budget document as amended carried by voice vote.

The following 47000 Special Fund budgets, with fund descriptions, were presented to be forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Brandon Behlke and seconded by Steven Rutz.

- The Election Equipment Fund 049, the Recorder Automation Fund 028, the County Clerk Automation Fund 030, the Circuit Clerk's Automation Fund 029, the Court Document Storage Fund 039, the Maintenance & Child Support Fund 052, the Circuit Clerk Operations and Administration Fund 031, the County Treasurer Automation Fund 047, the Probation Services Fund 033, the Probation EMHD Fund 053, the GIS Automation Fund 058 including the minimum fiscal year end fund balance policy and revenue increase of \$3,990 to line item 058-39977, the Special Service Area #1 Fund 043, the Special Service Area #2 & #4 Fund

044, the Special Service Area #5 Fund 061, the Small Rental Properties Program Fund 040, the Sale in Error Fund 065, and the Coroner's Equipment and Operations Fund 070

The motion carried by voice vote.

The following 48000 Employee Benefit & Insurance budgets, with fund descriptions, were presented to be forwarded on to the FY2015 Jo Daviess County comprehensive budget document following approval of a motion made by Merri Berlage and seconded by Brandon Behlke.

- The Social Security Tax Fund 012 including the minimum fiscal year end fund balance policy, the Illinois Municipal Retirement Fund 013 including the minimum fiscal year end fund balance policy, and the Insurance Fund 017 including the minimum fiscal year end fund balance policy

A motion to amend the Insurance Fund 017 to reflect a reduction in line item 017-48118-723 Risk Management Contribution from \$346,215 to \$330,000 was made by Merri Berlage and seconded by Randy Jobgen.

The amendment carried by voice vote.

The original motion of the 48000 Employee Benefit & Insurance budgets, with fund descriptions to forward on to the FY15 Jo Daviess County comprehensive budget document as amended carried by voice vote.

The 49000 Contingency Fund 016 budget was presented to be moved forward to the next budget workshop meeting on Wednesday, October 8, 2014 following a motion made by Brandon Behlke and seconded by Terry Stoffregen.

The motion carried by voice vote.

AGENDA ITEM V– CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VI – ADJOURNMENT

The meeting adjourned following a motion made by Randy Jobgen and seconded by Brandon Behlke. The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 10:07 p.m. until the next budget workshop at 6:00 p.m. Wednesday, October 8, 2014, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.