



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Board of Health**

Wednesday, March 2<sup>nd</sup>, 2016 at 7:00 pm

Jo Daviess County Health Department Conference Room

**1. Call to Order**

Ron Lubcke, President of the Board of Health called the meeting to order at 7:00 PM.

**2. Roll Call**

Present: Ron Lubcke, Gary Jobgen, Elizabeth Blair, Greg Stauder, Kim Barrett, Jim Vormezeele and Bill Bingham, County Board Representative

Staff Present: Elizabeth Kane, Lori Stangl, Matt Calvert, Evelyn Folks, Marcia Christ, Chris Ludescher and Gretchen Carroll

Others Present: Katie Deveraux, Galena Gazette Reporter and Nikki Chamberlain Pham, Graduate Student Intern

**3. Approval of Minutes**

- a) Minutes from January 6<sup>th</sup> Board of Health Meeting  
After review, Elizabeth Blair motioned to approve the minutes, as presented, second by Bill Bingham. All were in agreement, motion passed.

**4. Citizens' Comments: None**

**5. Unfinished Business: None**

**6. New Business**

**a) Welcome Gary Jobgen and congratulations on his recent appointment to the Board of Health at the January 2016 County Board Meeting.**

Ron Lubcke, Board President, welcomed Gary Jobgen as the newest member of the Board of Health. Gary was thanked for his commitment to the community and public health. He brings almost 30 years of nursing experience with him (mainly psychiatric/mental health) and is a former member and past President of the Jo Daviess County 708 Mental Health Board.

**b) Discussion and possible action to approve a Resolution to Dissolve the Home Health**

### **Care Program.**

Ron Lubcke opened the discussion by informing the Board that the Home Health Care Advisory Committee met on Tuesday, February 16, 2016 to discuss the future of the Home Health Care Program. The census has been steadily declining and the constant nursing staff shortage has been the determining factor. That shortage constitutes a hindrance for the program. Currently, the nursing staff consists of one, Gretchen Carroll. The mission of the program is not being met and from a business stand point, the expenses outweigh the revenues, and have for some time. The HHC Advisory Committee voted to ask the Board of Health to dissolve the program. Elizabeth Kane, Administrator, explained that the program has been short staffed for 2 years and the program has been unable to keep positions filled for over 2 years. Home care agencies all around the State are struggling financially, along with the shortage of nursing staff. With only one nurse in the HHC Program, the agency has been forced to decline any new admissions. HHC patients have been notified of the impending closure and have been placed with other agencies. Ron also added that other agencies are able to provide more comprehensive services. Even with the increase in nursing wages, the agency is still not able to attract/retain qualified nursing staff. Once all of the procedures for closing the program are completed, any remaining funds will be transferred to the Public Health Fund. When the HHC Program was started, the original funding came from the Public Health Fund. Elizabeth Kane and Ron Lubcke were invited to attend the Jo Daviess County Board Executive Committee Meeting to explain the options of the program. Since the HHC Fund is self-supporting (no County dollars), decisions regarding the possible closure will be made by the Jo Daviess County Board of Health. Bill Bingham motioned that the Board of Health approve the resolution to dissolve the Home Health Care Program, second by Jim Vormezele. Voice vote was taken by Ron Lubcke. All members were in favor, motion passed.

### **c) Discussion and possible action to approve to start the process for a Position Reclassification Request per Carlson Dettmann for the Animal Control Warden Position.**

Elizabeth Kane, Administrator, asked the Board for permission to submit a Position Reclassification Form for the Animal Control Warden to Carlson Dettmann Consulting. Jamie Lattner, AC Warden, has been doing a tremendous job. She is on-call 24/7. When the position was reclassified at the beginning of the fiscal year, the duties and responsibilities associated with the position were unclear. As the months went on, it was clear that the position had major responsibilities. Revenues have increased in comparison to the same period as last year. A large amount of clerical work is involved, along with the transporting stray dogs to the Dubuque Humane Society. Dog bites, following up on delinquent rabies registrations and inoculations, citations and court appearances and picking up dead cats and dogs along the roadside are just a few of the duties. This does not include the issuance of tags, etc. The position is clearly similar to a department head/director description. The \$250.00 fee to Carlson Dettmann will be paid from the Animal Control Fund. Elizabeth also suggested that a part-time person should be added in mid to late summer to possibly cover rotating weekends in addition to clerical duties. Bill Bingham motioned to start the process

for a Position Reclassification Request per Carlson Dettmann for the Animal Control Warden Position, second by Kim Barrett. Greg Stauder suggested that instead of submitting just one reclassification request, why not do both submissions to Carlson Dettmann at the same time. When the part-time position is ready to be advertised, the paperwork has already been completed, thus shortening the process. Bill Bingham amended his motion to include both the full-time and part-time positions upon approval of the part-time position by Dan Reimer, County Administrator, second by Kim Barrett. All in favor, motion passed.

**d) Discussion and possible action to approve the development for new position within the Health Department to oversee Public Health Emergency Preparedness and the MRC.**

Elizabeth Kane, Administrator, requested that she be authorized to develop and request a placement on the Carlson Dettmann Consulting Wage Scale for an Emergency Management/MRC Coordinator position. She explained that this is a very demanding position and that the program needed one person to devote the time needed to handle all aspects of this specialized program. The position would be paid for with current grant funding (PHEP Grant \$38,000 and Ebola Grant \$7,350). Although the Agency has no current funding for the Medical Reserve Corp, the opportunity is there. The MRC needs to be expanded and possibly add a Junior MRC Section. Kim Barrett motioned to move forward with the development for new position within the Health Department to oversee Public Health Emergency Preparedness and the MRC, second by Elizabeth Blair. All in favor, motion passed.

**e) Discussion and possible action to approve a Request for Purchase for new flooring in the upper level of the Health Department through the Public Health Capitol Investment Fund (055).**

Elizabeth asked the Board for authorization to move forward with the development of a RFP (Request for Proposal) to let for bids for the replacement of the flooring on the main level of the Health Department. The project is in the current budget and has been for the last 2 years. The flooring was replaced on the lower level after the level sustained major water damage in 2011. The project would be for carpet in the main floor offices and tile in the hallways, restrooms, entry and Environmental Health office. \$20,000 is the amount budgeted but it may not be that much since the dollar amount was based on the lower level cost. Elizabeth would like to have the project completed in the summer. Ideally, the work would be done in the evenings and weekends, as not to interrupt the day-to-day operation of the Agency. This RFP will be by the bid process and will be required to be paid prevailing wage. Gary Jobgen motioned to move forward the approval of a Request for Purchase for new flooring on the upper level of the Health Department through the Public Health Capitol Investment Fund (055), second by Elizabeth Blair. All in favor, motion passed.

**f) Discussion regarding “The Water Deal” at the Savanna Army Depot.**

Matt Calvert, Director of Environmental Health, spoke to the Board about a “Press Release” from the Telegraph Herald entitled “Jo-Carroll depot officials OK water deal”. This was posted Tuesday, February 2, 2016. (excerpts)

“Jo-Carroll Depot Local Redevelopment Authority leaders have given a local business owner permission to draw more than 43 million gallons of water from an underground aquifer, which covers much of the Midwest.”

“But approval of the 10 year contract comes with a major caveat: Leaders from Jeanblanc International, Inc. must prove their plan won’t have a substantial impact on the Cambrian-Ordovician aquifer, which covers much of the Midwest.”

“Board members approved the contract after more than a year of discussion. In exchange for drawing the water from the aquifer, the company—which owns 9 buildings on 50 acres with rail footage at the former depot—will pay \$10,000 per month.”

“Jeanblanc initially planned to use the water to assist in hydraulic fracturing, or fracking. The technique extracts oil and gas from rock by injecting high pressure mixtures of water, sand or gravel and chemicals.”

“A third party evaluation of Jeanblanc’s plan must be completed. If the study shows a “significant impact” to the aquifer, the contract will immediately be canceled.”

Matt Calvert explained that all 4 wells are located in Carroll County. He wanted Board members to have the information to answer any questions from the public.

**7. Financials**

Elizabeth Kane reviewed the most recent budget fund reports.

**8. President’s Comments**

Ron Lubcke thanked the Board for the time and effort that have given to the community.

**9. Administrator’s Comments**

Elizabeth Kane, Administrator, informed the Board that a sanitarian has been hired for Environmental Health. She plans on starting in early April.

Plans are moving forward for WIC and Family Case Management to return to the authority of the Jo Daviess County Health Department with a tentative start date of July 1, 2016. With retirements, there has been a gap in the contact person/persons at the State level. A proposed budget and work plan for the July 1, 2016-June 30, 2017 fiscal year will be submitted. The Agency expects notification in April if the contract will be granted to Jo Daviess County. Because wellness was one of the objectives of the Jo Daviess County IPLAN, it may be advantageous to combine the Obesity Coalition into a proposed Wellness Coalition.

**10. Citizens’ Comments:** None

**11. Other:** None

**12. Next Board of Health Meeting: May 4, 2016, 7:00 p.m.**

The next scheduled Board of Health Meeting is on Wednesday, May 4, 2016 at 7:00 PM.

**13. Adjourn**

With no other business to discuss, Bill Bingham motioned to adjourn the meeting, second by Kim Barrett. All in favor. Motion passed.

Ron Lubcke, President of the Board of Health, adjourned the meeting at 8:20 PM.