

# Jo Daviess Community Mental Health 708 Board

## Board Members

President – Nicki Raaz

Vice President – Elaine Townsend

Secretary/Treasurer – Fran Peterson

County Board Representative – Randy Jobgen

Angela Birdsall

Peg Murphy RN

Leslie Hawley

## **AGENDA SPECIAL SESSION COUNTY-WIDE NEEDS ASSESSMENT September 10, 2014 County Board Room, Jo Daviess County Courthouse**

1. Call to order: at 5:38pm
2. Welcome to visitors and public: none
3. Minutes of the August 6, 2014, Needs Assessment Meeting: approved as written
4. Treasures report: none
5. Old Business
  - A. Reports on Survey results: displayed and reviewed the results on Surveymonkey. Angie will attempt to print the results in future.
6. New Business
  - A. Additions to Incidence Chart, data on numbers of people in each area of concern;: Peg looked into public data, Nicki made an Incidence chart. Will look for website for target info.
  - B. Finalize Service Continuum Chart for data collection on numbers served, aka “the matrix”, to be sent to all service providers for numbers of people served in 2013. Nicki revised the matrix based o ACHMAI’s revised matrix. Nicki provided a list of mental health providers to send Matrix to to gather info. Angie & Nicki will add instructions at top and make final revisions. Plan is to distribute by Monday.
  - C. Discussion of focus groups: will send packet of info out to focus group members before meeting to review.
    1. Date: October 28 & 29, 2014
    2. Location: 2 meetings (1 in Stockton and 1 in Galena). Tuesday evening 6-8p in Stockton and Wednesday in Galena 1-3pm. Locations to be determined.
    3. Who to invite: discussion was held to include school reps, clergy, law enforcement, EMT/medical, government, civic members.
    4. How to structure email an invite, ask individuals to attend 1 of the 2 meetings and to send 1 rep from each agency. Discussion as a larger group, then divide into smaller groups. Prioritize needs. Will provide refreshments.
7. Assignments for September
  - A. Continue gathering data for Incidence Chart;

- B. Send Service Continuum Chart to service providers with explanation and date info is needed;
- C. Make arrangements for Focus Group meeting.

8. Comments from the public: none

9. Adjournment: motion by Fran, 2<sup>nd</sup> by Peg to adjourn at 8:29pm

Next MH Assessment meeting date October 1, 2014, 5:30pm, Jo Daviess County Courthouse