

Jo Daviess Community Mental Health 708 Board

BOARD MEMBERS

President – Nicki Raaz: [present](#)
Vice President – Peggy Murphy RN: [present](#)
Secretary/Treasurer – Angela Birdsall: [present](#)
County Board Representative–Brandon Behlke: [present](#)
Fran Peterson: [present](#)
Elaine Townsend: [present](#)
Leslie Hawley: [present](#)

SERVICE PROVIDERS

Contact of Northern Illinois: [present](#)
FHN Family Counseling Center: [present](#)
Galena Clinic: [present](#)
Riverview Center, Inc.: [present](#)
The Workshop: [present](#)
Tyler’s Justice Center for Children: [present](#)
Kreider Services: [present](#)

MINUTES

QUARTERLY BOARD MEETING

September 14, 2016, 5:30 pm

County Board Room, Jo Daviess County Courthouse, Galena, Illinois

- I. Call to Order at 5:33pm and emergency exit announcement
- II. Minutes – Approval of June 8, 2016 minutes – **MOTION** – to approve by Elaine, 2nd by Fran, all in favor with corrections: change “agenda” on top to “minutes”, VII A change spelling to “revised” if incorrect.
- III. Correspondence
 1. Youth Center efforts – Creating a Board and applying for 5013c status.
 2. EFSP Funding – Elaine
- IV. President's Report – none, all items covered later in meeting;
- V. Treasurer’s Report – Nicki clarified why distribution of \$86,008 out of Misc. fund. It was first of grant distributions. **MOTION** to approve as written by Peg, 2nd by Leslie, all in favor
- VI. ACMHAI Reports
 - A. ACMHAI – Nicki
 1. Member Survey, long form completed by Nicki and Angie;
 2. Eileen Durkin, Member Coordinator was to attend this meeting, travel changed, Would like to come in October to meet with Board Members; Nicki will arrange time/date.
 3. Fall Meeting – Champaign, next week, September 23–24
 - a. Behavioral Health and the Criminal Justice System;
 - b. 3 Board members attending, and Dan Gilbert as legal council to this Board;
 - c. Meeting with DeWitt County re: contracts and oversight
 - d. Pass agenda for meeting.
 - B. Membership Committee – Fran: No meeting
 - C. DD Committee – Elaine: Call on 9/14/16 with 3 participants. New concept starting in IL which entails Host Families for individuals with DD.
 - D. Medicaid Committee – Peg: Call on 9/14/16, but no other participants.
- VII. Old Business
 - A. Reporting format for Service Providers

1. How is it working? Board is looking at feedback on effectiveness and functionality of current reporting system. FHN likes that reporting due to it following the grant allocation. Likes to see all quarters on 1 page. Suggests all reporting expectations be consistent for each agency. Workshop and Galena Clinic stated chart works well.
2. Beginning to look at next year's contracts and revisions to reporting chart. May consider including each quarter on the chart.

B. **Board Project:** A small committee will work to develop a marketing plan and start with inquiring with a marketing firm on costs. Peg, Fran, and Nicki will start process.

1. Peg- report on information gathering:
2. How do providers feel about Contact number being promoted? All agencies are in support of it.

C. Other old business

VIII. **New Business**

A. **FY-2017 Budget:** Motion by Fran, 2nd by Elaine, all in favor

1. Thanks to service providers for applications
2. Budget was prepared at meeting on July 20.
TOTAL BUDGET - \$348,829; Admin Costs- \$6550; Grants - \$342,244.
3. Joint Committees Meeting (Social/Environmental and Finance) held on August 18. Budget was moved forward with little discussion, 1 question about the Medicaid supplementation issue and grants for capital projects. Budget as is moved forward. Going to budget workshops in September/October to finalize budget by November.

B. **Contracts with Service Providers**

1. Letters have gone out re: amount of grants and programs funded for FY 2017;
2. Decisions were based on our Mandate and Needs Assessment.
3. Contracts will be prepared next month with reporting guidelines and charts; to be signed and returned to the County Admin Office by November 30, 2016.

C. **Other new business:** none

IX. **Reports from Service Providers**

A. **Contact:** Calls in JDC went up last quarter, t-shirts are finished, in October will be starting process to do fundraiser in JDC. Article in Telegraph Herald about Contact. Looking at offering Mental Health First Aid to JDC Sherriff's department free of charge. Looking into marketing plan for Contact specifically throughout all counties.

B. **FHN Family Counseling Center:** September is suicide prevention month and Pam and Jennifer did radio interview. Had 9 opportunities on the radio in past year to do awareness on several topics and spread word on FHN services and general information. Partnering with United Way. Hired former Riverview intern in JDC office as counselor. Two additional hires with dual diagnosis experience. Reiterating FHN is not for sale or interested in being bought out by anyone. Preparing for 1115 Waiver. Have been paid for last year by state.

C. **Galena Clinic:** Did overdose awareness day a few weeks ago. Open house scheduled for Wednesday October 12 5pm at new building. Psychiatrist will be there in person, she usually does telepsychiatry.

D. Riverview Center, Inc.: Hired Shawna Bauer as new crisis services coordinator, completed several Character Kids camps and served about 60 kids throughout county. Two pastors from Apple River approached Riverview and how they can work together in their community. Fundraiser at Woodbine in August. This Saturday Council Hill Station is having fundraiser, annual duck derby is coming up as well.

E. Tyler's Justice Center: Being sponsored by fundraiser at Council Hill Station also. Missy went to Alabama to be trained as forensic interviewer and has since done 40 interviews. Had golf outing in August at Woodbine, went very well. November doing annual appeal. In March/April doing cooking fundraiser. Were nominated for "100 women who care" fundraiser.

F. The Workshop: Received payment for last year from state. Annual meeting and spaghetti dinner fundraiser is next week. Currently remodeling some areas to better utilize space including doubling size of senior room. Working through how new FLSA law will impact workshop.

X. Comments from Public: Kreider: on Saturday having family picnic for all clients, staff and their families. September 27 Culvers Share Night.

Rotary club has funds available to individuals seeking GED and citizenship since last weekend's fundraiser. If anyone is interested contact Rotary member.

XI. Adjournment: Motion by Leslie, 2nd by Elaine, all in favor at 6:43pm.

Next meeting - December 14, 2016, 5:30pm, County Board Room, Jo Daviess County Courthouse, Galena, Illinois