

## 708 Board Special Session - Needs Assessment Minutes

January 8, 2014, 5:30 pm

Midwest Medical Center

Those present:

Board Members: Nicki Raaz, Elaine Townsend, Fran Peterson, Angela Birdsall, Peg Murphy.

Citizen: Leslie Hawley.

The meeting was called to order at 5:35 p.m. by President Nicki Raaz.

The Illinois statute was reviewed and it was noted that part of the charge by the state law for a 708 Board is to conduct a needs assessment. There was discussion concerning what mental health needs are not being met or possibly not known. Bringing this information forward could help in the budgeting process with the Jo Daviess County Board.

The needs assessment template provided by ACMHAI was reviewed and all felt it was a good starting point.

The major behavioral health categories that will be addressed are 1) mental health, 2) substance use disorders and addictions, and 3) developmental and intellectual disabilities. Information will be gathered through the following:

Data from public sources-- Midwest Medical Center and other needs assessment documents, and public records that will provide demographic and other data.

Information from 708 funded agencies-- on the grid provided by ACMHAI for use in the assessment.

Focus groups—interviews with people in the following categories:

Law enforcement- -police, sheriff's department, states attorney, juvenile justice committee.

Schools-- superintendents, counselors, social workers.

Medical-- hospital, medical professionals.

Community leaders-- public officials, community members, clergy.

Assignments for upcoming meetings:

February -- Review Midwest Medicals needs assessment on their website

February -- Identify possible individuals for the 4 focus groups.

March – Hand out grid to agencies and explain the process to them.

Nicki Raaz appointed Peg Murphy to head the needs assessment project and Peg will chair meetings and provide agendas for future meetings.

The next meeting will be on February 12<sup>th</sup> at 5:30 at the Midwest Medical Center conference room.

It was moved (Angela Birdsall) and seconded (Elaine Townsend) to adjourn the meeting at 6:40 p.m.

Respectfully submitted, Fran Peterson, Secretary/Treasurer