

## 708 Board Special Session - Needs Assessment Minutes

February 12, 2014, 5:30 pm

### Midwest Medical Center

Members present: Peg Murphy, Fran Peterson, Angela Birdsall, Elaine Townsend, and Randy Jobgen

The meeting was called to order at 5:30 p.m. by Peg Murphy. The minutes of the January meeting were approved (Elaine T. moved, Angela B. second). There was no treasurer's report.

Members were requested to read the Midwest Medical Center Community Assessment on their website and to look at the data from the study. It was also recommended to read the Jo Daviess County Public Health Department five year plan on their website.

Regarding the portion of the needs assessment relating to schools, it was decided to include ages 19-21. It was also suggested to include in the questionnaire if any students are receiving services outside of the county. Elaine will contact the Northwest Special Education office in Freeport for information. It was also suggested that we contact the superintendent of the various school districts for any information that they have on referrals for drug/alcohol abuse. It was also decided that we should find out if there are any students receiving applied behavior analysis or if they utilize behavior analysts outside of their school district.

The following suggestions were made for key leaders for focus groups:

Law Enforcement-Kevin turner, local police chiefs, John Hay, Juvenile Justice Committee member Sharon Wand.

Medical – FHN, Medical Associates, Midwest Medical Center, Midwest Medical Clinic, Monroe Clinic, Mercy Hospital, Finley Hospital, Galena Clinic.

Community Leaders – JDC Board-Ron Smith or Merri Berlage; city mayors, clergy, JDC coroner, township supervisors who have public aid recipients, the extension service. Highland Community College.

The idea of using survey monkey as a means to get responses from anyone in the community was discussed.

It was also discussed using a survey for leaders mentioned above and the agencies to answer questions to be used as data sources in the assessment matrix. Possibly using a general survey and then one on one interviews for specifics depending on their answers to the general questions.

Randy will check on availability of the JDC Board room or the sheriff's conference room for future needs assessment meetings.

Fran P. moved and Elaine T. seconded the meeting be adjourned at 6:35 p.m. Motion carried.