

Jo Daviess Community Mental Health 708 Board

Board Members

President – Nicki Raaz

Vice President – Elaine Townsend

Secretary/Treasurer – Angela Birdsall

County Board Representative – Randy Jobgen

Fran Peterson

Peg Murphy RN

Leslie Hawley

AGENDA SPECIAL SESSION COUNTY-WIDE NEEDS ASSESSMENT October 1, 2014 County Board Room, Jo Daviess County Courthouse

1. Call to order: 5:26pm
2. Welcome to visitors and public: none
3. Minutes of the September 10, 2014, Needs Assessment Meeting: no corrections, approved as written.
4. President's Report: discussion on contracts for agencies. Waiting on states attorney to provide feedback. May wait another year before implementing contracts with agencies. Will let States Attorney know that board would really like contract this year. Sojourn did not distribute any surveys to recipients and did not respond to request for data for Matrix. Does 708 want to continue to fund agencies that aren't actively participating in what board is doing? Think about it between now and next meeting.
5. Treasures report: none
6. Old Business: none
7. New Business
 - A. Decision on space for Galena Focus Group: Stockton meeting will be at Calvary United Methodist Church 315 W. Maple Avenue Stockton. They have screen to project presentation, but not sure about projector. Elaine will check into. Galena meeting will be at DeSoto House. They have all A/V equipment needed, and parking ramp can be used. They have multiple rooms that can be used, but will use the ballroom.
 - B. Revise and approve attendance list for Focus Groups: Nicki developed a list of attendees. Galena meeting will most likely be bigger group. List was divided by Galena/Stockton. Nobody else to add to the list.
Reviewed Invitation: 10/28 6-8p Stockton, 10/29 1-3p Galena. Invitations will be sent 10/3 and ask for RSVP. Will ask for them to send a representative if they can't attend. Will send a packet of info prior to the meeting. No additional changes to invitation.
Reviewed Agenda for Focus Groups: Will be sent in advance.
 - C. Approve the following for presentation at focus groups:
 1. Prevalence Chart: data has been difficult to find. Need to locate stats and cite sources. Volunteers needed to locate additional info. Get data to Nicki by 10/19.
 2. Service Continuum: Angie and Nicki made changes to matrix template and will enter data into matrix.

3. Survey Summaries: Angie is going to pull out comments from surveys. Will develop power point. Service Recipient surveys: need to extrapolate percentages. Elaine will work on Provider survey comments and Nicki the community surveys.
4. Worksheets for Focus Group Members: develop worksheet with 4 main questions to be answered by smaller focus groups. Groups will decide what priorities are, then bring back to larger group. Angie will enter and display as presented.
5. Presenters and group leaders
 - a. Main presentation, review of data collection – Nicki and Phyllis
 - b. Group leaders – volunteers needed: Peg, Fran, & Elaine
 - c. Wrap up – Phyllis and Nicki
6. Impact of mental health issues on county services data. More data will be coming in yet. Nicki will work on getting more info gathered.
8. Assignment for November – Look at MMC report, IPlan and any other Needs Assessment reports and come with ideas for the format for our Summary / Report. Nicki will ensure full county board will include 708 presentation on agenda for January 2015 meeting. Need to begin writing our final report.
9. Comments from the public: none
10. Adjournment: 7:06p

Next MH Assessment meeting date November 5, 2014, 6:30pm, Jo Daviess County Courthouse