

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake, Chair
DATE/TIME: December 21, 2015 @ 5:30 p.m.

PRESENT:

<input checked="" type="checkbox"/> RJ Winkelhake	<input type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Don Zillig	

A quorum was established.

Other Board Members: None

Others: Dan Reimer, Kevin Turner, Chuck Pedersen and Sharon Wand

1. Minutes Approval

- a) **The November 16, 2015 Law Enforcement and Courts committee meeting minutes were filed by consent.**

2. Citizens' Comments : None

3. Unfinished Business

- a) **FY2014/FY2015 Strategic Goals & Plans – Timelines/Responsibilities** – The committee reviewed their strategic goals, completion timelines and the individual(s) assigned responsibility for overseeing each of the goals. 2015/2016 Strategic goals are as follows:

- i. Complete analysis of Courthouse security – December 2016 - Sheriff Turner
- ii. Replace/update all technology in the mobile command center - December 2016 - Chuck Petersen/Ron Smith
- iii. Courthouse HVAC – ongoing - Law & Courts Committee
- iv. Consolidate dispatch (9-1-1) with other Counties – ongoing – ETSB/EMA/Sheriff and Law & Courts Committee
- v. Obtain body cameras & software for Sheriff's Department – ongoing - Sheriff Turner/Craig Ketelsen
- vi. Continue 5-year exterior maintenance plan – ongoing – Law & Courts Committee
- vii. Develop plan for interior Courthouse maintenance – December 2017 – Law & Courts Committee
- viii. Establish emergency operations center – ongoing – EMA Coordinator/Sheriff Turner/Law & Courts Committee
- ix. New floors/showers for jail – December 2016 – Sheriff Turner
- x. Research & implement media presentation for court rooms - December 2016 – John Hay
- xi. Communicate various court room issues with judges – January 2016 – Sharon Wand/Ron Smith
- xii. The Committee placed the following items on hold: fix Meeker Street winter run off, establish preservation foundation for Courthouse, complete implementation of NG-9-1-1 and review Courthouse parking issues.

- b) **Update on five year capital improvement plan** – Nothing new at this time.

- c) **Update on proposed 911 dispatch center consolidation feasibility study** – Nothing new at this time.

- d) **Update on the possible action on reimbursement for Volunteers for hours worked on the Command Post during the Galena Train Derailment** – Action was taken below in new business.

4. New Business

- a) Discussion and possible action on FY2016 HVAC Improvements for the Jo Daviess County Courthouse. Engineer Kurt Karnstedt from Shive-Hattery called in via conference call. The Committee discussed that \$125,000 was appropriated in the FY2016 budget to upgrade the Andover Gateway System and DDC HVAC in the Courthouse; one of the benefits of this project is the County will be able to control the HVAC system instead of outside vendor. Karnstadt discussed that he was involved with the 2009 Courthouse/PSB HVAC study and also some of the improvements that have already been made. Because this was several years ago Karnstadt wanted to review the system again before making any recommendations and plans to meet with John Meyerhofer on Friday, January 8th, 2016. The Committee requested Karnstadt to prepare a professional services proposal for the January meeting including engineering, bid document preparation and construction management and a probable opinion of cost.
- b) Discussion and possible action to request a professional services proposal from Shive-Hattery for engineering services associated with HVAC improvements for the Jo Daviess County Courthouse as recommended in the 2009 JDC Courthouse and Public Safety Building HVAC Replacement Study.
- c) Discussion and possible action on Contract Law Enforcement Plan of Operations for services provided at the Mississippi River Project, Blanding Landing Recreation Area. Sheriff Turner reviewed a service agreement with Blanding Landing Recreation Area; there were no changes from the FY2015 agreement. **Brandon Behlke made a motion to approve a Contract Law Enforcement Plan of Operations for services provided at the Mississippi River Project, Blanding Landing Recreation Area. Motion was seconded by Terry Stoffregen and motion passed.**
- d) Discussion and possible action on a Federal Equitable Sharing Agreement and Certification between the Federal Government (DOJ), Jo Daviess County Sheriff and Jo Daviess County. **Brandon Behlke made a motion to approve a Federal Equitable Sharing Agreement and Certification between the Federal Government (DOJ), Jo Daviess County Sheriff and Jo Daviess County. Motion was seconded by Bill Bingham and motion passed.**
- e) Discussion and possible action on a Resolution to Compensate Volunteers who Served as Technicians on the Jo Daviess County Unified Command Post During the BNSF Railway/Galena Train Derailment. Ron Smith discussed a draft resolution to compensate volunteers who served as technicians on the UCP during the Galena Train derailment. This was a unique incident and fell under the County's spillers pay ordinance and the County received compensation from the Railroad for time served by the volunteer's on the UCP. **Ron Smith made a motion to approve a Resolution to Compensate Volunteers who served as Technicians on the Jo Daviess County Unified Command Post during the BNSF Railway/Galena Train Derailment. The motion was seconded by Terry Stoffregen and motion passed.**

- f) Discussion and possible action on a Data Sharing Agreement between the Illinois Department of Human Services and the Jo Daviess County Sheriff's Department 2016-096-DSA-FCS **Bill Bingham made a motion to decline approval of a Data Sharing Agreement between the Illinois Department of Human Services and the Jo Daviess County Sheriff's Department 2016-096-DSA-FCS. The motion was seconded by Brandon Behlke and motion did not pass.**

- g) Discussion and possible action on a Resolution Authorizing Increase to Circuit Clerk Court Automation Fee. Circuit Clerk Sharon Wand reviewed an ordinance to increase the Circuit Clerk Court Automation fee to \$25 the amount allowed by statute and to collect a Court Automation Fee of \$5.00 on any traffic, municipal ordinance or conservation case satisfied without a court appearance pursuant to Supreme Court Rule 529. **Brandon Behlke made a motion to approve a Resolution Authorizing Increase to the Circuit Clerk Court Automation Fee. The motion was seconded by Don Zillig and motion passed.**

- h) Discussion and possible action on a Resolution Authorizing Increase to Circuit Clerk Document Storage Fee. Circuit Clerk Sharon Wand reviewed an ordinance to increase the Circuit Clerk Document Storage fee to \$25 the amount allowed by statute and to collect a Court Automation Fee of \$5.00 on any traffic, municipal ordinance or conservation case satisfied without a court appearance pursuant to Supreme Court Rule 529. **Don Zillig made a motion to approve a Resolution Authorizing Increase to the Circuit Clerk Document Storage Fee. The motion was seconded by Brandon Behlke and motion passed.**

5. Staff Reports

- a) **Sheriff's Report** – Sheriff Kevin Turner reported that he has been working with Jo Daviess County Emergency Management Coordinator Chuck Pedersen on Code Red, a reverse 911 call system. A meeting is being planned in January to discuss the proposed system.
- b) **Circuit Clerk's Office** – No report.
- c) **Probation** – No report.
- d) **Public Defender** – No report.
- e) **Other** – No report.

6. Citizens' Comments -- None

7. Board Member Concerns – None

The next Law & Courts committee meeting will be Tuesday, January 19, 2016, at 5:30 p.m.

Meeting adjourned at 6:20 p.m. following a motion by Don Zillig and a second by Brandon Behlke.