

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)

CHAIRPERSON: Merri Berlage

DATE/TIME: November 24, 2015, 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Steve Rutz	<input checked="" type="checkbox"/> Robert Heuerman	<input checked="" type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> John O'Boyle	<input type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Rick Dittmar		

A quorum was established.

Other Board members:

Others: Linda Delvaux, Lisa McCarthy, Katherine Walker, Skip Schwerdtfeger, Jim Francis, and Dan Reimer

1. Approval of Minutes

- a) Review and approve minutes for the September 22, 2015 Development & Planning Committee meeting – **John O' Boyle made a motion to approve the minutes of the September 22, 2015 Development & Planning Committee meeting. Seconded by RJ Winkelhake and motion passed.**

2. Citizens' Comments

3. Unfinished Business

- a) FY2015/FY2016 Strategic Goals & Plans – The committee reviewed their strategic goals for FY2015/2016.
- b) Update on Enterprise Zone – Merri Berlage reported that the Enterprise Zone Committee has not met. The forty-nine enterprise zones previously awarded will not be certified by the Governor's office at this time.
- c) Update from Zoning Ad-Hoc Committee –
- d) Discussion and possible action on committee assignments from the 2015 County Board retreat – The four committee assignments are: attract new businesses, find a way to more effectively promote agriculture in the County, propose hiring an economic development manager and subdivision ordinance review. Berlage suggested the addition of retain and enhance current businesses.

4. New Business

- a) Discussion and possible action on establishing meeting dates and start time for the FY2016 Development and Planning Committee meetings. – **Steve Rutz made a motion to approve the Development and Planning Committee Meeting dates and 7:00 pm start time as presented for FY2016. The motion was seconded by Robert Heuerman and motion passed.**
- b) Discussion on an Upper Mississippi River International Port District ordinance for the issuance of permits and an ordinance relating to the fixing of fees for permits, permit application and permit notification letter. – Skip Schwerdtfeger and Jim Francis members of Upper Mississippi River International Port District Board (UMRIPD) discussed two ordinances which were recently adopted by the UMRIPD; An Ordinance Providing for the Issuance of Permits and An Ordinance Relating to the Fixing of Fees for Permits. Schwerdtfeger discussed how the UMRIPD was created by Public Act 96-636, 70 ILCS 1863 as a political subdivision, body politic, and municipal corporation embracing all the area within the corporate limits of Carroll County and Jo Daviess County, Illinois. The Act provides the Port District shall have the rights and powers to issue permits for the construction of all harbors, wharves, piers, dolphins, booms, weirs, breakwaters, bridges, or other structures of any kind over, under, in, or within 40 feet of any navigable waters within the district. Schwerdtfeger discussed the application form and the

notification letter that the UMRIPD sent out. Linda Delvaux discussed that the Building & Zoning Office includes information on the UMRIPD permit in their building permit packets.

- c) Re-evaluation of items not fully addressed for the zoning ordinance: Solar (private/commercial ordinance) – Mobile Homes – Events/Festivals – RJ Winkelhake who chaired the Zoning Review Ad-hoc Committee discussed that Committee did a lot of research on some of the items that the County Board sent back to the Development & Planning Committee. The Committee discussed that rather than send the items back to the Ad-hoc Committee they would review them one at a time and decided on the following schedule: Solar – private/commercial ordinance ~ December. Mobile Homes ~ January. Events/Festival ~ February.
- d) Discussion and possible action to set a date for the Ag Promotion Meeting – Merri Berlage discussed that one of the County Board Retreat items assigned to the Development & Planning Committee was Ag Promotion. Berlage suggested a tentative date of February 3rd for an Ag Promotion Meeting.

5. Staff Reports

a) Building & Zoning

- i. Monthly Report – Linda Delvaux reported a site visit was done on Main Street in Menominee after the recent storm. The site visit revealed that only one property received serious damage from the storm. A house and two barns had significant roof and structural damage. When contact was made with the owner he indicated that the site was not his primary residence and he indicated that the house and barns would be completely removed at this time and he had no plans on rebuilding. Also Building and Zoning sent out approximately 525 Guest Accommodation license renewal notifications and approximately 390 have been returned and two indicated they would no longer participate in the program.

b) Economic Development

- i. CVB Monthly Report – Katherine Walker advised that “Enjoy Illinois” is a new magazine beginning distribution. Visit Galena is featured on the back page.
- ii. TCEDA Monthly Report – Lisa McCarthy provided an update on TCEDA. AUSP Thomson has hired approximately 250 employees. Neumiller Farms 0% loan through USDA Rural Development was approved at nearly \$500,000 at 0% for 10 years. EDGE tax credits are reinstated but not certified until a budget passes. A proposed freight study with IA on all modes of transportation (rail, truck, barge, airports) has been approved by IDOT and IA DOT. Counties included in the study are Jo Daviess, Carroll, Whiteside, and Stephenson in IL. This study is important to obtain data to compete for Highway Trust Fund and infrastructure dollars since earmarks no longer exist. Blackhawk Hills Regional Council is leading the study and TCEDA has raised nearly \$26,000 in matching funds. (20% of project estimate.)

6. Citizens’ Comments -- None

- 7. **Board Member Concerns** – Steve Rutz reported on a recent meeting he attended and met Jim Schultz the Illinois Director of Commerce. Discussions included the high cost of Enterprise Zone applications.

The next Development & Planning Committee meeting will be Tuesday, December 22, 2015, at 7:00 p.m.

The meeting adjourned at 8:58 p.m. following a motion made by John O’Boyle and seconded by Steve Rutz, motion carried.