

# JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse  
330 N. Bench St., Galena  
County Board Room, 3rd Floor  
Monday, November 7, 2016 @ 7:00 p.m.

## AGENDA

### 3<sup>rd</sup> Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

### **1. CALL TO ORDER**

### **2. ROLL CALL**

### **3. PLEDGE OF ALLEGIANCE**

### **4. INVOCATION AND THOUGHT FOR THE DAY**

### **5. MINUTES APPROVAL**

- a. County Board Budget Workshop minutes from the October 5, 2016 meeting.
- b. County Board meeting minutes from the October 11, 2016 meeting.
- c. County Board Budget Workshop minutes from the October 13, 2016 meeting.
- d. Special County Board meeting minutes from the October 25, 2016 meeting.

### **6. REPORTS & CORRESPONDENCE**

- a. Thank you note from William Keeffer Family

### **7. CITIZENS' COMMENTS**

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

### **8. UNFINISHED BUSINESS**

### **9. NEW BUSINESS & COMMITTEE REPORTS**

#### **A. APPOINTMENTS**

1. Appointment of Kathleen Speaker to the Jo Daviess County Merit Commission for the remainder of a three-year term ending February 28, 2019.
2. Appointment of Dr. Matt Gullone to the Jo Daviess County Board of Health for the remainder of a three-year term ending April 30, 2017.
3. Appointment of Dr. Calvin Schafer, DVM to serve as the Jo Daviess County Animal Control Administrator for a one year term beginning on December 1, 2016 and ending on November 30, 2017.

#### **B. CONTRACTS, AGREEMENTS, & PETITIONS**

## C. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

### D. Finance, Tax & Budgets

#### 1. CLAIMS

- a. Claims approval in the amount of **\$866,719.27 (Regular Claims) + \$0.00 (Utilities)**  
**= \$866,719.27.**
- b. Emergency Telephone Systems Board Fund claims in the amount of **\$3,943.94**
- c. Sheriff's DUI claims in the amount of **\$0.00**
- d. Sheriff's Forfeiture Fund claims in the amount of **\$491.64**

2. Consideration of approval of the following **FY2016 line item transfer request(s)** in the amount of **\$1,400.00.**

- a. Transfer of \$800.00 from 001-40109-501 Education & Training to 001-40109-604 Computer Supplies.
- b. Transfer of \$600.00 from 001-40109-502 Travel to 001-40109-604 Computer Supplies.

3. Consideration of approval of the following **FY2016 line item transfer request(s) and associated claim(s)** in the amount of **\$15,759.13.**

- a. Transfer of \$3,931.98 from 001-40107-603 Operating Supplies to 001-40107-702 Professional Services to pay an associated claim to Election Systems & Software in the amount of \$11,049.07.
- b. Transfer of \$695.84 from 001-41122-711 Utilities to 001-41122-602 Janitorial Supplies to pay an associated claim to Weber Paper Co. in the amount of \$695.84.
- c. Transfer of \$3,000.00 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies to pay an associated claim to Tandem Tire in the amount of \$204.40, an associated claim to Hoskins Building in the amount of \$576.00, an associated claim to Conmat in the amount of \$376.79 and an associated claim to Conmat in the amount of \$1,399.74.
- d. Transfer of \$1,000.00 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies to pay an associated claim to G & K Services in the amount of \$250.86, an associated claim to Hosking Building Center in the amount of \$20.07, an associated claim to Gasser True Value in the amount of \$8.49, an associated claim to Gasser True Value in the amount of \$87.43, an associated claim to Stockton Auto Supply in the amount of \$39.99, an associated claim to Dubuque Hose & Hydraulic in the amount of \$54.90 and an associated claim to Menards in the amount of \$29.67.
- e. Transfer of \$500.00 from 003-44151-703 Postage to 003-44151-712 Garbage Disposal to pay an associated claim to Stericycle, Inc. in the amount of \$607.32.
- f. Transfer of \$500.00 from 027-45161-703 Postage to 027-45161-451 Mileage to pay an associated claim to Katherine Walker in the amount of \$358.56.

4. If the claims in items 1.a. and 3 are approved, the total claims paid for November, 2016 will be **\$882,478.40.**

5. Consideration of a recommendation to award a Professional Audit Services contract to Wipfli LLP at an all-inclusive maximum price for fiscal years ending November 30, 2016 (\$51,000), November 30, 2017 (\$53,350), November 30, 2018 (\$54,300), with a County option of two (2) additional years for fiscal years ending November 30, 2019 (\$55,050) and November 30, 2020 (\$56,200) (Recommended by the Finance, Tax & Budgets Committee, see minutes of October 27, 2016).

### E. Development & Planning

1. Discussion and possible action on an opportunity to adopt/approve/support the completed *Jo Daviess County Water Resource Management Plan* (Not a recommendation of the Development & Planning Committee).

## **F. Public Works**

1. Discussion and possible action to approve the Agreement for Maintenance of Roads at Jo-Carroll Depot at a proposed cost of \$2,250 to be paid from line item 002-43141-701. (Not a recommendation of the Public Works Committee due to the lack of a quorum at the October 24, 2016 committee meeting).
2. Discussion and possible action to approve the annual MFT County Maintenance Resolution allowing the expenditure of up to \$430,00 for maintenance material in FY2017 to be paid from line item 006-43142-601 (Not a recommendation of the Public Works Committee due to the lack of a quorum at the October 24, 2016 committee meeting).

## **G. Law Enforcement & Courts**

1. Consideration of a recommendation to approve squad maintenance bids for FY2017 (Recommended by the Law Enforcement & Courts Committee, see minutes of October 17, 2016).
2. Consideration of a recommendation to approve the Globalcom Technologies Annual Maintenance Agreement (Recommended by the Law Enforcement & Courts Committee, see minutes of October 17, 2016).
3. Discussion and possible action on a Resolution for Participation in US Department of Defense/State of Illinois LESO Program (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
4. Discussion and possible action on a Public Defender agreement with Thomas A. Nack beginning December 1, 2016 and ending November 30, 2017 (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
5. Discussion and possible action on a Public Defender agreement with Adam J. North beginning December 1, 2016 and ending November 30, 2017 (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
6. Discussion and possible action on a Registered Nurse Service Agreement between the Jo Daviess County Sheriff's Office and Heather M. Ward R.N. for FY 2017 (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
7. Discussion and possible action to award a contract to Dillon's for inmate food service at the Jo Daviess County Jail for FY2017 (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
8. Discussion and possible action to approve Change Order #2 to the Johnson Controls, Inc. contract for the Courthouse HVAC Improvement Project to extend the completion date thirty (30) days from October 24, 2016 to November 25, 2016 (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
9. Discussion and possible action to approve a claim in the amount of \$18,605.00 to West Bend Mutual Insurance for final payment on the Jo Daviess County Courthouse Masonry Restoration and Window Replacement Project (Law Enforcement & Courts Committee will be holding a special committee meeting on Monday, November 7, 2016 at 5:30 p.m. for a possible recommendation).
10. If the claim associated with item 9. is approved, the total claims paid for November, 2016 will be **\$901,083.40**.

## **H. Social & Environmental**

1. Discussion and possible action regarding a Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement (Social & Environmental Committee will be holding a special committee meeting on Monday, November 7, 2016 at 6:30 p.m. for a possible recommendation).
2. Discussion and possible action on an Animal Control Administrator Services Agreement (Recommended by the Jo Daviess County Board of Health, see minutes of October 19, 2016; Social & Environmental Committee will be holding a special committee meeting on Monday, November 7, 2016 at 6:30 p.m. for a possible recommendation).

## **I. Planning Commission/Zoning Board of Appeals**

### **J. Executive**

1. Consideration of a recommendation to move the Destination Marketing Agency (DMO) contract to the County Board with revisions (Recommended by the Executive Committee, see minutes of October 24, 2016).
2. Consideration of a recommendation to approve a Resolution to Revise the Position Title of the Building & Zoning Administrator to Planning & Development Administrator (Recommended by the Executive Committee, see minutes of October 31, 2016).
3. Consideration of a recommendation to amend the Jo Daviess County Employee Handbook to comply with the Employee Sick Leave Act (Public Act 099-0841, Effective January 1, 2017) (Recommended by the Executive Committee, see minutes of October 31, 2016).
4. Discussion and possible action to approve a request for reimbursement of expenses incurred by a Destination Marketing Agency (DMO) Board Member on behalf of the new DMO (Not a recommendation of the Executive Committee).

### **K. Legislative**

### **L. Information & Communications Technology**

### **M. CVB Board of Directors**

1. Consideration of a recommendation to approve a one year contract extension with McDaniel's Marketing beginning December 1, 2016 (Recommended by the CVB Board of Directors, see minutes of November 2, 2016).

## **10. OTHER COMMITTEES & BOARDS**

## **11. BOARD MEMBER CONCERNS**

## **12. CITIZENS' COMMENTS**

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

## **13. CLOSED SESSION**

### **A. Personnel section 2(c)1**

*"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*

### **B. Collective bargaining section 2(c)2**

*"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."*

**C. Purchase/lease property section 2(c)5**

*"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."*

**D. Pursuant to 5 ILCS Litigation Section 120/2(c)11**

*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."*

**14. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS**

**15. ADJOURN TO Tuesday, November 15, 2016 @ 7:00 pm**