

COMMITTEE REPORT

COMMITTEE: Executive Committee
CHAIRPERSON: Merri Berlage
DATE/TIME: October 3, 2016 @ 7:04 pm
PRESENT:

Merri Berlage
 Ron Smith
 Brandon Behlke
 Steve McIntyre

Gerald Bennett
 Randy Jobgen
 John Lang

RJ Winkelhake
 Don Zillig

Steve McIntyre attended the meeting as vice-chairman of the Information & Communication Technology Committee in the absence of chairman, Gerald Bennett, with authority to vote on business per policy.

A quorum was established.

Other Board Members: None

Others: Linda Delvaux, John Hay and Dan Reimer

1. Minutes Approval - There were no minutes for approval.

2. Citizens' Comments – None

3. Unfinished Business

- a) FY2015/FY2016 Strategic Goals & Plans – This item was bypassed for the evening.
- b) Update on US EPA Site Stabilization Work at the Bautsch Gray Site on Blackjack Road – Nothing new to report.
- c) Update on Jo Daviess County FOIA requests – A FOIA report was included in the Committee packet. The committee reviewed the report. Dan Reimer, County Administrator, discussed that we average about 80 FOIA requests per year and we already have that amount through 9 months this year. John Hay, States Attorney, added that he has five FOIA reports that he has spent at least a day each working on that he needs to send to the Administrator's office.

4. New Business

- a) Discussion and possible action to change the date of the November County Board Meeting from Tuesday, November 8th to Monday, November 7th due to the election – Merri Berlage, Executive Committee chairman, discussed that that date of the November County Board meeting normally changed to the Monday prior in an election year due to the amount of activity in the Courthouse. **Brandon Behlke made a motion to change the date of the November County Board Meeting from Tuesday, November 8th to Monday, November 7th due to the election. Seconded by Steve McIntyre and motion passed.**
- b) Discussion and possible action on consideration of the Authority to Remove and Collect Costs for Nuisance Removal under Title 5 Chapter 3 Section 11 to determine what budget line item shall be used to pay for the costs of the nuisance removal – John Hay, States Attorney, discussed a case that has gone to court regarding an ordinance violation where an individual has accumulated a large amount of debris and garbage in their yard. The question has come up as to who should remove the garbage and debris. Statute allows the County to go in, remove it and place a lien on the property. The question is which County budget pays for the cost of cleanup. Hay asked for guidance as to where the money would come from for cleanup before a decision is made to go forward. **Randy Jobgen made a motion to approve the use of the Contingency Fund to pay for nuisance removal under Title 5 Chapter 3 Section 11 of the Jo Daviess County Code. Seconded by Brandon Behlke. Steve McIntyre made a motion to amend the previous motion to include not to exceed \$10,000 per case. Seconded by Brandon Behlke and motion passed. A nay vote was recorded for**

Merri Berlage. The amended motion to approve the use of the contingency fund to pay for nuisance removal under Title 5 Chapter 3 Section 11 of the Jo Daviess County Code not to exceed \$10,000 per case passed with a vote of 6 ayes and one nay recorded for Merri Berlage. John Hay will prepare a resolution to take to the County Board.

- c) Discussion and possible action to approve a Resolution to authorize Payment of Expenses Associated with Advertising the Planning & Development Administrator Position from the Contingency Fund (016) – The draft resolution was included in the committee packet. Dan Reimer discussed one of the purposes of the Contingency Fund is for expenses that were unanticipated at the beginning of the budget year. **RJ Winkelhake made a motion to approve a Resolution to authorize Payment of Expenses Associated with Advertising the Planning & Development Administrator Position from the Contingency Fund (016). Seconded by Randy Jobgen and motion passed.**

5. **Summary of Committee Activities** – Brandon Behlke, Law & Courts Committee, reported that the third floor window replacement project will be added to the unfunded list. Don Zillig, Legislative Committee, reported that Committee spend a lot of time at their last meeting reviewing items from the minutes from the meeting that Representative Stewart and Senator Bivins attended. They also discussed state budget issues. Steve McIntyre, Information and Communications Technology Committee, reported that there was an uptick in the property transfers which has increased revenue for the GIS Automation Fund from recorder automation fees. Randy Jobgen, Public Works Committee, had a discussion and possible action regarding county highway winter operations with the fire chiefs, township highway commissioners and States Attorney. They came to the conclusion that things are working very well the way they are. Brandon Behlke, Social & Environmental Committee, reported the application for the FY2017 DOAP/5311 grant was approved and moved forward. The Transit facility will have an open house sometime in October. Merri Berlage, Development & Planning Committee, reported that they did not have a meeting. There was a zoning hearing last week and three text amendments to the Zoning Ordinance were recommended by the Zoning Board of Appeals and will be going to County Board. She has also been attending the DMO meetings. The next step is for the DMO contract to go to the City of Galena. RJ Winkelhake, Finance Committee, reported that several insurance items were moved forward including health and dental insurance and PC and WC insurance and will be on the next County Board agenda for approval. Ron Smith, County Board Chairman, reported that he received a letter of resignation from Gerald Bennett effective October 8th. Steve McIntyre reported that the Foreign Trade Zone and Enterprise Zone will meet on Wednesday. Dan Reimer, County Administrator, reported that there were several public acts which were recently signed by the Governor so they will be going into effect January 1st. One is called the travel reimbursement act that will affect all county employees, county board members and as far as disclosure goes. These new acts were discussed at the September at the Department Head meeting. The new Department of Labor overtime laws will affect Jo Daviess County. The audit interview committee will be interviewing two audit firms.

6. **Citizens Comments** – None.

7. **Board Member Concerns** – None.

8. **Closed Session** – None.

9. **Possible action as a result of closed session** – None

The meeting adjourned at 8:14 p.m. following a motion made by Steve McIntyre. Seconded by Don Zillig and motion passed.

The next meeting of the Executive Committee is scheduled for Monday, October 31, 2016 at 7:00 p.m.