

# COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** RJ Winkelhake, Chair  
**DATE/TIME:** August 17, 2015 @ 5:06 p.m.

**PRESENT:**

<input type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Bill Bingham	

A quorum was established.

Other Board Members:

Others: Melosa Munholland, Chuck Pedersen, Dan Reimer and Kevin Turner

**1. Minutes Approval**

- a) **Don Zillig made a motion to approve the August 4, 2015 Law Enforcement and Courts committee meeting minutes, seconded by Gerald Bennett and motion passed.**

**2. Citizens' Comments**

**3. Unfinished Business**

- a) **FY2014/FY2015 Strategic Goals & Plans – Timelines/Responsibilities** – The committee reviewed their strategic goals and established a timeline for completion and assigned an individual(s) who will be responsible for overseeing each of the goals. 2015 Strategic goals are as follows:
  - i. Complete analysis of Courthouse security – December 2016 - Sheriff Turner
  - ii. Replace/update all technology in the mobile command center - December 2016 - Chuck Petersen/Ron Smith
  - iii. Courthouse HVAC – ongoing - Law & Courts Committee
  - iv. Consolidate dispatch (9-1-1) with other Counties – ongoing – ETSB/EMA/Sheriff and Law & Courts Committee
  - v. Obtain body cameras & software for Sheriff's Department – ongoing - Sheriff Turner/Craig Ketelsen
  - vi. Continue 5-year exterior maintenance plan – ongoing – Law & Courts Committee
  - vii. Develop plan for interior Courthouse maintenance – December 2017 – Law & Courts Committee
  - viii. Establish emergency operations center – ongoing – EMA Coordinator/Sheriff Turner/Law & Courts Committee
  - ix. New floors/showers for jail – December 2016 – Sheriff Turner
  - x. Research & implement media presentation for court rooms - December 2016 – John Hay
  - xi. Communicate various court room issues with judges - December 2015 – Sharon Wand/Ron Smith
  - xii. The Committee placed the following items on hold: fix Meeker Street winter run off, establish preservation foundation for Courthouse, complete implementation of NG-9-1-1 and review Courthouse parking issues.
- b) **Update on five year capital improvement plan** – Nothing new at this time.
- c) **Update on proposed 911 dispatch center consolidation feasibility study** – A consultant has been working with Carroll County, Jo Daviess County and Stephenson County regarding the feasibility of consolidating dispatch services. A final report has not

been issued. The Committee discussed that the Galena Fire Department plans to build a new training facility on the west side of Galena. They asked if the County would be interesting in putting in an emergency operations center at the facility.

d) **Update on judicial system collection process** – Nothing new at this time.

#### 4. New Business

a) **Discussion and possible action regarding the cost of squad rental for the Lead Rush Half Marathon on November 7, 2015** – Sheriff Turner discussed that in the past he has charged \$25 a squad car for the Lead Rush which is a County event, the normal rate is \$50. He informed the CVB that going forward this will be the rate for the Lead Rush as well. CVB Event Coordinator Melosa Munholland entered the meeting at 7:13 p.m. RJ Winkelhake asked if the cost of the squad cars going from \$25 to \$50 was going to be a problem with the event budget. Munholland discussed the event. A course map was included in the information packet. The CVB is requesting three squad cars rather than four this year. They will have a squad car at Blackjack and Sand Hill where most of the traffic and the athletes will be. There will also be one at Blanding and Blackjack and then one at Blackjack and Beatty Hollow. An officer will follow the last athlete and be on the course that way. Hanover Ambulance will also be on the back end of the course. RJ Winkelhake commented that approval of the Lead Rush Half Marathon is not on the agenda. What we have is a question about squad car rental. County Administrator Dan Reimer discussed that the CVB currently pays administrative fees for various County services including fees that reimburse the Sheriff for services associated with the Triathlon and the Lead Rush. Reimer suggested that since the Sheriff fees for 2015 were already agreed to and part of the FY2015 budget they should remain as is and perhaps they can be re-negotiated for FY16 depending upon the 2016 event schedule.

A Special Law & Courts Committee will be scheduled on September 8, 2015 at 6:30 p.m. to approve the Lead Rush Half Marathon. A claim form and

b) **Discussion and possible action regarding a request from Sand Prairie Wireless for space on County property (Tower)** – Sheriff Turner reported that this is the tower in Guilford Township and he received a request from Sand Prairie Wireless to lease space on the tower for wireless service to their customers in the Guilford area. When the County updated and added to the Jo Daviess County public safety radio communication system there was discussion that we did not want to allow equipment from outside vendors on County radio communication towers. Currently there is only emergency communication equipment on that tower. **Don Zillig made a motion to deny a request from Sand Prairie Wireless for space on County property (tower) as the tower is reserved for emergency services only. Seconded by Terry Stoffregen and motion carried. Ron Smith abstained.**

c) **Discussion and possible action on a professional service agreement with Johnson, Depp and Quisenberry to conduct a Commodity Flow Study for Jo Daviess County** – Jo Daviess County EMA Coordinator Chuck Pedersen discussed a proposal from Johnson, Depp and Quisenberry to conduct a Commodity Flow Study for Jo Daviess County. The study will identify chemicals and other hazardous substances being generated and transported through the County. In addition, this study will also assess risks posed to community resources. These resources include schools, drinking water facilities, and government services. Vulnerabilities to these resources will be described so that county and municipal officials will have clear information to make decisions on how to protect public health and critical infrastructure. The study will begin in October, 2015 and run through September, 2016. Pedersen discussed that a grant application was approved to pay for the cost of the study which is not to exceed \$4,945.00. **Gerald Bennett made a motion to approve a professional service agreement with Johnson, Depp and**

**Quisenberry to conduct a Commodity Flow Study for Jo Daviess County in an amount not to exceed \$4,945.00. Seconded by Bill Bingham and motion carried.**

**5. Staff Reports**

- a) **Sheriff's Report** – Sheriff Turner reported that the 1900 Courthouse masonry/window replacement project is underway. Courthouse security training for all Courthouse employees and dispatch will be held on August 24, 2015.
- b) **Circuit Clerk's Office** – No report.
- c) **Probation** – No report.
- d) **Public Defender** – No report.
- e) **Other** – Chuck Pedersen reported that the NIMS100 course is available at the Galena Fire House on September 17, 2015 from 6 – 9 pm. There will be a Town Hall meeting on September 21, 2015 at 6 pm at the Galena Middle School to let people know how we responded and where we stand now after the Galena Train derailment.

**6. Citizens' Comments**

- 7. **Board Member Concerns** – Ron Smith commented that he received an email from BNSF railroad regarding a contribution to Red Cross/Freeport NW. The railroad will be making a donation to the organization.

The next Law & Courts committee meeting will be Monday, September 21, 2015, at 5:00 p.m.

Meeting adjourned at 6:24 p.m. following a motion by Gerald Bennett and a second by Don Zillig.