

These minutes are not the official record until final approval at the next board or committee meeting and all minutes may be changed until officially approved

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)
CHAIRPERSON: Merri Berlage
DATE/TIME: August 2, 2016, 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Steve Rutz	<input checked="" type="checkbox"/> Robert Heuerman	<input type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> John O'Boyle	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Rick Dittmar		

A quorum was established.

Other Board members:

Others: Linda Delvaux, Lisa McCarthy and Dan Reimer

1. Approval of Minutes

- a) Review and approve minutes for the June 28, 2016 Development & Planning committee meeting – **Rick Dittmar made a motion to approve the minutes of the June 28, 2016 Development & Planning Committee meeting. Seconded by John O'Boyle and motion passed.**

2. Citizens' Comments – None

3. Unfinished Business

- a) FY2016 Strategic Goals & Plans – This item was not discussed.
- b) Update on Enterprise Zone – Nothing new to report at this time.
- c) Update on Ag promotion/support – Merri Berlage, Development & Planning Committee Chairman, commented that they were unable to schedule Blaum Brothers and the rye fields at the same time, so this will be scheduled for next summer. They are working on doing the Lawfer farm tour and Mapes farm tour as a monthly event from May through August.

4. New Business

- a) TCEDA Presentation – Lisa McCarthy, Tri-County Economic Development Alliance Executive Director, gave a PowerPoint presentation on The Return on Your Investment in TCEDA 2015-2016. Good discussion followed the presentation.
- b) Discussion and possible action regarding funding amount for TCEDA in fiscal year 2017 – **Rick Dittmar made a motion to fund TCEDA \$15,000 in fiscal year 2017. Seconded by Steve Rutz and motion carried.**
- c) Discussion and possible action regarding continuation of administrative support for TCEDA in fiscal year 2017 – Merri Berlage informed the committee that the Finance Committee took action regarding the administrative support. They made this item a recurring expense. The Finance Committee would like to see that position stay put if possible.
- d) Discussion and possible action on a Resolution Directing the Filing of Petition to Amend the Jo Daviess County Zoning Ordinance – Merri Berlage commented that this is the ordinance we have been working on the past several months. Linda Delvaux, Planning and Development Administrator, sent this resolution to the committee for their review earlier. She did not receive any questions back. The ordinance is sitting in the form of a resolution waiting for this committee to pass it along to the County Board for adoption of the resolution. Should they

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adopt it Delvaux will take it forward to public hearing. **Ron Smith made a motion to approve and move forward to the County Board a Resolution directing the filing of petition to amend the Jo Daviess County Zoning Ordinance. Seconded by Steve Rutz and motion passed.**

5. Staff Reports

a) Building & Zoning

- i. Monthly Report – Building & Zoning Administrator, Linda Delvaux, reported that their office continues to work with the State’s Attorney office on several investigations into nuisance/zoning violations. A bench trial was held today on a Woodbine property. The judge gave the owner another thirty days to clean up the property and come back in September to establish compliance and any violations. The other case she is working on came to the Zoning Board in 2015. The owner did not get a permit and built a building within a foot of the lot line. At the advice of the State’s Attorney the owner’s request for a special use permit will be back on the Zoning Board of Appeals agenda in August. Delvaux reported her office has issued three new home permits in the month of June and a total of 96 permits issued including new home, additions, accessory structures and floodplain and sign permits. A meeting has been tentatively set with the Treasurer’s office and the CVB about hotel/motel taxes. TKI continues with Phase 2 of the construction with a slight setback due to an incinerator boiler that has to be made special with a steel lining. The contractor is framing up the building for the Galena Canopy Tours. There will be two requests for the Zoning Board in August.

b) Economic Development

- i. CVB Monthly Report – CVB Executive Director, Katherine Walker, is in St. Louis looking at overlook sites to get more information on what we can do with our overlook site here in the County.
- ii. TCEDA Monthly Report – Tri-County Economic Development Alliance Executive Director, Lisa McCarthy, handed out her report which included points detailing Tri-County Economic Development Alliance accomplishments in 2015 – 2016. This report was added to the Development & Planning Committee informational packet. McCarthy also commented that she was driving past the Hirshbach site and saw their grand opening sign for their new building that is a \$1.1 million investment. She stopped in to thank them for their investment in our County and community. She will be scheduling a meeting with them to see if she can assist with further incentives for the business.

6. Citizens’ Comments -- None

7. Board Member Concerns – Ron Smith thanked Steve Rutz for his service to the County. Mr. Rutz is moving to Iowa and will be resigning from the County Board.

The next Development & Planning Committee meeting will be Tuesday, August 23, 2016 at 7:00 p.m.

The meeting adjourned at 8:31 p.m. following a motion made by John O’ Boyle and seconded by Bob Heuerman, motion carried.