

COMMITTEE REPORT

COMMITTEE: Social and Environmental Committee
CHAIRPERSON: Brandon Behlke
DATE/TIME: July 16, 2015, 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Brandon Behlke	<input type="checkbox"/> Dan Hughes
<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Martin Werner
<input checked="" type="checkbox"/> Robert Heuerman	

A quorum was established.

BOARD MEMBERS PRESENT:

OTHERS PRESENT: Dan Reimer, Angie Kaiser, Jim Baranski

1. Minutes Approval

- a) Robert Heuerman made a motion to approve the minutes from the January 13, 2015 Special Social & Environmental Committee meeting. Seconded by Martin Werner and motion passed.
- b) Robert Heuerman made a motion to approve the minutes from the March 19, 2015 Social & Environmental Committee meeting. Seconded by Martin Werner and motion passed.
- c) Robert Heuerman made a motion to approve the minutes from the May 21, 2015 Social & Environmental Committee meeting. Seconded by Martin Werner and motion passed.
- d) Robert Heuerman made a motion to approve the minutes from the June 9, 2015 Special Social & Environmental Committee meeting. Seconded by Martin Werner and motion passed.

2. Citizens' Comments - None

3. Unfinished Business

- a) FY2014/FY2015 Strategic Goals & Plans - Discussed under 4. New Business (c).
- b) Update on JDC Transit Building Addition Project - Jim Baranski provided a progress report on the JDC Transit Building Addition Project. The project is going well. The frame is up, the metal siding is on, insulation has been installed, and the roof is close to being finished. Windows and the garage doors have not yet been installed. The contractors are currently working on the under slab plumbing and electrical. The final amount for change order #1 is \$30,496.63 which is less than the not to exceed amount of \$41,075.00. Baranski reported that the elevation of the sewer line from the building to main line is not certain and will not be known for sure until they begin digging.

4. New Business

- a) Discussion and possible action regarding change order #2 for the Jo Daviess County Transit Building Addition Project – Angie Kaiser reviewed change order #2 for

additional interior finish work to the existing building. Sjostrom & Sons, Inc. proposes to furnish all labor, material and equipment required to complete the project for the sum of \$32,629.00 to specifically include the following: demo existing carpet and ceiling, paint all walls and all door frames, supply and install new grid ceiling to match new office areas, clean and paint existing HVAC diffusers, provide and install 14 new 2 x 2 lights to match new office area, install new carpet, framing, drywall, paint and new door for new wall separating bathrooms from conference room and entire work area to be available at one time. An alternate to provide and install new wood doors and hardware and remove existing doors is an additional \$7,500.00. **Steve McIntyre made a motion to approve change order #2 for labor, material and equipment required to complete additional interior finish work for the old section of the JDC Transit Building at a cost not to exceed \$40,129.00 to be paid for from the Contingency Fund (016), contingency fund to be repaid by the JDC Transit Fund (071) in FY2016. Seconded by Ron Smith and motion passed.**

- b) Review, discussion and possible action on the RLS Compliance Review of Jo Daviess County/Jo Daviess County Transit – Angie Kaiser, Jo Daviess County PCOM gave a report on the RLS Compliance Review for the Jo Daviess County Transit. The review was conducted in July of 2014 and is conducted every 5 to 7 years. Kaiser discussed an issue which has occurred since the review regarding IDOT audit requirements for the Transit. Effective December 1, 2013 the County as grantee was required to take possession and be responsible for all excess funds that were being held by the operator and deposit them into a public transportation account. The Workshop who is the operator has a different fiscal year than the County. The County took possession of the excess funds on December 1st which is the beginning of the County's fiscal year; which is also 5 months into The Workshops fiscal year, which began on July 1st. IDOT does not care who does the audit, it just needs to be completed and filed within 180 days after the end of the fiscal year. IDOT has granted the County an extension to finish the FY14 audit requirements and have approved doing the FY14 audit and FY15 audit together. The County is considering engaging O'Connor Brooks & Co. the auditor for the Workshop to do this small separate audit for the Transit. This portion of the audit would then appear in the operators audit report. Kaiser discussed the compliance findings review; most of the findings are minor or advisory. Rich Macula is preparing a written response to the findings.
- c) Discussion and possible action on committee assignments from the 2015 County Board retreat – The committee reviewed the Social & Environmental committee assignments from the 2015 County Board retreat which included completion of the Public Transit building, funding for W.I.C. case management and investigating third party billing and electronic health records.

5. Staff Reports

- a) Jo Daviess Transit – Roger Kelzer will be stepping down as the Jo Daviess County Transit Director effective the end of July. Kelzer will be taking on a new position at The Workshop.

- b) Jo Daviess County PCOM – Angie Kaiser discussed her PCOM report which was included in the committee information packet.
- c) Public Health – The Public Health report was included in the committee information packet.
- d) Mental Health Board – The Mental Health Board will be meeting next week.
- e) Other Boards – Nothing to report at this time.

6. Citizens' Comments

7. Board Member Concerns – Ron Smith commented that the Executive Committee is working on a list of items for review by the State's Attorney office.

Motion to adjourn was made at 8:30 pm by Steve McIntyre, seconded by Robert Heurman and motion passed.