

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake, Chairman
DATE/TIME: June 20, 2016 @ 5:30 p.m.

PRESENT:

<input checked="" type="checkbox"/> RJ Winkelhake	<input type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Ron Smith
<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Don Zillig	

A quorum was established.

Other Board Members: None

Others: Dan Reimer and Sharon Wand

1. Minutes Approval

- a) **The May 10, 2016 Special Law Enforcement & Courts committee meeting minutes, May 16, 2016 Law Enforcement & Courts Committee meeting minutes and June 14, 2016 Special Law Enforcement & Courts Committee meeting minutes were filed by consent.**

2. Citizens' Comments : None

3. Unfinished Business

- a) **FY2015/FY2016 Strategic Goals & Plans – Timelines/Responsibilities** – Nothing new to report at this time.
- b) **Update on proposed 911 dispatch center consolidation feasibility study** – Nothing new to report at this time.
- c) **Update on five year capital improvement plan** – All information has been turned in and has been given to the Finance Committee.
- d) **Update on 2016 Courthouse HVAC Project** – Dan Reimer, County Administrator, reported that the County Board awarded a contract on June 14, 2016 to Johnson Controls for the 2016 Courthouse HVAC Project. A pre-construction meeting is scheduled for Monday, June 27th at 2 pm. The tentative construction start date is July 5th.
- e) **Update on implementation of CodeRED** – Ron Smith, County Board Chair, reported that two signed CodeRED intergovernmental agreements have been received, from the Galena Territory Association and the City of Galena. The agreement from the Village of Stockton was received in the County Administrator's office this morning. There will be more agreements forth coming.
- f) **Discussion on proposed Courthouse office space layout** – Nothing new to report at this time.

4. New Business

- a) Discussion and possible action to approve a 9-1-1 service agreement between NG-911 Inc. and the Jo Daviess County Emergency Telephone System Board – Dan Reimer discussed the proposed 9-1-1 service agreement with NG-911 Inc. Currently there are ten (10) counties in northern Illinois alliance of counties who are planning to participate in the NG911 service plan. Each county that participates will be required to sign an agreement with NG-911 Inc. The agreement is currently being reviewed by the States Attorney. Each county will be required to pay a share of the base start up-cost. If all ten counties participate the cost will be approximately \$108,400.00 per county. There is also a monthly service fee which will vary by county. The State is also committed to pay a portion of the monthly service fees. RJ Winkelhake discussed that two years ago the County

- appropriated funds, in anticipation of NG911. NG911 is mandated by the state and must be implemented by July, 2020. Reimer suggested that a resolution be drafted to memorialize the service agreement and the payments which include the initial startup costs which the County would pay and the maintenance fees and other associated costs which the ETSB will pay. **Brandon Behlke made a motion to approve a 9-1-1 service agreement between NG-911 Inc. and the Jo Daviess County Emergency Telephone System Board. Seconded by Don Zillig and motion passed.**
- b) Discussion and possible action to approve a payment in the amount of \$108,400.00 to NG-911 Inc. for required upfront startup costs associated with the 9-1-1 service agreement to be paid from the Jo Daviess County General Capital Equipment Replacement Fund 048-46172-810.51 – RJ Winkelhake discussed that if any of ten counties drop out our cost will increase proportionally. Winkelhake suggested that a resolution be drafted and Reimer suggested that the resolution go to the ETSB as well. **Don Zillig made a motion to approve a payment in the amount of \$108,400.00 to NG-911 Inc. for required upfront startup costs associated with the 9-1-1 service agreement to be paid from the Jo Daviess County General Capital Equipment Replacement Fund 048-46172-810.519. Seconded by Brandon Behlke and motion passed.**
- c) Discussion and possible action on a Tower and Facility License Agreement with the State of Illinois on Lease Number 4386, US 20 on Derinda Road, Elizabeth – RJ Winkelhake commented that the State of Illinois would like to lease space on a tower owned by Jo Daviess County on Derinda Road. Sheriff Turner has a concern that the agreement does not spell out exactly what will be placed on the tower. **Ron Smith made a motion to move forward a Tower and Facility License Agreement with the State of Illinois on Lease Number 4386, US 20 on Derinda Road, Elizabeth to the Jo Daviess County Board without a recommendation with review of States Attorney and explanation of project by the Jo Daviess County Sheriff Department. Seconded by Don Zillig and motion passed. One nay vote was recorded for Brandon Behlke.**
- d) Discussion on purchase of jury package – Sharon Wand, Circuit Clerk, reported that the state has mandated that effective January 1, 2018 all circuit clerk's in the state are required to have in place a computer software program to accept civil documents by e-filing only. Wand discussed that she has been preparing for this mandate and has already purchased the computer program. She has purchased licenses for all of her staff, the judges and the court rooms. She is going to need to purchase a jury package program and that is rather expensive. The cost will be \$28,000.00, plus annual maintenance costs. She has the funds to pay for the program but may have to make some budget transfers. This is something that she is required to do and wanted to inform the committee. She plans to purchase the package this budget year and have it installed.

5. Staff Reports

- a) **Sheriff's Report** – No report.
- b) **Circuit Clerk's Office** – Nothing additional to report.
- c) **Probation** – No report.
- d) **Public Defender** – Public Defender reports were included in the packet. The committee reviewed the hand written activity reports and suggested that an electronic spreadsheet form be created for use by the Public Defenders. The reports could then be completed on the computer and returned electronically to the County Administrator's office each month.

- e) **Other** – RJ Winkelhake reported that ETSB received a \$29,000.00 9-1-1 payment for January. He is hopeful that we will receive more payments so that we will have a better idea of how to prepare the ESTB budget for FY17. Brandon Behlke commented that he and Dan Reimer participated last week in a mock disaster training drill associated with an anthrax epidemic. Health Department personnel did an excellent job planning for the event which was staged at the Health Department building in Galena.

6. Citizens' Comments -- None

- 7. Board Member Concerns** – Don Zillig commented on how nice the Courthouse parking lot seal coating and striping looks.

The next Law & Courts Committee meeting will be Monday, July 18, 2016, at 5:30 p.m.

Meeting adjourned at 6:25 p.m. following a motion by Terry Stoffregen and a second by Brandon Behlke.