

## COMMITTEE REPORT

**COMMITTEE:** Social and Environmental Committee  
**CHAIRPERSON:** Steve McIntyre, Vice-Chairman  
**DATE/TIME:** May 19, 2016, 7:00 p.m.

**PRESENT:**

<input type="checkbox"/> Brandon Behlke	<input type="checkbox"/> Dan Hughes
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Martin Werner
<input type="checkbox"/> Robert Heuerman	

A quorum was established.

**BOARD MEMBERS PRESENT:** None

**OTHERS PRESENT:** Todd Holland, Rich Machala, Grace Massey, Katy Massey and Dan Reimer

**1. Minutes Approval**

- a) **Martin Werner made a motion to approve the minutes from the April 21, 2016 Social & Environmental Committee meeting. Seconded by Bill Bingham and motion passed.**

**2. Citizens' Comments:** None

**3. Unfinished Business**

- a) FY2015/FY2016 Strategic Goals & Plans – Steve McIntyre reviewed the Committee's Strategic Goals & Plans and noted that the Transit Building Addition Project is still in progress, but nearing completion.
- b) Update on JDC Transit Building Addition Project – Todd Holland, Jo Daviess County Transit Maintenance Supervisor, reported that most of the punch list items have been completed, there still is some patching that needs to be done on the walls in the old section of the building and the landscaping needs to be completed. All other items are completed. Rich Machala, Jo Daviess County Program Compliance Oversight Monitor (PCOM) added that the additional painting not included in the contract with Sjostrom and Sons still needs to be bid out and completed.

**4. New Business**

- a) Consideration and possible action regarding approval of accepting two used medium duty vehicles pending inspection of the vehicles by Jo Daviess County Transit's mechanic and body man to determine if either or both of the vehicles is worth investing PTA funds of up to \$10,000.00 to complete in-house repairs on them and/or to contract out repairs that cannot be completed in-house, and to approve the expenditure of up to \$10,000.00 from the County Public Transportation Account as needed – Rich Machala reviewed a worksheet to estimate the annual amount of Downstate Operating Assistance Program (DOAP) reimbursements. The two vehicles we are talking about tonight are two additional vehicles than what he applied for in the FY16 grant. He will not probably see those vehicles until 2018. These two vehicles would be coming from Catholic Charities on the south side of Chicago, which is a not for profit organization. One is a 2002 and the other is a 2005. There is roughly 38,000 miles on one and 58,000 miles on the other. Todd Holland added that one needs major engine work and the other has rust issues on the steps going in. The reason we are interested in these vehicles is because they are transferrable. They would be in our possession which means these vehicles have not been replaced so they are eligible for replacement. This would help us build our fleet. A resolution will be drafted to forward to County Board. **Bill**

**Bingham made a motion to accept two used medium duty vehicles from Catholic Charities pending inspection of the vehicles by Jo Daviess County Transit mechanic and body man to determine if either or both of the vehicles is worth investing PTA funds of up to \$10,000.00 to complete in-house repairs on them and/or to contract out repairs that cannot be completed in-house and to approve the expenditure of up to \$10,000.00 from the County Public Transportation Account as needed. Seconded by Ron Smith and motion passed.**

- b) Consideration and possible action regarding approval of implementing a trial program with the Galena Fire Department that would permit the use of a Transit Vehicle as a heating or cooling station for fire fighters to use at the scene of an emergency incidence during hot or cold weather conditions. The Transit vehicle would be operated by a Transit employee – Rich Machala recently attended a conference where he learned that several counties provide a transit vehicle to act as a heating or cooling station during emergency incidents when the weather is either extremely hot or cold. Machala asked the Committee for their opinion on possibly implementing a trial program with the Galena Fire Department. The committee discussed the possibilities of a program. **Ron Smith made a motion to approve implementing a trial program for one year with the Galena Fire Department and Galena Rural Fire Protection District that would permit the use of a Transit vehicle as a heating or cooling station for fire fighters to use at the scene of an emergency incident during hot or cold weather conditions pending review by the State’s Attorney. Seconded by Bill Bingham and motion passed.**

#### 5. Staff Reports

- a) Jo Daviess County PCOM – Rich Machala, Jo Daviess County Program Compliance Oversight Monitor (PCOM), provided a written report which was included in the Committee packet. He had nothing new to report at this time. Dan Reimer discussed that Clifton Larsen Allen was requested to provide the County with a proposal for an engagement agreement for audit services associated with the FY2016 Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant.
- b) Jo Daviess County Transit – No report.
- c) Public Health – No report.
- d) Mental Health Board – Nothing new to report at this time.
- e) Other Boards – Nothing new to report at this time.

6. Citizens’ Comments – Two students from River Ridge High School attended the meeting Grace Massey, Katy Massey. One of the students asked if someone could please explain what the acronym DOAP stands for. Rich Machala replied that it stands for Downstate Operating Assistance Program. The County receives grant funds from this program to help pay the costs of operating the Jo Daviess County transit system. The Committee thanked the students for attending the meeting.

#### 7. Board Member Concerns – None

Motion to adjourn was made at 7:46 pm by Bill Bingham, seconded by Ron Smith and motion passed.