

COMMITTEE REPORT

COMMITTEE: Special Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake
DATE/TIME: April 11, 2016 @ 5:30 p.m.
LOCATION: County Board Room

PRESENT:

<input checked="" type="checkbox"/> RJ Winkelhake	<input type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Ron Smith	

Other Board Members:

Others: Chuck Pedersen and Dan Reimer

1. **Citizens' Comments:** None

2. **New Business:**

- a) Discussion and possible action on amended CodeRED NEXT Services Agreement – Chuck Pedersen discussed that the CodeRED Next Services Agreement between Emergency Communications Network, LLC and Jo Daviess County was amended to include a paragraph stating that the license granted to Jo Daviess County will cover all municipalities and communities which fall within the calling area and all communications under the agreement to the Licensor will be with the Licensee only (Jo Daviess County). The amendment allows each of the municipalities and/or communities to participate in the CodeRED service. Pedersen explained that each community will be able to customize the messages that they send out. There are a total of 13 communities that could potentially sign up for the service. **Don Zillig made a motion to approve the amended First Amendment to CodeRED Next Services Agreement. Seconded by Ron Smith and motion passed.**

- b) Discussion and possible action on Operating Protocol Policy – Pedersen reviewed the proposed Operating Protocol Policy for the Code Red System. This policy will be attached to the Intergovernmental Agreement as Exhibit B. **Brandon Behlke made a motion to approve the Jo Daviess County Operating Protocol Policy. Seconded by Bill Bingham and motion passed.**

- c) Discussion and possible action on CodeRED Intergovernmental Cooperation Agreement – Dan Reimer reviewed the proposed Intergovernmental Agreement for the CodeRED Emergency Notification System. Communities in Jo Daviess County will be able to participate in CodeRED under the same service agreement and license as granted to the County. The cost of CodeRED will be distributed to each of the participating communities based on population, plus any additional services charges directly incurred by the participating community. The base cost for each community will be calculated at \$0.66 per person per the 2010 US Census report. **Brandon Behlke made a motion to approve the CodeRED Intergovernmental Cooperation Agreement. Seconded by Don Zillig and motion passed.**

- d) Discussion and possible action to approve a Hazardous Materials Emergency Preparedness grant application for Phase II of the Jo Daviess County Commodity Flow Study that covers the three year period ending September 30, 2019 – Chuck Pedersen explained that the County received a grant to do Phase I of the Commodity Flow Study. That will take us to the end of this year. A new grant is required to do Phase II. This grant will be a matching grant and the County is required to match 20

percent of the total cost. **Brandon Behlke made a motion to approve a Hazardous Materials Emergency Preparedness grant application for Phase II of the Jo Daviess County Commodity Flow Study that covers the three year period ending September 30, 2019. Seconded by Bill Bingham and motion passed.**

- e) Discussion and possible action on construction and bid documents for the Jo Daviess County Courthouse HVAC Improvements Project – Kurt Karnstedt, engineer from Shive-Hattery joined the meeting via conference call. Karnstedt discussed the Courthouse HVAC project and reviewed the scope of the project including bid document M501. It is the design intent of this project to convert existing temperature controls (both pneumatic and existing Direct Digital Controls (DDC) to a fully functioning and integrated Bacnet DDC temperature control system. Final system configuration will be web-based with graphic interface viewable on no less than two existing computers. Anyone who has access to the system will be password encrypted. We will try to reuse as many components and devices as possible. Karnstedt discussed a contingency provision which will be included in the bid documents. **Brandon Behlke made a motion to approve the construction and bid documents for the Jo Daviess County Courthouse HVAC Improvements Project. Seconded by Bill Bingham and motion passed. Brandon Behlke made a motion to approve no more than \$5,000 in contingency in the bid documents and to appoint a three-person ad-hoc committee to approve the use of contingency. Seconded by Bill Bingham and motion passed. Don Zillig made a motion to appoint Brandon Behlke, Bill Bingham and Ron Smith to the ad-hoc committee to approve contingency requests. Seconded by Bill Bingham and motion carried.**
 - f) Discussion and possible action on timeline schedule for the 2016 JDC Courthouse HVAC project – **Brandon Behlke made a motion to approve the timeline schedule for the 2016 JDC Courthouse HVAC project. Seconded by Terry Stoffregen and motion passed.**
3. Citizens' Comments: None
 4. Board Member Concerns: RJ Winkelhake expressed his concern with the potential cost of the NG 911 project. There are approximately 10 Counties that will be participating and the total cost is rather large. It is not yet known what the cost will be for Jo Daviess County.

Next regular meeting - Monday, April 18, 2016 @ 5:30 pm

Meeting adjourned at 6:20 p.m. following a motion by Don Zillig and a second by Brandon Behlke.