

COMMITTEE REPORT

COMMITTEE: Executive Committee

CHAIRPERSON: Merri Berlage

DATE/TIME: April 6, 2015 @ 7:00 pm

PRESENT:

<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Randy Jobgen	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Steve Rutz	

A quorum was established.

Other Board Members: Bill Bingham

Others: Hal Gilpin and Dan Reimer

1. Minutes Approval

- a) Brandon Behlke made a motion to approve the minutes from the March 2, 2015 Executive Committee meeting. Seconded by Ron Smith and motion passed.

2. Citizens' Comments

3. Unfinished Business

- a) FY2014/FY2015 Strategic Goals & Plans
- b) Update on US EPA Site Stabilization Work at the Bautsch Gray Site on Blackjack Road
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA report that was included in the packet.
- d) Update from Hal Gilpin on One Voice Action Plan with CVB and Visit Galena – Hal Gilpin discussed that the CVB met last week and one of the agenda items was discussion and possible action on the One Voice proposal from Visit Galena. A motion made and seconded to approve the One Voice (Singular Voice) Proposal from Chris Hamilton and Visit Galena in its intent to have a single destination marketing organization for all of Jo Daviess County with the following condition. Selected directors or all directors of the CVB and Visit Galena meet to discuss and/or negotiate and agree on the Singular Voice Concept structure. Discussion followed. A roll call vote was taken and it was a tie vote, Aye (4) Nay (4), the motion failed. A motion was made and seconded to invite the Visit Galena Board of Directors to sit down with the CVB Board and discuss the One Voice Proposal within the month. Motion carried by voice vote. The CVB board discussed a date and venue for the meeting. Merri Berlage discussed that the CVB Board is totally for One Voice or one plan and working together. The CVB wants to make sure there is a plan and Berlage would like a plan to bring forward to the County Board that can be considered for approval. RJ Winkelhake would like a meeting scheduled so the entire County Board can hear the One Voice Proposal.
- e) Discussion and possible action regarding procedures for closed session recordings and meeting minutes – Berlage reported that the State's Attorney is reviewing and this item will remain on the agenda.

- f) Discussion and possible action regarding 2015 Jo Daviess County Board Planning Retreat – The date and location has not yet been set.
- g) Discussion and possible action regarding Title 1 – Administration, Chapter 5 of the Jo Daviess County Code County Board Organization and Operation Meetings; Rules of Order and Procedure – Berlage reported that she and the County Administrator are still reviewing information and procedures from other counties.

4. New Business

- a) Update on the Galena Train Derailment – Ron Smith reported that cleanup work is nearing completion at the site of the derailment.
- b) Discussion and possible action regarding cost recovery of Jo Daviess expenses associated with the Galena Train Derailment – The County Administrator is currently working with county departments that responded to the Galena train derailment and is in the process of preparing cost recovery reports and amounts that will be submitted to the railroad. The railroad is liable for all damages and they have agreed to cover all expenses. This item will move forward to the April 13 County Board agenda.
- c) Discussion and possible action regarding a Professional Service Agreement with Carlson-Dettman to conduct an updated labor market analysis associated with the Jo Daviess County Position Classification and Compensation Plan – Barb Petkovsek from Carlson Dettmann joined the meeting via conference call to answer questions from the Committee. Merri Berlage discussed that funding for an updated labor market analysis associated with the JDC Position Classification and Compensation Plan is included in the FY2015 budget. When we completed the classification and compensation plan in 2012 it was decided to review the labor market ever three to five years. Carlson Dettmann has prepared a proposal and scope of work for consideration. The proposal if approved is not to exceed \$9,500.00. The committee discussed possible labor market comparables, the pros and cons of doing a labor market update in 2015, and percentage of market. **Ron Smith made a motion to approve a Professional Service Agreement with Carlson-Dettman to conduct an updated labor market analysis associated with the Jo Daviess County Position Classification and Compensation Plan. Seconded by Randy Jobgen. Motion passed with aye votes recorded for Berlage, Jobgen, Rutz, Smith and Winkelhake. Nay votes recorded for Behlke, Bennett and Zillig. Aye (5) Nay (3)**
- d) Discussion and possible action regarding the Sheriff's letter and 2015 budget material – A letter from Sheriff Turner was included in the packet regarding possible budget issues in 2015 which have resulted from the recent settlement of two collective bargaining agreements. When the FY2015 budget was adopted neither agreement had been settled. It appears not enough was budgeted and some personnel expense line items may exceed the amount appropriated. **Randy Jobgen made a recommendation to move forward a letter from Sheriff Turner to the County Board regarding FY2015 budget material for informational purposes. Seconded by Steve Rutz and motion passed.**

5. Summary of Committee Activities – Steve Rutz reported on the TCEDA Legislative committee meeting last week.

6. Citizens Comments
7. Board Member Concerns
8. Closed Session
9. Possible action as a result of closed session

Merri Berlage stated the next meeting of the Executive Committee is scheduled for Monday, May 4, 2015 at 7:00 p.m.

Meeting adjourned at 8:33 p.m. following a motion made by Don Zillig. Seconded by RJ Winkelhake and motion passed.