

COMMITTEE REPORT

COMMITTEE: Executive Committee

CHAIRPERSON: Merri Berlage

DATE/TIME: April 4, 2016 @ 7:05 pm

PRESENT:

<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Randy Jobgen	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Steve Rutz	

A quorum was established.

Other Board Members:

Others: Hal Gilpin, Angie Kaiser and Dan Reimer

1. Minutes Approval

- a) RJ Winkelhake made a motion to approve the minutes from the February 29, 2016 Executive Committee meeting. Seconded by Randy Jobgen and motion passed.

2. Citizens' Comments – Hal Gilpin, speaking as the chairman of the Galena/Jo Daviess County CVB, discussed possible concerns in moving forward with a new DMO. The most pressing is the existing staff of the CVB and their future as County employees. The creation of the new DMO has a real effect on four people who are employed by this County and represent over twenty combined years of service to the County. They have not received a progress update. Gilpin feels that the County Board chairman, the County Board vice-chairman and the County Administrator should sit down with the staff and listen to their concerns. Be proactive and meet with the staff. Present to the new DMO what the County expectations will be given input from those who are directly affected.

3. Unfinished Business

- a) FY2015/FY2016 Strategic Goals & Plans
- b) Update on US EPA Site Stabilization Work at the Bautsch Gray Site on Blackjack Road – Nothing new to report.
- c) Update on Jo Daviess County FOIA requests – An updated FOIA request report was included in the informational packet and reviewed by the committee.
- d) Discussion on tour of the Housing Authority of the County of Jo Daviess facility, 347 Franklin Street, Galena, IL – Merri Berlage reported that she talked to Randy Keleher, Executive Director of the Jo Daviess County Housing Authority. Keleher would prefer a daytime tour later in June. Berlage noted that a Farm Bureau tour is scheduled for June 22nd. After discussion it was the consensus of the committee to invite Keleher to attend an Executive Committee meeting and provide an overview rather than tour the facility.

4. New Business

- a) Discussion and possible action on a County Board Packet Policy – Dan Reimer discussed that last month we talked about a media packet and what items to include. We also talked about the possibility of putting the packet on the County website. We will give this some more thought and bring it back for discussion at a future meeting.
- b) Discussion and possible action on a Resolution regarding Newspaper Registration Requirements – Dan Reimer discussed a resolution prepared by States Attorney, John Hay regarding newspaper registration requirements. The resolution follows state statute. The Notice by Publication Act (715 ILCS 5/0.01) establishes the requirements for legal notice or publication for units of local government. Provisions from this Act are included in the resolution. Dan Reimer will send a letter to the newspapers and notify them of the proposed resolution. A copy of the resolution will be included with the letter. **Brandon Behlke made**

a motion to approve a Resolution Establishing Requirements when Notice by Publication is Required by Law, the Order of Court, or by any Contract, to be Published in a Newspaper and send notice to all the newspapers. Seconded by Randy Jobgen and motion passed.

- c) Discussion and possible action on regarding an Ordinance to Establish the Salary of the Jo Daviess County Coroner – Dan Reimer discussed that the Jo Daviess County Board is statutorily required to determine the amount of compensation for the office of Coroner (55 ILCS 5/4-6002). Compensation for the office of Coroner must be fixed at least 180 days before the term of office begins on December 1, 2016. At the recommendation of the States Attorney we have started to establish the salary of elected officials by ordinance rather than resolution. **Brandon Behlke made a motion to approve an Ordinance to Establish the Salary of the Jo Daviess County Coroner at \$17,000 for FY2017, \$17,000 for FY2018, \$17,340 for FY2019 and \$17,687 for FY2020. Seconded by Don Zillig and motion failed. RJ Winkelhake made a motion to approve an Ordinance to Establish the Salary of the Jo Daviess County Coroner at \$18,000 for FY2017, \$18,360 for FY2018, \$18,722.20 for FY2019 and \$19,101.74 for FY2020. Seconded by Ron Smith and motion passed.**
- d) Discussion and possible action on accelerated IMRF payments – Angie Kaiser discussed since January Jo Daviess County has received three requests from the Illinois Municipal Retirement Fund (IMRF) for accelerated pension payments associated with three former employees who recently retired from employment with Jo Daviess County. Per Public Act 97-0609, employers are required to pay that portion of the present value of a pension attributable to earnings increases within the final rate of earnings period which exceed the greater of 6% or 1.5 times the increase in the CPI-urban. This Act became effective, January 1, 2012. Kaiser and Dan Reimer participated in an IMRF hosted webinar on pension spiking and the accelerated payment. There are accelerated payment exemptions including: over time, promotion, and increase in the number hours worked. Accelerated IMRF payment are not a penalty. **Brandon Behlke made a motion to approve a resolution authorizing accelerated payments to IMRF. Seconded by Gerald Bennett and motion passed.**
- e) Discussion and possible action on an updated Jo Daviess County CEDS Project List – Ron Smith discussed that he received a request from the Blackhawk Hill Regional Council requesting that we update the Jo Daviess County CEDS Project list and return it to the Council by April 15th. Dan Reimer reviewed the updated project list for Jo Daviess County. Reimer received input from Sheriff Turner and County Highway Engineer Steve Keeffer. **Brandon Behlke made a motion to approve an updated Jo Daviess County CEDS Project List. Seconded by RJ Winkelhake and motion passed.**
- f) Discussion and possible action on Illinois EDGE tax credit (HB4636) – Ron Smith handed out information on HB4636 which amends the Economic Development for a Growing Economy Tax Credit Act. Smith discussed that filing a witness slip is very important. Usually it takes at least 25 witness slips to get attention on a bill. Only five have been submitted so far. The email will be forwarded to the entire County Board.

5. **Summary of Committee Activities** – Steve Rutz reported that the Finance Committee reviewed the 5-year capital improvement plan (CIP). Dan Reimer discussed a spreadsheet that summarized each of the 39 capital improvement projects that were submitted in 2013 for the current CIP. Reimer updated the progress for each project including expenditures as of November 30, 2015. Randy Jobgen reported that the Public Works Committee approved some 50/50 projects and a special meeting has been scheduled prior to the County Board meeting for the purpose of reviewing and making recommendations on motor fuel tax bids. TCEDA is considering leasing office space at the Highway facility. Don Zillig reported that Representative Stewart and Senator Bivins will be attending the June 15th Legislative Committee meeting. We have been working on the municipal utility tax. RJ Winkelhake reported that there is a unified DMO meeting tomorrow night. Winkelhake will continue to work with Sheriff Turner on

updating the five year capital plan for the Law & Courts Committee. Ron Smith reported that the Leadership Forum 15th Anniversary Celebration will include a NextGen breakfast at Woodbine Bend Restaurant on April 19th. Smith reported on the TCEDA Board quarterly meeting that he attended. He also handed out an article regarding Illinois late license-plate fees. Merri Berlage reported that the Development and Planning Committee has been working on possible text amendments for the Zoning Ordinance and last month they discussed mobile homes. The Committee will address events and festivals this month. Berlage attended a meeting with the Ag Coalition. They are planning a Jo Daviess County Tour of Farms.

6. **Citizens Comments** - None
7. **Board Member Concerns** – Merri Berlage discussed meeting with the CVB staff to listen to their concerns. Don Zillig would like to explore energy efficiency for County buildings.
8. **Closed Session** – None
9. **Possible action as a result of closed session** - None

The meeting adjourned at 9:10 p.m. following a motion made by Don Zillig. Seconded by Steve Rutz and motion passed.

The next meeting of the Executive Committee is scheduled for Monday, May 2, 2016 at 7:00 p.m.