

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake, Chair
DATE/TIME: February 16, 2016 @ 5:30 p.m.

PRESENT:

<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Gerald Bennett	<input type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Don Zillig	

A quorum was established.

Other Board Members: None

Others: Joe Kratcha, Dan Reimer, Tim Stephenson and Jamie Watson

1. Minutes Approval

- a) **The January 19, 2016 Law Enforcement and Courts committee meeting minutes were filed by consent.**

2. Citizens' Comments : None

3. Unfinished Business

- a) **FY2015/FY2016 Strategic Goals & Plans – Timelines/Responsibilities** – The Committee reviewed their strategic goals and plans. RJ Winkelhake is working to schedule a time to meet with States Attorney John Hay to discuss the goal of research & implement media presentation for the Court Room. The body cameras and software for the Sheriff's Department is ongoing.
- b) **Update on five year capital improvement plan** – RJ Winkelhake discussed that in 2013 Shive-Hattery prepared a Courthouse exterior report. The report prioritizes the improvements projects that need to be done and there is an estimated cost for each. The masonry restoration and window replacement for the 1900 addition to the Courthouse was substantially completed in FY2015. The 1838 Courthouse and 1970 addition and the Public Safety Building will follow with the 1996 Courthouse addition recommended to be the final project. There was no funding in the FY2016 budget for the exterior. There is however \$125,000 budgeted for the Courthouse HVAC system in FY2016. There are several other projects that the Sheriff has identified including the exterior soffit and fascia for both the Courthouse and Public Safety Buildings. Winkelhake would like to finalize a list of capital projects that can be forwarded to the Finance, Tax & Budgets Committee.
- c) **Update on proposed 911 dispatch center consolidation feasibility study** – There is nothing new to report.
- d) **Discussion and possible action on an addendum to the signed Purchase Agreement (“Exhibit B, Purchased Products and Services”) between the Jo Daviess County Sheriff & ETSB and Spillman Technologies** – Sheriff Turner discussed that the Galena P.D., Warren, P.D. and Stockton P.D. will be removed from the amendment to the purchase agreement. Instead, Spillman will contact each of the agencies directly and they will have their own separate addendums. It will just be one agreement for Jo Daviess County and ETSB. **Bill Bingham made a motion to approve an addendum to the signed Purchase Agreement (“Exhibit B, Purchased Products and Services”) between the Jo Daviess County Sheriff & ETSB and Spillman Technologies. Seconded by Don Zillig and motion passed.**

4. New Business

- a) Discussion and possible action on a recommendation to approve using the second floor conference room for office space for the GIS/IT Department pending approval from both Sheriff Turner, Custodian of the Courthouse, and Judge Kelly. Sheriff Turner discussed that he received a request for additional office space in the Courthouse. The initial request was from the GIS/IT Department, the County Board approved a new IT Systems Administrator position which will increase the number of staff, and they have no more room for another work station. There are only a couple of possibilities available in the Courthouse, the Law Library and a second floor conference room that is just off of the small court room. The IT Committee made a recommendation to use the small conference room next to the small court room. Sheriff Turner discussed this with Judge Kelly is OK with this as long as there are still two private locations on the second floor for Attorneys and their clients to go. Sheriff Turner discussed that the Probation department is looking for additional office space and is interested in a portion of the Law Library. Tim Stephenson commented that originally he and Joe Kratcha discussed sharing the Law Library. The IT Committee made another recommendation. Probation is still looking to use half of the Law Library and the other half can be the conference room. Their plan is to move the Juvenile Probation officer to the second floor in order to keep the juveniles and adults separate. The use of the Law Library is a possibility but there are challenges with the ventilation, electrical and internet service. The Committee discussed the possibility of asking Shive-Hattery to look at the possibilities and determine what is needed to make two separate rooms out of the current Law Library. **Gerald Bennett made a motion to approve a recommendation to approve using the second floor conference room for office space for the GIS/IT Department pending approval from both Sheriff Turner, Custodian of the Courthouse, and Judge Kelly. Seconded by Don Zillig and motion passed.**
- b) Discussion and possible action on use of the Jo Daviess County Courthouse Law Library for office space – RJ Winkelhake commented that we have had some discussion on this item. The course of action should be to request more information on the possible conversion of the Law Library to create an office and a Law Library that allows the judge to keep his second conference room and also see what we can do with the configuration in the current Probation office spaces. **Bill Bingham made a motion to tentatively approve for consideration the use of the Jo Daviess County Law Library for office space pending evaluation by Shive-Hattery. Seconded by Brandon Behlke and motion passed.**
- c) Discussion and possible action to approve a CodeRED Service Agreement with Emergency Communications Network, LLC at a cost of \$15,000.00 per year – Dan Reimer reported that EMD Director Chuck Pedersen has been spearheading the CodeRed projects and he gave a presentation at the last Mayor's Meeting. The County appropriated \$15,000.00 in the FY2016 budget. Galena and East Dubuque are currently using CodeRED. The Committee discussed that you can localize an area for instance if you have a water main break. Citizens have to subscribe to be notified. The advantage of the County wide CodeRED that it is county wide. Municipalities can sign on with their own administrative rights for their specific area. The proposal is to take the population of Jo Daviess County which is approximately 22,500 divided into the \$15,000.00 and it comes out to .66 cents. The City of Galena is currently paying \$3,500.00. If you take .66 cents it would be \$2,300.00. Currently there is a minimum rate of \$2,500.00 for small municipalities such as East Dubuque. Their rate would be about \$1,200.00. When it was presented to the mayors they were very interested. A are several items that still need to be worked out regarding policies and intergovernmental agreements. **Gerald Bennett made a motion to approve a CodeRED Service Agreement with Emergency Communications Network, LLC at a**

cost of \$15,000.00 per year pending review approval by the States Attorney. Seconded by Brandon Behlke and motion passed.

- d) Discussion and possible action on renewal of Specific Excess Loss Medical Expense Insurance with International Medical Group with an annual premium cost of \$4,617.25 – Sheriff Turner reported that this is insurance coverage if we have any medical claims over \$15,000.00 for any inmates. **Brandon Behlke made a motion to approve a renewal of Specific Excess Loss Medical Expense Insurance with International Medical Group with an annual premium cost of \$4,617.25. Seconded by Terry Stoffregen and motion passed.**
- e) Discussion and possible action on a new Jo Daviess County Commodity Flow Study agreement with American Environmental – Dan Reimer reported that Johnson, Deppman & Quisenberry is the firm that is doing the Commodity Flow Study and they have been acquired by American Environmental Corporation. There will be no change in staff. Part of the study is already done. The new cost is for the remaining work on the study. **Don Zillig made a motion to approve a new Jo Daviess County Commodity Flow Study agreement with American Environmental Corporation at a cost of \$1,472.38. Seconded by Brandon Behlke and motion passed.**

5. Staff Reports

- a) **Sheriff's Report** – Sheriff Kevin Turner reported that he was late for the meeting tonight because he was in Dubuque. They are upgrading their communications system and wanted to reach out to all the surrounding counties to see what feedback they might have. The project cost is \$11.4 million. They wanted to make sure that they were compatible with other counties. The Committee discussed municipalities who do not have 24 hour police. Jo Daviess County is picking up the extra service. RJ Winkelhake will contact Ron Smith to have him submit the question is there anything in the State law that allows us to pass an ordinance that requires incorporated towns to provide police services or contract for police services from the Sheriff's Department.
- b) **Circuit Clerk's Office** – No report.
- c) **Probation** – No report.
- d) **Public Defender** – No report.
- e) **Other** – No report.

6. Citizens' Comments -- None

7. Board Member Concerns – None

The next Law & Courts committee meeting will be Monday, March 21, 2016, at 5:30 p.m.

Meeting adjourned at 7:00 p.m. following a motion by Don Zillig and a second by Terry Stoffregen.