

COMMITTEE REPORT

COMMITTEE: Special Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake
DATE/TIME: January 13, 2015 @ 5:30 p.m.
LOCATION: County Board Room

PRESENT:

<input checked="" type="checkbox"/> RJ Winkelhake	<input type="checkbox"/> Gerald Bennett	<input type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Ron Smith	

Other Board Members: Merri Berlage, Rick Dittmar, Robert Heuerman, Dan Hughes and John O'Boyle

Others: Hal Gilpin, Dan Reimer, Kevin Turner and Mary Althof

1. Citizens' Comments
2. New Business

- a. **Discussion and possible action regarding an amendment to the Jo Daviess County Emergency County Office Closing Policy** – Dan Reimer reported that in the case of emergencies we have a county procedure for closing any of the county facilities. This process has been in place since 2007. At the December Department Heads meeting this was discussed and they felt it was important that the EMA director be a part of the notification team. That is the only change. **Bill Bingham made a motion to approve an amendment to the Jo Daviess County Emergency County Office Closing Policy as presented. Seconded by Terry Stoffregen and motion passed.**
- b. **Discussion and possible action on the final pay application from M&N Sproule Construction for the JDC Courthouse Sidewalk, Drainage & Railing Project** – The project has been completed and we have sent a letter to the City of Galena requesting their portion of the payment. After tonight we will send this application to the City of Galena so that they know it has been approved. **Bill Bingham made a motion to approve the final pay application from M&N Sproule Construction in the amount of \$26,663.00 for the JDC Courthouse Sidewalk, Drainage & Railing Project. Seconded by Terry Stoffregen and motion passed.**
- c. **Discussion and possible action on a proposal from Shive-Hattery for professional engineering services associated with improvements to the exterior of the 1900 Addition of the Jo Daviess County Courthouse** – Dan Reimer shared a photograph of the Courthouse circa 1910 that Kevin Turner had sent to him. You will see the railing that we just replaced in the photo. RJ Winkelhake reported that the red brick front portion of the building is the 1900 Addition. As part of the five year plan that we had for taking care of this particular building it was in the second year of the five year plan to take a look at the exterior of the building for tuck pointing and windows. We have a proposal here to do the engineering work on that project. The base fee is \$14,300.00, their expenses would be \$1,200.00 for a total fee of \$15,500.00 with Option 1 for an electronic scan survey. Dan Reimer added that an email from Jeff Brown was added to the packet. Unfortunately we do not have accurate archive record drawings of the existing building/s. The scan process utilizes a laser scanner that captures a 3-dimensional digital image which is imported

into another drawing program that allows them to graphically draw and accurately measure the building components that are visible to the scanner. The information gathered is accurate to within an 1/8" tolerance. **Bill Bingham made a motion to accept a proposal from Shive-Hattery for professional engineering services including Option 1: additional electronic scan survey in the total amount of \$16,320.00 associated with improvements to the exterior of the 1900 Addition of the Jo Daviess County Courthouse. Seconded by Terry Stoffregen and motion passed.**

3. Citizens' Comments

- 4. Board Member Concerns** - RJ Winkelhake commented that he is dealing with the Illinois State Comptroller's Office regarding the local debt recovery program. He has forwarded information to Ron Smith, Dan Reimer, Sharon Wand and John Hay. We will be receiving the entire application packet. After someone here puts the name in and the amount owed for fines the State then cross checks that with any income tax refunds and payroll of any State employees. They then notify the person of the amount owed to the County for a fine. The individual then has 60 days to appeal. If they do not win their appeal the amount owed for the fine will be sent to the County. The initial front loading of the names and fines is time consuming, but after the initial setup approximately an hour a week needs to be devoted to the process. The County Board chair will need to sign the application, and then he can delegate the responsibility which usually goes to the Circuit Court Clerk. Dan Reimer commented that we have placed the public notice in two newspapers for the advertisement for bids for the courthouse parking lot railing project. Bids are due in about a month. We will need to lay out a timeline for the project to be completed before the fiscal year end. Ron Smith commented that we should start the grant application process from the Foundation. RJ Winkelhake thought the amount was \$15,000. Ron Smith will make contact with the Illinois Landmark Historic Preservation to see if there are any funds available this year. RJ Winkelhake will contact Charlie Marsden of the Foundation to see if they have any funds available this year as well. Bill Bingham commented that he is unable to attend the January 20, 2015 Law & Courts Committee meeting.

Meeting adjourned at 5:57 p.m. following a motion by Bill Bingham and seconded by Terry Stoffregen. Motion passed.