

COMMITTEE REPORT

COMMITTEE: Special Committee on a Unified DMO

CHAIRPERSON: R.J. Winkelhake (pro tem)

DATE/TIME: January 5, 2016 @ 7:00 pm

PRESENT:

Steve McIntyre Brad Petersburg RJ Winkelhake

A quorum was established.

Other Board Members: none

Others: Todd Lincoln, Jerry Westemeier & Robert Hahn of the City's Special Committee; Katherine Walker; Hal Gilpin; Terry McGovern; Katie Devereaux

1. Minutes Approval

- a) Brad moved to approve the December 1, 2016 Meeting Minutes as posted on the County's website; Todd seconded; motion carried.

2. Citizens' Comments

- a) None.

3. Unfinished Business

- a) R.J. asked if there were any concerns the group wished to discuss before reviewing the draft letter of intent. Hearing none, he asked Brad to lead the discussion on the draft LOI. Various points of the LOI were discussed and debated. It was the consensus of the group to make the following changes...
 - 1. Under Step 2, propose that the City's legal counsel draft the initial DMO Services Agreement.
 - 2. Under DMO Financial Reports, require that the DMO provide the City and the County with a copy of its monthly financial reports.
 - 3. Propose that the DMO adopt a July 1 – Jun 30 FY.
 - 4. Under the section Term & Termination, add language requiring the parties to meet annually to review the DMO Services Agreement.
 - 5. Under Composition of the DMO Board, changed one At-large seat to a seat representing Rental Homes.
 - 6. Under Electing the inaugural DMO Board, i) define eligible voters as members of the CVB or VG, ii) add a nominating process to identify specific candidates, iii) have ballots returned to a post office box or other third party. Note, questions remain about the details of this section. Further changes are likely.
 - 7. Under County Tourism Capital Development Fund, clarify that the fund would be used for the benefit of the new DMO or its mission.

4. **New Business**

a) None

5. **Citizens Comments**

a) None.

6. **Board Member Concerns**

a) None.

Meeting adjourned at 8:30 p.m. following a motion made by Robert, which was seconded by Jerry. Motion passed.

The next joint meeting between the County Special Committee and the City Special Committee is scheduled for Wednesday, January 20, 2016, at 7:00 p.m. at City Hall, if available.