

**JO DAVIESS COUNTY  
EMERGENCY TELEPHONE SYSTEM BOARD**

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



**MINUTES FOR THE REGULAR MEETING OF DECEMBER 7, 2016**

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present: Bill Kimball, RJ Winkelhake, Nate Johnson, and Michael Staver

Board Members Absent: Kevin Stewart, Helen Kilgore, and Matt Judges

Others Present: Sgt. Mike Moser and Stacy Meade

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** The County was given notice regarding the annual filing with Illinois State for ICC. This standard request will be completed by the ETSB Assistant Coordinator, Ben Petitgout, and is due January 31<sup>st</sup>.

**LEGISLATION:** None at this time.

**MEETING MINUTES:** The October 5, 2016 and the November 2, 2016 meeting minutes were approved as presented.

**FINANCIAL REPORTS:** November financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for November 2016 is \$74,227.62. **Michael Staver made a motion to approve the accounts payable claim for November 2016 in the amount of \$74,227.62. The motion was seconded by RJ Winkelhake and motion passed.**

**REPORTS:**

A. **Sheriff's Report:** Nothing new at this time.

B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised that he received a quote for the ESRI maintenance which is a part of Spillman. This will be reviewed and added to next month's agenda if needed. Lafayette County is scheduled to go live with Spillman Software January 17. This could open up the possibility of GIS data sharing with their county. Sgt. Mike Moser also advised NG has sent a NINGA 911 network diagram. Depending on what the state would mandate regarding dispatch abilities will need to decide between risks versus reward. Jo Carroll Energy I Fiber or let back up answer, etc. This is something that he will continue to work on.

C. **Assistant Coordinator's Report:** Ben Petitgout, ETSB Assistant Coordinator, was not in attendance. No report at this time.

**UNFINISHED BUSINESS:**

A. Discussion and possible action regarding an Emergency Operations Center. After further research and review it was determined that under 50 ILCS 750/35 9-1-1 surcharge; allowable expenditures, funding an Emergency Operations Center does not fit within the allowable expenditures of the Emergency Telephone System Board.

**NEW BUSINESS:** None at this time.

**CLOSED SESSION:** None at this time.

**BOARD MEMBER CONCERNS:** R.J Winkelhake advised that he was appointed as the Jo Daviess County Board Chair and that this would be his last meeting with ETSB.

**PUBLIC COMMENTS:** None at this time.

**ADJOURNMENT:** The meeting adjourned at 7:45 p.m. following a motion made by Nate Johnson and seconded by RJ Winkelhake.

Next meeting date is Wednesday, January 4, 2017 in the Jo Daviess County Sherriff's Conference Room. .