

**JO DAVIESS COUNTY  
EMERGENCY TELEPHONE SYSTEM BOARD**

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



**MINUTES FOR THE REGULAR MEETING OF NOVEMBER 2, 2016**

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:04 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present: Bill Kimball, Kevin Stewart, RJ Winkelhake, and Helen Kilgore

Board Members Absent: Nate Johnson, Michael Staver, and Matt Judges

Others Present: Sgt. Mike Moser, Chuck Pedersen and Stacy Meade

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** Nothing at this time.

**LEGISLATION:** Nothing at this time.

**MEETING MINUTES:** None at this time.

**FINANCIAL REPORTS:** October financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for October 2016 is \$3,943.94. Kevin Stewart made a motion to approve the accounts payable claim for October 2016 in the amount of \$3,943.94. The motion was seconded by Helen Kilgore and motion passed.

**REPORTS:**

- A. **Sheriff's Report:** Nothing new at this time.
- B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised that the NG911 Project is not to a point where the money is needed for the database records but this was previously approved at October's ETSB meeting, up to \$2,500. Tentative NG 9-1-1, Inc. schedule was released. Numerous tasks still being completed. The L.R Kimball consultant and the NG 9-1-1 team will continue with weekly and bi-weekly calls, there was also a meeting held in DeKalb on October 26. Carroll County was also in attendance.
- C. **Assistant Coordinator's Report:** Ben Petitgout, ETSB Assistant Coordinator, was not in attendance. No report at this time.

**UNFINISHED BUSINESS:** Nothing at this time.

**NEW BUSINESS:**

- A. Discussion and possible action to set the ETSB's FY2017 Meeting schedule. RJ Winkelhake made a motion to approve the ETSB's FY2017 Meeting schedule as presented. This motion was seconded by Kevin Stewart and the motion passed.

- B. Discussion and possible action regarding an Emergency Operations Center. Chuck Pedersen, Jo Daviess County Emergency Management Coordinator, was in attendance to discuss the possibility of acquiring an Emergency Operations Center within the County. Several locations and costs were discussed. This item will be carried over and discussed at the next meeting.

**CLOSED SESSION:** None at this time.

**BOARD MEMBER CONCERNS:** None at this time.

**PUBLIC COMMENTS:** None at this time.

**ADJOURNMENT:** The meeting adjourned at 7:35 p.m. following a motion made by RJ Winkelhake and seconded by Helen Kilgore.

Next meeting date is Wednesday, December 7, 2016 in the Jo Daviess County Sherriff's Conference Room. .