

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
DECEMBER 13, 2016**

**1. CALL TO ORDER:** Chairperson of the Jo Daviess County Board, RJ Winkelhake, called the meeting to order at 7:05 p.m. on Tuesday, December 13, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**2. ROLL CALL** was answered as follows: Present-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Present: 16. Absent: Steve McIntyre. Absent: 1.

**3. THE PLEDGE OF ALLEGIANCE** was led by Chairperson RJ Winkelhake.

**4. THE INVOCATION** and thought for the day were given by Bill Bingham.

**5. MINUTES APPROVAL**

County Board Meeting minutes from November 7, 2016, the County Board Budget Hearing minutes from November 15, 2016 and the County Board Organizational Meeting from December 5, 2016 meeting were approved following a motion made by Randy Jobgen and seconded by John Lang.

The motion carried by voice vote.

**6. REPORTS AND CORRESPONDENCE**

The board received a thank you note from the family of Joan Lincoln.

**7. CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**8. UNFINISHED BUSINESS**

There was no unfinished business to bring before the board at this time.

**9. NEW BUSINESS AND COMMITTEE REPORTS**

**APPOINTMENTS:**

The appointment of Brandon Behlke, Richard Dittmar, Robert Heuerman, Steve McIntyre, John Schultz and Ron Smith to serve on the Development & Planning Committee with Ron Smith to serve as Chairperson and Brandon Behlke to serve as Vice Chair was approved following a motion made by John Schultz and seconded by Randy Jobgen.

The motion carried by voice vote.

The appointment of Steve Allendorf, Richard Dittmar, Randy Jobgen, John Lang, John Schultz, Ron Smith and Scott Toot to serve on the Finance, Tax & Budget Committee with Steve Allendorf to serve as Chairperson and John Schultz to serve as Vice Chair was approved following a motion made by Bill Bingham and seconded by Brandon Behlke.

The motion carried by voice vote.

The appointment of Maryanne Bennett, Don Hill, John Lang, Steve McIntyre, Scott Toot and Martin Werner to serve on the Information & Communications Committee with Steve McIntyre to serve

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as Chairperson and Scott Toot to serve as Vice Chair was approved following a motion made by Robert Heuerman and seconded by John Lang.

The motion carried by voice vote.

The appointment of Steve Allendorf, Brandon Behlke, Bill Bingham, Scott Toot, LaDon Trost and Don Zillig to serve on the Law Enforcement & Courts Committee with Bill Bingham to serve as Chairperson and Steve Allendorf to serve as Vice Chair was approved following a motion made by Richard Dittmar and seconded by Robert Heuerman.

The motion carried by voice vote.

The appointment of John Lang, Steve McIntyre, John Schultz, Ron Smith, LaDon Trost and Don Zillig to serve on the Legislative Committee with Don Zillig to serve as Chairperson and LaDon Trost to serve as Vice Chair was approved following a motion made by John Schultz and seconded by Steve Allendorf.

The motion carried by voice vote.

The appointment of Steve Allendorf, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen and LaDon Trost to serve on the Public Works Committee with Randy Jobgen to serve as Chairperson and Don Hill to serve as Vice Chair was approved following a motion made by Ron Smith and seconded by Robert Heuerman

The motion carried by voice vote.

The appointment of Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill and Martin Werner to serve on the Social & Environmental Committee with Don Hill to serve as Chairperson and Bill Bingham to serve as Vice Chair was approved following a motion made by Steve Allendorf and seconded by Randy Jobgen.

The motion carried by voice vote.

The appointment of Steve Allendorf, Brandon Behlke, Bill Bingham, Don Hill, Randy Jobgen, Steve McIntyre, Ron Smith, RJ Winkelhake and Don Zillig to serve on the Executive Committee with Brandon Behlke to serve as Chairperson and RJ Winkelhake to serve as Vice Chair was approved following a motion made by Scott Toot and seconded by Brandon Behlke.

The motion carried by voice vote.

The appointment of Brandon Behlke as County Board liaison to the Jo Daviess County 708 Mental Health Board was approved following a motion made by Steve Allendorf and seconded by Maryanne Bennett.

The motion carried by voice vote.

The appointment of Ron Smith as County Board liaison to the Blackhawk Hills Regional Council was approved following a motion made by Richard Dittmar and seconded by Randy Jobgen.

The motion carried by voice vote.

The appointment of Bill Bingham as County Board liaison to the Jo Daviess County Board of Health was approved following a motion made by Randy Jobgen and seconded by John Lang.

The motion carried by voice vote.

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The appointment of Don Zillig as County Board liaison to the Dubuque Metro Area Transportation (DMATS) committee was approved following a motion made by Brandon Behlke and seconded by Bill Bingham.

The motion carried by voice vote.

The appointment of Steve Allendorf as County Board liaison to the Jo Daviess County Emergency Telephone Systems Board (ETSB 9-1-1) was approved following a motion made by Brandon Behlke and seconded by LaDon Trost.

The motion carried by voice vote.

The appointment of Merri Berlage as County Board liaison to the City of Freeport/Stephenson County Enterprise Zone Committee was approved following a motion made by Ron Smith and seconded by John Lang.

The motion carried by voice vote.

The appointment of Steve McIntyre and John Schultz as County Board liaison to the Jo-Carroll Enterprise Zone and the Jo-Carroll Foreign Trade Zone at the LRA was approved following a motion made by Steve Allendorf and seconded by Brandon Behlke.

The motion carried by voice vote.

The appointment of Richard Dittmar as County Board liaison to the Extension Education Council was approved following a motion made by Randy Jobgen and seconded by John Lang.

The motion carried by voice vote.

The appointment of Scott Toot as County Board liaison to the Local Emergency Planning Committee (LEPC) was approved following a motion made by Randy Jobgen and seconded by John Schultz.

The motion carried by voice vote.

The appointment of LaDon Trost as County Board liaison to the Juvenile Justice Council was approved following a motion made by John Lang and seconded by Robert Heuerman.

The motion carried by voice vote.

The appointment of Robert Heuerman as County Board liaison to the Planning Commission & Zoning Board of Appeals was approved following a motion made by Randy Jobgen and seconded by Richard Dittmar.

The motion carried by voice vote.

The appointment of John Lang as County Board liaison to the CVB Board of Directors was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

The appointment of Steve McIntyre as County Board liaison to the Joint City of Galena & JDC Special Committee on Unified Destination Marketing Organization (DMO) was approved following a motion made by Robert Heuerman and seconded by Richard Dittmar.

The motion carried by voice vote.

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The appointment of Brandon Behlke as County Board liaison to the Jo Daviess-Carroll Counties Joint Action Solid Waste Agency was approved following a motion made by Steve Allendorf and seconded by Randy Jobgen.

The motion carried by voice vote.

The appointment of Martin Werner as County Board liaison to the Alcohol Awareness Committee was approved following a motion made by Brandon Behlke and seconded by Richard Dittmar.

The motion carried by voice vote.

The appointment of RJ Winkelhake, Brandon Behlke, Bill Bingham, Steve Allendorf and John Lange (alternative) to the Jo Daviess County Personnel Review Committee was approved following a motion made by LaDon Trost and seconded by John Schultz.

The motion carried by voice vote.

The appointment of RJ Winkelhake, Ron Smith and Don Zillig to the Jo Daviess County Liquor Control Commission was approved following a motion made by Robert Heuerman and seconded by Maryanne Bennett.

The motion carried by voice vote.

The appointment of RJ Winkelhake, Ron Smith, LaDon Trost and Randy Jobgen to the Jo Daviess County Labor Negotiating Committee was approved following a motion made by Steve Allendorf and seconded by Richard Dittmar.

The motion carried by voice vote.

The appointment of RJ Winkelhake, Bill Bingham and Randy Jobgen to the Jo Daviess County Health Insurance Ad-Hoc Committee was approved following a motion made by Brandon Behlke and seconded by John Schultz.

The motion carried by voice vote.

**CONTRACTS, AGREEMENTS & PETITIONS:**

There were no contracts, agreements or petitions requiring approval.

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:**

There were no ordinances, resolutions or proclamations requiring approval.

**DEVELOPMENT AND PLANNING:**

This committee had no business to bring to the board at this time.

**PUBLIC WORKS:**

The 2017 county fuel bid was awarded to Saunders Oil Company, Warren, Illinois in the amount of \$196,779.67 following approval of a motion made by Randy Jobgen and seconded by Richard Dittmar.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

This committee needed no action by the board.

**SOCIAL AND ENVIRONMENTAL:**

This committee had no business to bring to the board at this time.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

This committee had no business to bring before the board.

**EXECUTIVE:**

This committee had no business to bring to the board at this time.

**LEGISLATIVE:**

This committee had no business to bring before the board.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

A recommendation to approve a sole source procurement from CyberAdvisors, Inc. for Tegile Storage Area Network (SAN) expansion shelves and support at a cost of \$56,080.00 to be paid from the Capital Equipment fund and other county departments/offices with special funds that budgeted for this project in FY2017 was approved following a committee motion made by Scott Toot.

The motion carried by voice vote.

**CVB BOARD OF DIRECTORS:**

This committee needed no action by the board.

**FINANCE, TAX AND BUDGET:**

Regular county claims and utility claims in the amount of \$854,668.21, Emergency Telephone Systems Board Fund claims in the amount of \$74,227.62 and Sheriff's Forfeiture Fund claims in the amount of \$813.29 were approved following a motion made by Steve Allendorf and seconded by John Lang.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heurman, Don Hill, Randy Jobgen, John Lang, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent: Steve McIntyre. Absent: 1.

A motion to approve the following FY2016 line item transfer requests in the amount of \$1,478.99 was made by Steve Allendorf and seconded by Randy Jobgen.

- a) Transfer of \$728.99 from 001-40107-705 Publishing to 001-40107-405 Salaries-Overtime.
- b) Transfer of \$750.00 from 001-40109-705 Publishing to 001-40109-604 Computer Supplies.

The motion carried by voice vote.

A motion to approve the following FY2016 line item transfer requests and associated claims in the amount of \$33,775.81 was made by Steve Allendorf and seconded by Ron Smith.

- a) Transfer of \$595.00 from 001-40108-604 Computer Supplies to 001-40108-501 Education & Training to pay an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$979.30.
- b) Transfer of \$1,193.63 from 001-41122-711 Utilities to 001-41122-602 Janitorial Supplies to pay an associated claim to Weber Paper Co. in the amount of \$1,193.66.

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- c) Transfer of \$1,479.82 from 001-41122-711 Utilities to 001-41122-603 Operating Supplies to pay an associated claim to Mounted International in the amount of \$2,710.00.
- d) Transfer of \$1,561.19 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$1,561.19.
- e) Transfer of \$1,509.78 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies to pay an associated claim to Truck Country in the amount of \$390.42, a claim to Midwest Patch in the amount of \$472.50, a claim to Stockton Auto Supply in the amount of \$92.29, a claim to Stockton Auto Supply in the amount of \$51.08, a claim to Stockton Auto Supply in the amount of \$402.96 and a claim to Stockton Auto Supply in the amount of \$100.53.
- f) Transfer of \$2,938.18 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies to pay an associated claim to Don's Tire in the amount of \$300.00, a claim to Stockton Hardware in the amount of \$25.98, a claim to Eastern Iowa Tire in the amount of \$2,348.00 and a claim to G & K Services in the amount of \$264.20.
- g) Transfer of \$2,519.58 from 002-43141-901 Contingency to 002-43141-701 Maintenance Services to pay an associated claim to Washington Township in the amount of \$2,250.00, a claim to Zier Test Lane in the amount of \$128.00 and a claim to Midwest Business Products in the amount of \$141.58.
- h) Transfer of \$4,800.00 from 003-44151-701 Maintenance Service to 003-44151-810 Equipment Purchase to pay an associated claim to Midwest Business Products in the amount of \$4,871.00.
- i) Transfer of \$5,000.00 from 038-46179-820 Vehicles to 038-46179-702 Professional Service to pay an associated claim to Stockton Auto Body in the amount of \$5,000.00.
- j) Transfer of \$993.12 from 055-46173-905 Miscellaneous Expense to 055-46173-890 Other Improvements to pay an associated claim to Knautz Flooring, Inc. in the amount of \$10,493.12.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 16. Nays: 0. Absent: Steve McIntyre. Absent: 1.

A motion to approve the following FY2016 over budget requests and associated claims in the amount of \$7,897.89 was made by Steve Allendorf and seconded by LaDon Trost.

- a) Claim from Mary Davies Detention Home in the amount of \$3,895.00, to be paid from Probation budget line item 001-42132-719 Other Service Charges in the amount of \$3,895.00, over budget by \$3,895.00.
- b) Claim from Aaron Mercier in the amount of \$4,002.89 to be paid from Regional Office of Education budget line item 001-44159-910 Intergovernmental Agreement in the amount of \$4,002.89, over budget by \$944.86.

The motion carried by roll call vote: Ayes-Steve Allendorf, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, John Lang, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays-Brandon Behlke and Randy Jobgen. Nays: 2. Absent: Steve McIntyre. Absent: 1.

The total claims amount approved in December 2016 is \$896,341.91.

A resolution to approve a contract with Schumacher Elevator Company to repair the Courthouse elevator and to pay expenses in the amount of \$5,420.00 associated with the repair from the Contingency Fund (016) was approved following a motion made by Steve Allendorf and seconded by Randy Jobgen.

The motion carried by voice vote.

**10. OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**11. BOARD MEMBER CONCERNS**

LaDon Trost was concerned about the over budget request for the Probation Department claim from Mary Davies Detention Home. County Administrator Dan Reimer explained that this had been addressed previously and said it is a difficult line item to budget since it is unknown how many times the services will be needed throughout the year.

**12. CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**13. CLOSED SESSION**

The board had no reason for entering closed session at this time.

**14. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed since the board did not enter closed session.

**ADJOURNMENT**

The meeting adjourned following a motion made by Randy Jobgen and seconded by John Schultz. The motion to adjourn carried by voice vote.

Chairperson Winkelhake adjourned the meeting at 8:16 p.m. until 7:00 p.m. Tuesday, January 10, 2017 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.