

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** RJ Winkelhake, Chairman  
**DATE/TIME:** October 17, 2016 @ 5:30 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Maryanne Bennett	<input checked="" type="checkbox"/> Ron Smith
<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Terry Stoffregen	
<input type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Don Zillig	

A quorum was established.

Other Board Members: None

Others: Scott Toot and Sheriff Turner

1. **Minutes Approval:** There were no minutes for approval.
2. **Citizens' Comments:** None
3. **Unfinished Business**
  - a) **FY2015/FY2016 Strategic Goals & Plans – Timelines/Responsibilities** – Nothing new to report at this time.
  - b) **Update on five year capital improvement plan** – Nothing new to report at this time.
  - c) **Update on 2016 Courthouse HVAC Project** – Sheriff Turner discussed that Johnson Controls, Inc. was granted a thirty (30) day extension to complete work associated with the Courthouse HVAC project, this work is ongoing.
  - d) **Update on implementation of CodeRED** – Implementation is moving forward.
  - e) **Discussion on proposed Courthouse office space layout** – Remove this item from unfinished business for future meetings.
4. **New Business**
  - a) Discussion and possible action regarding squad maintenance bid for FY2017 – Sheriff Turner discussed that each year the Sheriff's Department sends out an RFP for vehicle maintenance service. Typically three contracts are awarded - one on the west side of the county, one in the center and one on the east side of the county. Four bids were received this year. Sheriff Turner recommended the approval of three bids, from Barker Performance Automotive, Liebold's Auto Center, and Palmer Automotive Specialties, Inc. **Don Zillig made a motion to approve three bids for squad maintenance from Barker Performance Automotive, Liebold's Auto Center and Palmer Automotive as presented by Sheriff Tuner for FY2017. Seconded by Terry Stoffregen and motion carried.**
  - b) Discussion and possible action regarding inmate food service bid for FY2017 – Sheriff Turner discussed that a request for proposals for inmate food service is sent out each year. No food service bids were received this year. He is still looking for a possible vendor. We are required to provide one hot meal to inmates per day.
  - c) Discussion and possible action regarding Globalcom Technologies Annual Maintenance Agreement – Sheriff Tuner explained that this is for the new camera system which will be installed in the Courthouse and Public Safety Building. There will be a one year warranty on all of the equipment. The maintenance agreement is not ready for consideration. Sheriff Turner will bring this item back up at a later date when the agreement is ready to be presented.
  - d) Discussion on Law Enforcement Training – Sheriff Turner attended a meeting last Thursday of the Northwest Illinois Criminal Justice Commission. Law enforcement

training is mandated and overseen by the Training Standards Board through the State of Illinois. Every year there are more required mandates. Training is mandated every six months, every year, every two years, every three years, every four years and every five years. This is something that Sheriff Turner feels will keep expanding and the cost of training keeps increasing. In the future we may have to consider increasing the budget for training.

## **5. Staff Reports**

- a) **Sheriff's Report** – Sheriff Turner reported that Willman Construction has completed Change Order #1 of the Courthouse Masonary Restoration & Windows Replacement Project. This change order is associated with the front steps of the Bench Street entrance and sealing the foundation around the 1900 Addition of the Courthouse. An invoice has been submitted. West Bend Mutual Insurance has paid the sub-contractors and we are waiting to receive final lien waivers. This project should be completed soon. The FY2017 jail nurse contract will be coming up. It was not ready for tonight's meeting. Sheriff Turner discussed that there have been a number of juvenile issues this year and five round trips to Mary Davis in Galesburg were made. This has resulted in additional service charges for the Probation Department and added expense for the Sheriff's Department to send two officers each time. The Department has had five incidents of car/deer collisions while deputies were on patrol in rural areas. There will only be one insurance claim. The other four are under the insurance deductible amount of \$5,000. Sheriff Turner plans to forego the purchase of one of the budgeted squad purchases this year to pay for the collision repairs.
- b) **Circuit Clerk's Office** – The Circuit Clerk report was included in the packet.
- c) **Probation** – No report.
- d) **Public Defender** – Public Defender reports were included in the packet.
- e) **Other** – None.

## **6. Citizens' Comments -- None**

- 7. **Board Member Concerns** – RJ Winkelhake commented that he has a concern with the Sheriff's request of an additional deputy that was placed on the unfunded request list. This request was not approved during the Budget Workshops. The number of calls has been on the increase in addition many communities have cut back on the number of hours their police force is on duty. This has resulted in additional responsibilities for the Sheriff Office.

The next Law & Courts Committee meeting will be Monday, November 21, 2016, at 5:30 p.m.

Meeting adjourned at 6:00 p.m. following a motion by Don Zillig and a second by Maryanne Bennett.